

EATON BOARD OF EDUCATION SPECIAL MEETING

Treasurer's Office

August 1, 2014 – 4:00 p.m.

I. Opening of the Meeting

A. Call to Order – President

B. Roll Call – President

Cooper___ Noble ___ Renner ___ Shepherd ___ Parks___

C. Pledge of Allegiance

D. Discussion

1. Discuss the bids received for the renovation project for the Board of Education Office.

E. Executive Session

To consider the employment of a public employee or official.

_____ invited to participate in executive session.

Motion by _____, second by _____ to convene executive session.

Cooper___ Noble ___ Renner ___ Shepherd ___ Parks___

President declares motion _____.

President convenes executive session at _____ p.m.

President resumes open session at _____ p.m.

II. Treasurer's Business

A. Resolution

The treasurer recommends approval of a Resolution of Urgent Necessity for the Board of Education renovation project.

Motion by _____, seconded by _____, to approve agenda Item II. A.

Discussion

Cooper___ Noble ___ Renner ___ Shepherd ___ Parks___

President declares motion _____.

B. Resolution

The Treasurer recommends approval of a resolution (i) authorizing the rejection of bids for renovation of, and roof replacement on, the new board office located at 302-308 Eaton-Lewisburg road, Eaton, Ohio, (ii) authorizing the treasurer to notify all bidders of the intent to reject such bids, (iii) approving the revised detailed estimate of construction cost and construction documents and (iv) authorizing the commencement of re-bidding including the advertisement for and review of bids for the foregoing project

WHEREAS, the Eaton Community School District, County of Preble, Ohio (hereinafter called the "School District") has identified facilities needs including the renovation and roof replacement on the facility located at 302-308 Eaton-Lewisburg Road, Eaton, Ohio relating to the new board office (the "Project");

WHEREAS, the Board of Education has contracted with a qualified professional design firm VSWC Architects, Inc. (hereinafter called the "Architect"), under Sections 153.65 to 153.71, O.R.C., to prepare separate plans, specifications and estimates of cost, and such data as the Board of Education deems necessary for the Project;

WHEREAS, the Board of Education has appointed Thomas Doseck as its authorized representative (hereinafter called the "Authorized Representative") to act on its behalf during the planning, bidding, award and construction phases of the Project;

WHEREAS, the Architect previously completed the scope for construction of the Project in order to facilitate the bidding and awarding of one or more bid packages related thereto (hereinafter called the "Bid Packages"), taking into consideration factors including, but not limited to, time of performance, availability of labor, and overlapping trade jurisdictions;

WHEREAS, the Architect received sealed bids in connection with the Bid Packages at the time and place established for the receipt of such bids in the Notice To Bidders and opened and read aloud said bids immediately thereafter;

WHEREAS, because the Architect has determined that the each of the base bids was substantially higher than 10% of the original Detailed Estimate of Cost, the Board of Education has decided to (A) reject all bids for the Bid Packages and (B) instruct the Architect to recalculate the Detailed Estimate of Cost for the Project;

WHEREAS, the Board of Education now desires to commence the re-bidding process for the Bid Packages as authorized under Section 3313.46, O.R.C. which reflects the recalculated Detail Estimate of Cost for the Project.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education, that after careful consideration and evaluation of the information before it:

Section 1. The Board of Education hereby rejects all bids for the Bid Packages related to the Project.

Section 2. The Board of Education hereby authorizes the Treasurer to notify all Bidders of the rejection of their bids.

Section 3. The Board of Education, as authorized under Sections 3313.46(A)(1), O.R.C., approves the recalculated Detailed Estimate of Cost of \$700,000.00 for the Bid Packages in substantially the form presently on file with this Board of Education.

Section 4. That the Board of Education, as authorized under Section 3313.46(A)(1), O.R.C., approves the draft bid documents for the Bid Packages in substantially the form presently on file with this Board of Education, subject to finalization and approval as to legal form by construction counsel and the procurement of all necessary government approvals.

Section 5. The Board of Education authorizes the Architect, upon finalization of the bid documents and procurement of all necessary government approvals, to commence the bidding process for the Bid Packages in compliance with all applicable laws, including, but not limited to, Sections 9.31, 9.311, 153.12, 153.50, 153.51, 153.52, 153.54 to 153.571, 3313.46, O.R.C., and to use the Detailed Estimate of Cost stated in Section 3 as the estimate of cost to be included in the bidding documents as required by Section 153.12, O.R.C.

Section 6. The Board of Education approves for publication a "Notice To Bidders" for the Bid Packages and authorizes the Architect to publish said Notice for one week in a newspaper of general circulation within the School District and to simultaneously post said Notice on the School District's website prior to the date specified for receiving bids in conformance with Sections 7.12 and 3313.46(A)(2), O.R.C.

Section 7. The Board of Education authorizes the Architect to coordinate the opening of bids for the Bid Packages in compliance with Section 3313.46(A)(3), O.R.C., and, immediately following the opening of all bids, the Architect is authorized to substantiate the bids for responsiveness, then conduct a responsibility investigation of the apparent low bidder for said Bid Packages, and any other bidder as appropriate, in conformance with the Instructions to Bidders and any bid evaluation process agreed to with the Board of Education and its construction counsel, and prepare and submit to the Board of Education a recommendation about the award or rejection of any bid or bids for the Bid Packages, and the acceptance or rejection of any alternate for the Bid Packages, in accordance with applicable law.

Section 8. The Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, O.R.C.

Section 9. This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education that may be inconsistent or duplicative with the provisions of this resolution.

Motion by _____, seconded by _____, to approve agenda Item II. B

Discussion

Cooper___ Noble ___ Renner ___ Shepherd ___ Parks___

President declares motion _____.

III. New Business

A. Employment – Certificated Staff

The Administration recommends employment of the following personnel as listed. Employment is contingent upon certification, current criminal background checks, and all applicable state and local requirements. Salary, benefits and duties per Board Policy, Negotiated Agreement and Administrative Rules and Regulations.

1. Emily Dumler, Teacher, on an initial one year limited contract for the 2014-2015 school year.
2. Stephanie Herzog, Teacher, on an initial one year limited contract for the 2014-2015 school year.
3. Hilary Waugh, Counselor, on an initial one year limited contract for the 2014-2015 school year.
4. Hilary Waugh, Counselor, 10 extended service days for the 2014-2015 school year.

Motion by _____, seconded by _____, to approve agenda Item III. A.

Discussion

Cooper___ Noble ___ Renner ___ Shepherd ___ Parks___

President declares motion _____.

B. Employment – Classified Staff

The Administration recommends the employment of the following personnel for the 2014-2015 school year. Employment contingent upon certification (where applicable), criminal record check, and all other state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

1. Stephanie Woodgeard, Educational Aide

Motion by _____, seconded by _____, to approve agenda Item III. B.

Discussion

Cooper___ Noble ___ Renner ___ Shepherd ___ Parks___

President declares motion _____.

C. Employment – Non-certificated Staff – Athletic Contracts

The following positions have been posted and no certificated staff members have applied. The Administration recommends the employment of these nominees on one-year limited contracts for the 2014-2015 or as noted, contingent upon completion of all state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

1. Ally Hoke, Varsity Football Cheerleading Advisor, retroactive to July 22, 2014.
2. Shelby Turner, Reserve Football Cheerleading Advisor, retroactive to July 28, 2014.

Motion by_____, seconded by_____, to approve agenda Item III. C.

Discussion

Cooper___ Noble ___ Renner ___ Shepherd ___ Parks___

President declares motion _____.

D. Approval of Volunteers

The Administration recommends approval of the following volunteers for the 2014-2015 school year; contingent upon completion of all state and local requirements, including criminal background check if necessary.

1. Ally Hoke, Volunteer Competition Cheerleading Advisor, retroactive to July 22, 2014.
2. Eric Mendenhall, Volunteer Cheerleading Coach, retroactive to July 15, 2014.
3. Shelby Turner, Volunteer Competition Cheerleading Advisor, retroactive to July 28, 2014.

Motion by_____, seconded by_____, to approve agenda Item III. D.

Discussion

Cooper___ Noble ___ Renner ___ Shepherd ___ Parks___

President declares motion _____.

E. Authorization to Operate School Van

The Administration recommends authorization for the following employee to operate a school van to transport students during the 2014-2015 school year, pending completion of all state and local requirements.

1. Todd Appledorn

Motion by _____, seconded by _____, to approve agenda Item III. E.

Discussion

Cooper___ Noble ___ Renner ___ Shepherd ___ Parks___

President declares motion _____.

F. Agreement with Interpreters for the Deaf, LLC

The Administration recommends approval of the agreement with Interpreters for the Deaf, LLC, for services for a special needs student (Attachment A).

Motion by _____, seconded by _____, to approve agenda Item III. F.

Discussion

Cooper___ Noble ___ Renner ___ Shepherd ___ Parks___

President declares motion _____.

G. Adjournment

Motion by _____, seconded by _____ to adjourn the meeting.

Discussion.

Cooper___ Noble ___ Renner ___ Shepherd ___ Parks___

President declares motion _____

President adjourns meeting at _____ p.m.

Interpreters of the Deaf, LLC

July 29, 2014

www.deafterp.com

937-242-6047

This agreement is between Interpreters of the Deaf, LLC (ID) and **Eaton Community Schools (ECS)** at the site of Eaton High School:

1. ID will provide ASL interpreting services for specified dates and times for the 2014/15 school year at current ID educational rates. Please see attached Schedule 1 for school day dates and hours for service to be provided, and Terms and Conditions.
2. All scheduled hours (as listed in Schedule 1) will be billed at \$ 41.00 per hour. Any request for interpreting needed in addition to Schedule 1, including extra-curricular activities, and practice times, will be charged at \$ 41.00 per hour (ID standard evening rates, and less than 24 rates, will be waived).
3. ID agrees to waive all Travel Charges for the 2014/15 school year.
4. ID agrees to provide a substitute ASL interpreter for Mr. McKelvey, at Eaton H.S. when necessary, at no additional cost.
5. ID will provide up to 4 additional hours of interpreting at no charge*, that may be used for IEP meetings, parent teacher conference, etc. *These hours must be used in not less than 1 hour increments and may not be credited toward hours listed on Schedule 1. (please provide as much notice as possible when scheduling)
6. ECS will provide a primary contact person, and is responsible for notifying ID to report student absence or any changes in academic calendar to **937-242-6047**.
7. In the event the student no longer qualifies for services as provided by ID this agreement may be cancelled by ECS by providing 14 days written notice of cancellation to ID.

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Attachment A

SCHEDULE 1 page 1

Aug. 13 7:15AM-2:15PM
Aug. 14 7:15AM-2:15PM
Aug. 15 7:15AM-2:15PM
Aug. 18 7:15AM-2:15PM
Aug. 19 7:15AM-2:15PM
Aug. 20 7:15AM-2:15PM
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Aug. 22 7:15AM-2:15PM
Aug. 25 7:15AM-2:15PM
Aug. 26 7:15AM-2:15PM
Aug. 27 7:15AM-2:15PM
Aug. 28 7:15AM-2:15PM
Aug. 29 7:15AM-2:15PM
Sep. 1 **NO SCHOOL**
Sep. 2 7:15AM-2:15PM
Sep. 3 7:15AM-2:15PM
Sep. 4 7:15AM-2:15PM
Sep. 5 7:15AM-2:15PM
Sep. 8 7:15AM-2:15PM
Sep. 9 7:15AM-2:15PM
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Sep. 30 7:15AM-2:15PM
Oct. 1 7:15AM-2:15PM
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Oct. 6 7:15AM-2:15PM
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Oct. 10 7:15AM-2:15PM
Oct. 13 **NO SCHOOL**
Oct. 14 **NO SCHOOL**
Oct. 15 7:15AM-2:15PM
Oct. 16 7:15AM-2:15PM

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Nov. 20 7:15AM-2:15PM
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Nov. 24 7:15AM-2:15PM
Nov. 25 7:15AM-2:15PM
Nov. 26 **NO SCHOOL**
Nov. 27 **NO SCHOOL**
Nov. 28 **NO SCHOOL**
Dec. 1 7:15AM-2:15PM
Dec. 2 7:15AM-2:15PM
Dec. 3 7:15AM-2:15PM
Dec. 4 7:15AM-2:15PM
Dec. 5 7:15AM-2:15PM
Dec. 8 7:15AM-2:15PM
Dec. 9 7:15AM-2:15PM
Dec. 10 7:15AM-2:15PM
Dec. 11 7:15AM-2:15PM
SCHEDULE 1 page 2
Dec. 12 7:15AM-2:15PM
Dec. 15 7:15AM-2:15PM
Dec. 16 7:15AM-2:15PM
Dec. 17 7:15AM-2:15PM
Dec. 18 7:15AM-2:15PM
Dec. 19 7:15AM-2:15PM

Dec. 22 **NO SCHOOL**
Dec. 23 **NO SCHOOL**
Dec. 24 **NO SCHOOL**
Dec. 25 **NO SCHOOL**
Dec. 26 **NO SCHOOL**
Dec. 29 **NO SCHOOL**
Dec. 30 **NO SCHOOL**
Dec. 31 **NO SCHOOL**
Jan. 1 **NO SCHOOL**
Jan. 2 **NO SCHOOL**
Jan. 5 7:15AM-2:15PM
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Jan. 7 7:15AM-2:15PM
Jan. 8 7:15AM-2:15PM
Jan. 9 7:15AM-2:15PM
Jan. 12 7:15AM-2:15PM
Jan. 13 7:15AM-2:15PM
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Jan. 15 7:15AM-2:15PM
Jan. 16 7:15AM-2:15PM
Jan. 19 **NO SCHOOL**
Jan. 20 7:15AM-2:15PM
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Jan. 22 7:15AM-2:15PM
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Jan. 26 7:15AM-2:15PM
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Jan. 30 7:15AM-2:15PM
Jan. 2 7:15AM-2:15PM
Feb. 3 7:15AM-2:15PM
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Feb. 11 7:15AM-2:15PM
Feb. 12 7:15AM-2:15PM
Feb. 13 **NO SCHOOL**
Feb. 16 **NO SCHOOL**
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Feb. 20 7:15AM-2:15PM
Feb. 23 7:15AM-2:15PM
Feb. 24 7:15AM-2:15PM

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Attachment A

Feb. 25 7:15AM-2:15PM
Feb. 26 7:15AM-2:15PM
Feb. 27 7:15AM-2:15PM
Mar. 2 7:15AM-2:15PM
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Mar. 18 7:15AM-2:15PM
Mar. 19 7:15AM-2:15PM
Mar. 20 7:15AM-2:15PM
SCHEDULE 1 page 3
Mar. 23 7:15AM-2:15PM
Mar. 24 7:15AM-2:15PM
Mar. 25 7:15AM-2:15PM

Mar. 26 7:15AM-2:15PM
Mar. 27 7:15AM-2:15PM
Mar. 30 7:15AM-2:15PM
Mar. 31 7:15AM-2:15PM
Apr. 1 7:15AM-2:15PM
Apr. 2 **NO SCHOOL**
Apr. 3 **NO SCHOOL**
Apr. 6 **NO SCHOOL**
Apr. 7 **NO SCHOOL**
Apr. 8 **NO SCHOOL**
Apr. 9 **NO SCHOOL**
Apr. 10 **NO SCHOOL**
Apr. 13 7:15AM-2:15PM
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Apr. 17 7:15AM-2:15PM
Apr. 20 7:15AM-2:15PM
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May. 1 7:15AM-2:15PM
May. 4 7:15AM-2:15PM
May. 5 7:15AM-2:15PM
May. 6 7:15AM-2:15PM
May. 7 7:15AM-2:15PM
May. 8 7:15AM-2:15PM
May. 11 7:15AM-2:15PM
May. 12 7:15AM-2:15PM
May. 13 7:15AM-2:15PM
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May. 15 7:15AM-2:15PM
May. 18 7:15AM-2:15PM
May. 19 7:15AM-2:15PM
May. 20 7:15AM-2:15PM
May. 21 7:15AM-2:15PM
May. 22 7:15AM-2:15PM

This list constitutes all hours included in this agreement.

*Up to 4 Additional Hours for IEP and/or Parent Meetings