

EATON COMMUNITY SCHOOLS BOARD OF EDUCATION
Regular Session
August 13, 2012

The Board of Education of Eaton Community Schools met in Regular Session on August 13, 2012 at 6:00 p.m. in the Hollingsworth East Elementary School cafeteria. President **Joe Renner** called the meeting to order.

ROLL CALL

Doug Mowen – Present	Rick McKinney – Present	Terry Parks – Present
Brian Pool – Absent	Joe Renner – Present	

Others present were Brad Neavin, Priscilla Dodson, Cindy Neanen, Scott Couch, Kern Carpenter, Kip Powell and Pam Friesel.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ADOPT THE AGENDA

Motion was made by Mr. Mowen and seconded by Mr. McKinney to adopt the agenda. YEAS – Mowen, McKinney, Parks, Renner. President declared motion passed. **#1213-017**

RECOGNITION OF VISITORS

Mr. Steve Cobb updated the board on the Athletic, Wellness & Arts complex. He stated that it is exciting to see the overall growth and he is looking forward to the next six months and also to August, 2013, the scheduled date for the athletic complex to open. Mr. Renner thanked Mr. Cobb and Henny Penny for their leadership role in this project. Mr. Mowen commented on the positive impact for the community and Mr. McKinney thanked those who have seen a vision and stepped up to make it happen. Mr. Parks thanked all of the community members who have worked on this project.

Mr. Jim Voorhis, with VSWC Architects, addressed the board with positive comments on the meetings with Brad and the coaches of Eaton Schools and their input and cooperation in this process of the Athletic & Wellness Facility complex project. He then presented a power point for the board's information on the plans and visual presentation of the stadium and wellness complex. There were many questions from the board and much interest from the audience. The board members thanked all who were a part of the committees.

EXECUTIVE SESSION

There was no executive session needed at the beginning of this meeting.

8-13-2012, ECSBOE Reg. Sess. Mins., cont.

TREASURER'S BUSINESS

Motion was made by Mr. Mowen and seconded by Mr. Parks to approve the following business of the treasurer, **Priscilla Dodson**.

- A. Minutes of the July 9, 2012 Regular Board Meeting
- B. Submission of Warrants
- C. Submission of Financial Report
- D. Submission of Investment Report
- E. Approve FY13 Appropriations

YEAS – Mowen, McKinney, Parks, Renner. President declared motion passed.

#1213-018

OLD BUSINESS

1. **Miami Valley Career Technology Center Report**

Mr. Mowen will be attending the CTC board meeting Tuesday night.

2. **Parks and Recreation Board Report**

Mr. Renner had no report.

3. **Project Manager's Report**

Mr. Doseck addressed the board of education and discussed item #20, the amendment to the architect contract on tonight's agenda. He will follow up later this week with the spray foam testing results at the buildings. He asked the board to start thinking about the dedication plaque for the ceremony and open houses for the buildings. Also, the dedication of the athletic, wellness complex. He would like to know soon about the names on the plaque. There was some discussion about OSFC being named on the plaque. There was also discussion about possibly starting school next year after Labor Day. Bruce construction is ahead of the Middle School at this time but Mr. Doseck explained the differences in the projects. August 29th will be bid opening for the auditorium. Mr. Doseck also reminded the board of the September tour of the project prior to the board meeting.

4. **Superintendent's Report**

Mr. Neavin extended sympathy to the family of Dr. John Vosler in his passing this week. He asked all to keep the family in thoughts and prayers. He then updated the board on the Middle School sidewalk project. He updated on the Sinclair occupancy and noted it will not happen before January, 2013. He talked about calendar options for FY14. He reminded all about the Bruce auction at 12:01 p.m. on August 15 at Bruce school. He noted that all of the school's Directors were at the board meeting tonight. He noted that enrollment to date is as follows: East – 513; Bruce – 517; MS – 516; HS – 699. Mr. Elliott updated the Board on the summer work. Mr. Miller updated the Board on transportation and foodservice.

MR. POOL ENTERS MEETING

Brian Pool entered the meeting at 6:55 p.m.

8-13-2012, ECSBOE Reg. Sess. Mins., cont.

4. **Superintendent's Report, cont.**

Mr. Clark was in attendance and had presented a written report to the board. Mr. Pool had questions about high density information on the report and Mr. Clark addressed his questions. Mr. Mowen expressed concerns to Mr. Neavin about Pee Wee games and the smoking on weekends on our campuses. Mr. Neavin will check into his concerns and report back.

5. **Director of Education's Report**

Mrs. Neanen reported we presently have six new teachers involved with the required Resident Educator training at the Educational Service Center. She also reported that 27 teachers will be participating in the NWEA MAP training on August 14. This is an assessment tool for grades K-11. Our first professional development day is Monday, August 20. Several sessions are scheduled with the largest focus on the 360 Learning Framework. Tonight we are asking for approval of a contract with the Preble County ESC for two Para-professionals and additional Psychologist services. Mrs. Neanen also explained that Value Added Data has, in the past, demonstrated that our students in grades 4-8 are making beyond a year's expected growth and put our "ranking" at the very top of the county by a significant margin and in the top 20% of schools in the state. Finally, she stated that using the information we get from the MAP assessments we are introducing this year, teachers in Language Arts, Math, and Science will be able to have current data about the students in their present class so sound instructional decisions can be made for immediate impact on the learning. She then presented Board Policy on 3rd grade Reading Guarantee OSBA model policy.

6. **Principal's Report**

Mrs. Friesel reported to the board on the Literacy Collaborative refresher course, modeling & conferencing with teachers K-12 vertical teams and K-2 Read-at-Home nightly program.

7. **Other Old Business**

Mr. Pool had concerns about the HS Science scores and student enrollment in these classes in a timely manner. Mr. Couch and Mr. Pool discussed the concerns and some changes will be made next year. The number of students taking the advanced classes was also discussed. Mr. McKinney voiced his concern about charging students \$15.00 for parking passes at school. There was much discussion among the board members, Mr. Neavin and Mr. Couch.

NEW BUSINESS

1. **Resignations**

Motion was made by Mr. Mowen and seconded by Mr. Pool to accept the following resignations:

- A. **Jennifer Anderson**, Language Arts Department Head – M.S.
- B. **Jennifer Hopkins**, Grade 9 Class Advisor
- C. **Matt Hopkins**, Teacher, effective August 17, 2012
- D. **Brandon Robinson**, Educational Aide, effective August 14, 2012, contingent upon reemployment as a Teacher
- E. **Kathy Stevens**, Reserve Cheerleader Advisor (Football)

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-019**

8-13-2012, ECSBOE Reg. Sess. Mins., cont.

Motion was made by Mr. McKinney and seconded by Mr. Pool to approve agenda Item IV. 2-3:

2. **Employment – Certificated Staff**

Employment of the following personnel as listed. Salaries, benefits and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

- A. **Allison Jaynes**, Teacher, on an initial one-year limited contract for the 2012-2013 school year.
- B. **Brandon Robinson**, Teacher, on an initial one-year limited contract for the 2012-2013 school year.

3. **Employment – Non-Certificated Staff**

Employment of the following personnel for the 2012-2013 school year. Employment contingent upon certification (where applicable), criminal record check, and all other state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

- A. **Melissa Boomershine**, Bus Driver
- B. **Laura Riegel**, Library Aide

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-020**

Motion was made by Mr. Pool and seconded by Mr. Parks to approve agenda Item IV. 4-6:

4. **Employment – Certificated Staff – Supplemental Contracts**

The following supplemental contracts for the 2012-2013 school year. Salaries and duties per Board Policy, Negotiated Agreement, Administrative Rules and Regulations and any applicable state requirements.

- A. **Jennifer Anderson**, Science Department Head – M.S.
- B. **Jennifer Hopkins**, Language Arts Department Head – M.S.
- C. **Amanda Tinstman**, 7th Grade Volleyball Coach

5. **Employment – Certificated Staff – Substitute During Conference Periods**

All district teachers under regular contract to substitute as needed during their conference periods during the 2012-2013 school year. Salary to be paid per Board Policy and Negotiated Agreement.

6. **Employment – Certificated Staff – Home Instruction Tutors**

All district teachers under regular contract to be home instruction tutors for the 2012-2013 school year on an as needed basis.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-021**

8-13-2012, ECSBOE Reg. Sess. Mins., cont.

7. **Employment – Non-Certificated Staff**

Motion was made by Mr. Mowen and seconded by Mr. McKinney to approve employment for the following positions which have been posted and no certificated staff members have applied. Nominees are employed on a one-year limited contract for the 2012-2013 school year or, as noted, contingent upon completion of all state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

- A. **Tim Appledorn**, Reserve Golf Coach
- B. **Ashley Bowers**, 7th grade Cheerleader Advisor (football)
- C. **Ashley Bowers**, 8th grade Cheerleader Advisor (football)
- D. **Blake Pieratt**, Cross Country Program Assistant – HS

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-022**

Motion was made by Mr. McKinney and seconded by Mr. Pool to approve agenda Item IV.8-9:

8. **Employment – Certificated Staff – Substitute Teachers/Tutors as Certified by the Preble County Educational Service Center**

The following substitute teacher/home instruction tutor list as certified by the Preble County Educational Service Center (Attachment A of the agenda).

9. **Employment – Non-Certified Staff – Substitute Employees**

The following substitutes for the 2012-2013 school year. Employment contingent upon certification (if necessary), criminal background check, and all applicable state and local requirements. Salary and duties per Board Policy and Administrative Rules and Regulations with no fringe benefits.

- A. **Aaron Owens**, Substitute Custodian
- B. **Clinton Pearson**, Substitute Bus Driver
- C. **Shawn Wilson**, Substitute Custodian

Discussion – Mr. McKinney asked if the sub list helps. He was given positive feedback on using the list.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-023**

10. **Approval of Volunteers**

Motion was made by Mr. Mowen and seconded by Mr. McKinney to approve the following volunteers for the 2012-2013 school year. Contingent upon completion of all state and local requirements, including criminal background check, if necessary.

- A. **Jacob Bronson**, Volunteer Cross Country Coach
- B. **Bob Pheanis**, Building Volunteer
- C. **Dennis Rediker**, Volunteer Girls Soccer Coach
- D. **Scott Trunck**, Volunteer Wrestling Coach

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-024**

8-13-2012, ECSBOE Reg. Sess. Mins., cont.

11. **Approval of Bus Routes and Walk Zones**

Motion was made by Mr. McKinney and seconded by Mr. Pool to approve Bus Routes and Walk Zones for the 2012-2013 school year as submitted by the Transportation Supervisor. Bus Routes and Walk Zones are subject to change based on student and/or district needs. Bus Routes are on file in the Transportation Department Office.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-025**

Motion was made by Mr. Parks and seconded by Mr. Mowen to approve agenda Item IV. 12-13:

12. **Authorization to Operate Band Equipment Van**

Authorization for the following school employees and volunteers to operate the band equipment van during the 2012-2013 school year, pending completion of all state and local requirements.

- A. **Tracy Phillips**
- B. **Paul Bingle**
- C. **Emily Pioske**
- D. **William Brubaker**
- E. **Don Jamison**
- F. **Craig Metz**
- G. **Greg Phillips**

13. **Authorization to Operate School Van**

Authorization for **Randy Titkemeyer, Leslie Roberts** and **Rebecca Holbrook** to operate a school van to transport students during the 2012-2013 school year, pending completion of all state and local requirements.

Discussion – Mr. McKinney questioned Mr. Titkemeyer about his driving for golf? Mr. Titkemeyer is on the list for golf.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-026**

14. **Authorize School Bus Bids**

Motion was made by Mr. McKinney and seconded by Mr. Mowen to authorize the Southwestern Ohio Educational Purchasing Council (EPC) to advertise and receive bids on behalf of the Board of Education for school buses with selected options, according to specifications submitted for the cooperative purchase of any bus during the 2012-2013 school year.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-027**

8-13-2012, ECSBOE Reg. Sess. Mins., cont.

15. **Approval of Contract with the Preble County Educational Service Center**

Motion was made by Mr. Mowen and seconded by Mr. Pool to approve a contract with the Preble County Educational Service Center for two (2) Para-professionals to be assigned to Bruce Elementary and East Elementary and for additional Psychologist services for the 2012-2013 school year. Positions to be paid through federal grants.

Discussion – Mr. Renner questioned if the grant money paid for the Para-professionals.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-028**

16. **Approval of Contract with Winton Transportation, LLC**

Motion was made by Mr. McKinney and seconded by Mr. Mowen to approve a contract with Winton Transportation, LLC, d.b.a. Universal Transportation Systems, to provide transportation services during the 2012-2013 school year for a special needs student.

Discussion – There was a question about how long we have used Winton Transportation and what grade the student was in.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-029**

17. **Approval of Contract with Spilman, Hill & Heiderbrink**

Motion was made by Mr. Parks and seconded by Mr. Pool to approve and agreement with Spilman, Hill & Heiderbrink for review required by Ohio Department of Education – Medicaid School Program in accordance with the Ohio Administrative Code rules 5101:3-35-01 through 5101:3-35-36. These rules require that the cost report is examined by an independent public accounting firm using the agreed-upon procedures attached for the cost report nine-month period of October 1, 2010 through June 30, 2011.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-030**

18. **Approval of Professional Development Consortium Services**

Motion was made by Mr. Parks and seconded by Mr. Mowen to approve Professional Development Consortium Services with the Preble County Educational Service Center for the 2012-2013 school year, in the amount of \$5,251.50 (\$2.25 x ADM 2,334).

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-031**

8-13-2012, ECSBOE Reg. Sess. Mins., cont.

19. **Purchase of Service Contracts**

Motion was made by Mr. Pool and seconded by Mr. McKinney to approve the following purchase of service contracts.

- A. With **Dr. Jill Vosler** as team physician for the 2012-2013 school year, at the rate of \$100.00 per year.
- B. With **Dr. Scott Vosler** as school physician for the 2012-2013 school year, at the rate of \$100.00 per year.

Discussion – Mr. Mowen noted that the Voslers donate this money to the boosters and he wanted to thank them.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-032**

20. **Resolution**

Motion was made by Mr. Mowen and seconded by Mr. McKinney to approve the **FIRST AMENDMENT TO THE AGREEMENT FOR CONSTRUCTION MANAGEMENT SERVICES.**

THIS FIRST AMENDMENT TO THE AGREEMENT FOR CONSTRUCTION MANAGEMENT SERVICES (THE “Agreement”), dated August 13, 2012, is by and between the **OHIO SCHOOL FACILITIES COMMISSION (“OSFC”)** and **MEGEN CONSTRUCTION COMPANY, INC. (THE “Construction Manager”)** and acknowledged by the **EATON COMMUNITY SCHOOL DISTRICT** (the “Owner”).

WHEREAS, the Construction Manager and the OSFC have entered into an Agreement For Construction Management Services (the “Agreement”), dated December 17, 2010, related to Eaton Community School District’s Elementary and Middle School Buildings fund through the OSFC; specifically, the **Eaton Community School District Master Plan Implementation Project – OSFC Project No. 408** (the “Project”);

WHEREAS, the Owner has entered into a Project Agreement with the OSFC as authorized under Section 3318.08, ORC, pursuant to the receipt of State of Ohio’s monies for basic project costs set aside and approved by the Ohio Controlling Board under Section 3318.04, ORC;

WHEREAS, the Agreement did not include the scope of services related to locally funded initiatives and other upgrades to the Project by the Owner consisting of (i) an additional 13,326 sf for Auditorium space and integral upgrades for the new Middle School in the amount of \$3,091,953.14 and (ii) upgrades and alternates to the new Elementary School in the amount of \$273,231;

WHEREAS, the Construction Manager has requested an increase in the Basic Fee under Subparagraph 5.3 due to the foregoing and said increase in the Basic Fee has been negotiated to the mutual and reasonable satisfaction of the Owner and Construction Manager, subject to the approval of the OSFC; and

WHEREAS, it is the intention of the OSFC and Construction Manager to amend their Agreement related to the foregoing to reflect said negotiated increase in the Basic Fee pursuant to Subparagraph 9.5.2.

8-13-2012, ECSBOE Reg. Sess. Mins., cont.

20. **Resolution**, cont.

NOW, THEREFORE, in consideration of the mutual promises herein contained, the OSFC and Construction Manager agree to amend their Agreement as follows:

1. The Fourth Whereas Clause in the Agreement is amended as follows: Change “One Million Four Hundred Seventy One Thousand One Hundred Ninety Eight Dollars (\$1,471,198)” to “One Million Six Hundred Seventy-Three Thousand One Hundred Nine Dollars (\$1,673,109);”
2. Section 5.1 of the Agreement is amended as follows: Change ‘One Million Four Hundred Seventy One Thousand One Hundred Ninety-Eight Dollars (\$1,471,198)’ to “One Million Six Hundred Seventy Three Thousand One Hundred Nine Dollars (\$1,673,109);”
3. Section 5.3 of the Agreement is as follows: Change “Four Hundred Eighty-Nine Thousand Nine Hundred Fifty-Four Dollars (\$489,954)” to “Six Hundred Ninety-One Thousand Eight Hundred Sixty-Five Dollars (\$691,865);”

This amendment is executed this 13th day of August, 2012.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-033**

21. **Approval of Lease Agreement with Sinclair College**

Motion was made by Mr. Mowen and seconded by Mr. McKinney to approve the Lease Agreement with Sinclair College (Attachment C of the agenda).

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-034**

22. **Approval of Out-of-State Student Trips**

Motion was made by Mr. McKinney and seconded by Mr. Mowen to approve the following out-of-state student trips.

- A. Eaton High School Cross Country Team to California University of Pennsylvania Cross Country Invitational, California, Pennsylvania, September 1, 2012.
- B. Eaton High School Cross Country Team to Franklin County Kentucky Cross Country Invitational, Kentucky Horse Park, Lexington, Kentucky, September 22, 2012.

Discussion – Board members noted they were glad these trips were on the agenda ahead of time and not “after the fact”.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-035**

8-13-2012, ECSBOE Reg. Sess. Mins., cont.

Motion was made by Mr. Parks and seconded by Mr. McKinney to approve agenda Item IV. 23-25:

23. **Textbook Re-adoptions**

The re-adoption of the following textbooks:

- A. The Developing Child, Glencoe, 2010

24. **Textbook Adoptions**

The adoption of the following textbooks:

- A. Food for Today, Glencoe, 2010
- B. Culinary Essentials, Glencoe, 2010
- C. Applying Life Skills, Glencoe, 2010
- D. Succeeding in the World of Work, Glencoe, 2013

25. **Textbook Disposal**

To declare the following books surplus/obsolete and to dispose of them accordingly:

- A. (57) Literature for Life and Work 1, South-Western, 1998
- B. (58) Literature for Life and Work 2, South-Western, 1998
- C. (26) American Literature for Life and Work, South-Western, 1997
- D. (68) British and World Literature for Life and Work, South-Western, 1997
- E. (2) Teacher Edition Book 1, South-Western, 1998
- F. (2) Teacher Edition Book 2, South-Western, 199
- G. (1) Teacher Edition American Literature, South-Western, 1997
- H. (1) Teacher Edition British and World Literature, South-Western, 1997

Discussion – Mr. Pool asked if these books being disposed of could be packed up and sent with his wife on a mission trip she was going on. Mrs. Neanen will look into getting that done.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-036**

26. **Surplus Items List**

Motion was made by Mr. Mowen and seconded by Mr. McKinney to declare certain items as Surplus/obsolete and to dispose of them.

- A. Fax Machine, Tag #011773

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-037**

8-13-2012, ECSBOE Reg. Sess. Mins., cont.

EXECUTIVE SESSION

Motion was made by Mr. McKinney and seconded by Mr. Mowen to convene executive session to discuss the sale of property and compensation of a public employee. Mr. Neavin, Mr. Couch and Mrs. Dodson were invited to participate in executive session. YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-038**

President convened executive session at 8:55 p.m.
President resumed open session at 10:54 p.m.

DISCUSSION

Mr. Renner updated the board on the progress of the Policy Manual and he has received a copy from Frost, Brown and Todd, attorneys. He also updated the board on the progress of the sports committee fund and sports complex. The St. Clair Foundation agreed to become the borrower and he had a draft for the board to review.

ADJOURNMENT

Motion was made by Mr. Pool and seconded by Mr. Mowen to adjourn the meeting. YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed and adjourned the meeting at 11:08 p.m. **#1213-039**