

EATON COMMUNITY SCHOOLS BOARD OF EDUCATION  
*Regular Session*  
**July 9, 2012**

The Board of Education of Eaton Community Schools met in Regular Session on July 9, 2012 at 6:00 p.m. in the Hollingsworth East Elementary School cafeteria. President **Joe Renner** called the meeting to order.

**ROLL CALL**

Doug Mowen – Present	Rick McKinney – Present	Terry Parks – Present
Brian Pool – Present	Joe Renner – Present	

Others present were Brad Neavin.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**APPOINTMENT OF TREASURER PRO TEMPORE FOR THE PURPOSE OF THE JULY 9, 2012 REGULAR MEETING**

Motion was made by Mr. McKinney and seconded by Mr. Pool to appoint **Doug Mowen** as Treasurer Pro Tempore for the July 9, 2012 Regular Meeting only. YEAS – McKinney, Mowen, Parks, Pool, Renner. President declared motion passed. **#1213-001**

**ADOPT THE AGENDA**

Motion was made by Mr. McKinney and seconded by Mr. Pool to adopt the agenda. YEAS – McKinney, Mowen, Parks, Pool, Renner. President declared motion passed. **#1213-002**

**RECOGNITION OF VISITORS**

Mr. Neavin introduced Greg Smith from Energy Optimizers who spoke during Mr. Neavin's presentation on energy savings in the district. Dr. Nick Weldy, new Superintendent at MVCTC was introduced and spoke briefly. Mike Freed, representing Sinclair Community College spoke and answered a few questions regarding the lease and new joint use agreements with Sinclair. Mr. Neavin handed out updated copies of both agreements with Sinclair which are on the agenda. Parents, Sheila Willeford, Sue Daily, Amy Napier and Jennifer Harris and two students all addressed the Board of Education regarding the Softball coaching positions and concerns they had from this past season. Several board members responded to their concerns.

7-9-2012, ECSBOE Reg. Sess. Mins., cont.

### **TREASURER'S BUSINESS**

Motion was made by Mr. Mowen and seconded by Mr. Parks to approve the following business of the treasurer, **Priscilla Dodson**:

- A. Minutes of the June 28, 2012 Regular Board Meeting
- B. Submission of Warrants
- C. Submission of Financial Report
- D. Submission of Investment Report
- E. Advance \$60,000.00 from General Fund 001-0000 to Food Service 006
- F. Advance \$60,000.00 from General Fund 001-0000 to Athletic Fund 300

YEAS – McKinney, Mowen, Parks, Pool, Renner. President declared motion passed. **#1213-003**

### **OLD BUSINESS**

1. **Miami Valley Career Technology Center Report**

Doug Mowen had no report.

2. **Parks and Recreation Board Report**

Joe Renner had no report.

3. **Project Manager's Report**

No report.

4. **Superintendent's Report**

**Brad Neavin** introduced **Tim Miller**, Director of Operations, and announced that lunch prices would be increasing by 5 cents for the 2012-13 school year. Mr. Neavin passed out a handout regarding OAT data and then discussed the data. He reported that there are improvements in the scores in many areas. The high school did achieve the benchmark for the science indicator which has not been accomplished in several years. He also reported that the third grade achieved both the Math and Reading indicators. Overall, the district made improvements in 16 of the 26 indicators on the report card. Mr. Neavin then made a presentation regarding district cost-cutting. He also asked Greg Smith from Energy Optimizers to discuss HB264 and the energy savings we have realized. Mr. Smith stated our total normalized savings is \$335,430.

5. **Director of Education's Report**

No report.

6. **Principal's Report**

No report.

7. **Other Old Business**

Mr. McKinney used this opportunity to welcome **Tim Miller** to the team.

7-9-2012, ECSBOE Reg. Sess. Mins.

# NEW BUSINESS

## 1. Employment – Classified Staff

Motion was made by Mr. Mowen and seconded by Mr. Parks to approve the following personnel as listed for the 2012-2013 school year. Salaries, benefits and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

A. **Brandon Robinson**, Educational Aide

YEAS – McKinney, Mowen, Parks, Pool, Renner. President declared motion passed. **#1213-004**

## 2. Employment – Non-Certificated Staff – Substitutes

Motion was made by Mr. McKinney and seconded by Mr. Mowen to employ the following personnel for the 2012-2013 school year. Employment contingent upon certification (if necessary), criminal record check, and all other state and local requirements. Salary and duties per Board Policy and Administrative Rules and Regulation with no fringe benefits.

A. **Kristina Streets**, Substitute Bus Driver

YEAS – McKinney, Mowen, Parks, Pool, Renner. President declared motion passed. **#1213-005**

## 3. Employment – Certified Staff Supplemental Contract

Motion was made by Mr. Mowen and seconded by Mr. Parks to approve the following:

A. **Denise Sanders** to provide extended school year services in literacy instruction for a special needs student at the rate of \$20.00 per hour, not to exceed 10 hours, for the 2011-2012 school year, retroactive to June 4, 2012.

B. The following teachers to receive a stipend of \$90.00 for an all-day leadership training to be conducted by NWEA on August 14, 2012. The cost will be covered through grants.

C. <b>Ann Bruce</b>	Q. <b>Mary Neavin</b>
D. <b>Teresa Gels</b>	R. <b>Jennifer Couch</b>
E. <b>Aaron Hemmert</b>	S. <b>Taffie Ruebush</b>
F. <b>Catherine Borucki</b>	T. <b>Dan Lucas</b>
G. <b>Shelley Moore</b>	U. <b>Jennifer Beeghly</b>
H. <b>Donele Rice</b>	V. <b>Keith Schultz</b>
I. <b>Annie Martin</b>	W. <b>Erica Hamilton</b>
J. <b>Rhonda Winings</b>	X. <b>Sara McKee</b>
K. <b>Susan Wike</b>	Y. <b>Sarah Brown</b>
L. <b>Bev Richardson</b>	Z. <b>Kristina Armstrong</b>
M. <b>Ami Fugate</b>	AA. <b>Keri Osswald</b>
N. <b>Kristin Schamel</b>	BB. <b>Debbie McKinney</b>
O. <b>Karen Titkemeyer</b>	CC. <b>Denise Sanders</b>
P. <b>Emily Schaeffer</b>	

YEAS – McKinney, Mowen, Parks, Pool, Renner. President declared motion passed. **#1213-006**

7-9-2012, ECSBOE Reg. Sess. Mins., cont.

**4. Employment – Non-Certificated Staff – Athletic Contracts**

The following position has been posted and no certificated staff members have applied. Motion was made by Mr. McKinney and seconded by Mr. Mowen to employ this nominee on a one-year limited contract for the 2012-2013 school year (July 1, 2012 – June 30, 2013) or as noted, contingent upon completion of all state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

A. **Allison Jaynes**, Reserve Girls Basketball Coach

YEAS – McKinney, Mowen, Parks, Pool, Renner. President declared motion passed. **#1213-007**

**5. Amended Job Description**

Motion was made by Mr. McKinney and seconded by Mr. Mowen to approve the amended job description for Bus Drivers, retroactive to July 1, 2012, in compliance with ORC 3327.10 (Attachment A to the agenda).

YEAS – McKinney, Mowen, Parks, Pool, Renner. President declared motion passed. **#1213-008**

**6. Resolution**

Motion was made by Mr. Mowen and seconded by Mr. Parks to approve *A RESOLUTION APPROVING THE DETAILED ESTIMATE OF COST FOR AUDITORIUM FURNISHINGS AND AUTHORIZING THE COMMENCEMENT OF BIDDING INCLUDING THE ADVERTISEMENT FOR AND REVIEW OF BIDS THEREFOR ALL RELATED TO THE CONSTRUCTION OF THE EATON MIDDLE SCHOOL*

**WHEREAS**, the Eaton Community School District, County of Preble, Ohio (hereinafter called the “School District”) building program identifying classroom facilities needs and basic project costs (hereinafter called the “Master Plan”) for the Eaton Middle School Project (the “Project”) has been conditionally approved by the Ohio School Facilities Commission, State of Ohio (hereinafter called the “Commission”) and Ohio Controlling Board, as authorized under Section 3318.36 of the Ohio Revised Code (“O.R.C.”);

**WHEREAS**, the Eaton Community School District Board of Education (hereinafter called the “Board of Education”) has issued its bond or notes as required under Sections 3318.80(A) and 3318.091, O.R.C. and deposited the proceeds thereof in the Board of Education’s Construction Account as required by Sections 3318.80(B) and 3318.091, O.R.C.;

**WHEREAS**, the Board of Education has entered into an Expedited Local Partnership Program Agreement with the Commission related to the Project pursuant to Section 3318.36, O.R.C. and a Classroom Facilities Assistance Program Agreement with the Commission related to the Project pursuant to Section 3318.08, O.R.C.;

**WHEREAS**, the Board of Education has contracted with a qualified professional design firm, Fanning/Howey Associates, Inc. (hereinafter called the “Architect”), under Sections 153.65 to 153.71, O.R.C., to prepare separate plans, specifications and estimates of cost, and such data as the Board of Education deems necessary for the Project and in compliance with the specifications set forth in the Commission’s Design Manual, where applicable;

7-9-2012 ECSBOE Reg. Sess. Mins., cont.

**WHEREAS**, the Ohio School Facilities Commission has retained a qualified construction management firm, Megen Construction Company, Inc. (hereinafter called the “Construction Manager”), under Sections 9.33, 9.331 and 9.332, O.R.C., related to constructability, logistics, availability of materials and labor, and time requirements for construction, preliminary budgets and possible economies;

**WHEREAS**, the Board of Education has appointed Thomas Doseck as its authorized representative (hereinafter called the “Authorized Representative”) to act on its behalf during the planning, bidding, award and construction phases of the Project;

**WHEREAS**, the Construction Manager, with the assistance of the Architect and Authorized Representative, has completed the scope of necessary furnishings for the auditorium in order to facilitate the bidding and awarding of a bid package related thereto (hereinafter called the “Furnishings Bid Package”), taking into consideration factors including, but not limited to, time of performance, availability of labor, and overlapping trade jurisdictions;

**WHEREAS**, the Architect, with the assistance of the Construction Manager has prepared and submitted to the Board of Education, draft bid documents for the Furnishings Bid Package setting forth in detail the necessary requirements related thereto; and

**WHEREAS**, the Board of Education now desires to commence the competitive bidding process for the Furnishings Bid Package as authorized under Section 3313.46, O.R.C.

**NOW, THEREFORE BE IT RESOLVED**, by the Board that, after careful consideration and evaluation of the information before it:

**Section 1.** The Board of Education, as authorized under Sections 3313.46(A)(1), O.R.C., approves the Detailed Estimate of Cost of **\$362,000** for the Furnishings Bid Package in substantially the form presently on file with this Board of Education.

**Section 2.** That the Board of Education, as authorized under Section 3313.46(A)(1), O.R.C., approves the draft bid documents for the Furnishings Bid Package in substantially the form presently on file with this Board of Education, subject to finalization and approval as to legal form by construction counsel and the procurement of all necessary government approvals.

**Section 3.** The Board of Education authorizes the Construction Manager and Architect, upon finalization of the bid documents and procurement of all necessary government approvals, to commence the bidding process for the Furnishings Bid Package in compliance with all applicable laws, including, but not limited to, Sections 9.31, 9.311, 153.12, 153.50, 153.51, 153.52, 153.54 to 153.471, 3313.46, O.R.C. and to use the Detailed Estimate of Cost stated in Section 2 as the estimate of cost to be included in the bidding documents as required by Section 153.12, O.R.C.

**Section 4.** The Board of Education approves for publication a “Notice to Bidders” for the Furnishings Bid Package and authorizes the Construction Manager to publish said Notice for one week in a newspaper of general circulation within the School District and to simultaneously post said Notice on the School District’s website prior to the date specified for receiving bids in conformance with Sections 7.12 and 3313.46(A)(2), O.R.C.

7-9-2012, ECSBOE Reg. Sess. Mins., cont.

**Section 5.** The Board of Education authorizes the Construction Manager and Authorized Representative, with the assistance of the Architect, to coordinate the opening of bids for the Furnishings Bid Package in compliance with Section 3313.46(A)(3), O.R.C., and, immediately following the opening of all bids, the Construction Manager and Architect are authorized to substantiate the bids for responsiveness, then conduct a responsibility investigation of the apparent low bidder for said Furnishings Bid Package, and any other bidder as appropriate, in conformance with the Instructions to Bidders and any bid evaluation process agreed to with the Board of Education and its construction counsel, and prepare and submit to the Board of Education a recommendation about the award or rejection of any bid or bids for the Furnishings Bid Package, and the acceptance or rejection of any alternate for the Furnishings Bid Package, in accordance with applicable law.

**Section 6.** This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, O.R.C.

**Section 7.** This resolution shall be in full force and effect from and immediately after its adoption and shall supercede any prior resolution or act of this Board of Education, which may be inconsistent or duplicative with the provisions of this resolution.

YEAS – McKinney, Mowen, Parks, Pool, Renner. President declared motion passed. **#1213-009**

**7. School Breakfast and Lunch Prices for 2012-2013**

Motion was made by Mr. McKinney and seconded by Mr. Mowen to approve the following school breakfast and lunch prices for the 2012-2013 school year.

Breakfast	\$1.85
Elementary Lunch	\$2.55
Middle School Lunch	\$2.75
High School Lunch	\$2.75

YEAS – McKinney, Mowen, Parks, Pool, Renner. President declared motion passed. **#1213-010**

**8. Contract with the Preble County General Health District**

Motion was made by Mr. Mowen and seconded by Mr. McKinney to approve the FY2013 contract with the Preble County Health District for services received August 1, 2012 through July 31, 2013 (Attachment B)

YEAS – McKinney, Mowen, Parks, Pool, Renner. President declared motion passed. **#1213-011**

**9. Joint Use Agreement with Sinclair College**

Motion was made by Mr. Mowen and seconded by Mr. McKinney to approve the Joint Use Agreement with Sinclair Community College (Attachment C to the agenda – updated version handed out by Mr. Neavin).

YEAS -- McKinney, Mowen, Parks, Pool, Renner. President declared motion passed. **#1213-012**

7-9-2012, ECSBOE Reg. Sess. Mins., cont.

**10. Lease Agreement with Sinclair College**

Motion was made by Mr. Mowen and seconded by Mr. McKinney to approve the Lease Agreement with Sinclair Community College (Attachment D to the agenda).

YEAS – McKinney, Mowen, Parks, Pool, Renner. President declared motion passed. **#1213-013**

**11. Second Reading and Adoption of Board of Education Policy Updates**

Motion was made by Mr. Parks and seconded by Mr. Mowen to approve the second reading and adoption of the following revision o the Board of Education Policies and Regulations.

A. Family and Medical Leave – Policy GBR/GBR-R (Attachment E to the agenda)

YEAS – McKinney, Mowen, Parks, Pool, Renner. President declared motion passed. **#1213-014**

**12. Surplus Items List**

Motion was made by Mr. Pool and seconded by Mr. Parks to declare certain items as surplus/obsolete and to dispose of them.

- A. (1) Cassette Player
- B. (1) Listening Station
- C. (1) Stool
- D. (8) Overhead Projectors

YEAS – McKinney, Mowen, Parks, Pool, Renner. President declared motion passed.

**EXECUTIVE SESSION**

Motion was made by Mr. McKinney and seconded by Mr. Mowen to convene executive session to discuss employment of a public employee.

YEAS – McKinney, Mowen, Parks, Pool, Renner. President declared motion passed. **#1213-015**

President convened executive session at 7:22 p.m.  
President resumed open session at 10:10 p.m.

**ADJOURNMENT**

Motion was made by Mr. McKinney and seconded by Mr. Parks to adjourn. YEAS – McKinney, Mowen, Parks, Pool, Renner. President declared motion passed and adjourned the meeting at 10:12 p.m.  
**#1213-016**

DATE\_\_\_\_\_

PRESIDENT\_\_\_\_\_TREASURER\_\_\_\_\_