

EATON BOARD OF EDUCATION ORGANIZATIONAL MEETING

Hollingsworth East Elementary School Cafeteria

January 11, 2016

6:00 p.m.

I. Opening of the Meeting

A. Call to Order – President Pro Tempore, Lisa Noble

B. Roll Call – President Pro Tempore, Lisa Noble

R. Cooper___ L. Noble ___ T. Parks___ B. Pool ___ K. Shepherd ___

C. Pledge of Allegiance

D. Oath of Office for Newly Elected Board Members

The Treasurer shall administer the oath of office to the newly elected board members Terry Parks and Brian Pool, and note in the minutes that the oath was taken.

E. Election of the President of the Eaton Board of Education for 2016

The President Pro Tempore shall call for nominations of Board President. Nominations do not require a second.

After nominations are complete, the President Pro Tempore will ask for a motion and a second to close the nominations.

Motion by _____ to close nominations. Seconded by _____

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

If only one individual is nominated for the position of President, the Treasurer shall call the roll of the board.

Nominee #1 _____

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President Pro Tempore declares that _____ is elected President of the Eaton Board of Education for 2016.

OR

If more than one person is nominated, for the position of President, the Treasurer shall call the roll of the board and ask the members to vote for the person of their choice. Ohio law requires a majority vote of all members of the board (three votes on a five member board) to elect an officer.

Nominee #1 _____

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

Nominee #2 _____

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

Nominee #3 _____

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President Pro Tempore declares that _____ is elected President of the Eaton Board of Education for 2016.

The newly elected President presides from this point forward

F. Election of the Vice President of the Eaton Board of Education for 2016

The President shall call for nominations for the position of Board Vice President. Nominations do not require a second.

After nominations are complete, the President will ask for a motion and a second to close the nominations.

Motion by _____ to close nominations. Seconded by _____

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

If only one individual is nominated for the position of Vice President, the Treasurer shall call the roll of the board.

Nominee #1 _____

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares that _____ is elected Vice President of the Eaton Board of Education for 2016.

OR

If more than one person is nominated, for the position of Vice President, the Treasurer shall call the roll of the board and ask the members to vote for the person of their choice. Ohio law requires a majority vote of all members of the board (three votes on a five member board) to elect an officer.

Nominee #1 _____

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

Nominee #2 _____

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

Nominee #3 _____

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares that _____ is elected Vice President of the Eaton Board of Education for 2016.

II. New Business

A. Establish Regular Meeting Dates, Times and Place for 2016

Date: The Second Monday of the Month, unless otherwise noted

Monday, January 11, 2016

Monday, February 8, 2016

Monday, March 14, 2016

Monday, April 11, 2016

Monday, May 9, 2016

Monday, June 13, 2016

Monday, July 11, 2016

Monday, August 8, 2016

Monday, September 12, 2016

Monday, October 3, 2016

Monday, November 7, 2016

Monday, December 12, 2016

Time: 6:00 p.m.

Place: Hollingsworth East Elementary School

Motion by _____, seconded by _____ to approve agenda item II A.

Discussion.

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____

President declares motion _____

B. Approval of Organizational Resolutions and Actions

1. Waiver of Reading Minutes

It is recommended in accordance with ORC Section 3313.26 the Board waive the reading of minutes from previous meetings.

2. Renewal of Legal Services

It is recommended the Board designate the law firm of Frost, Brown & Todd, LLP, as the Board's general legal counsel for 2016.

3. Designate the "Register-Herald" as the official newspaper for the publication of those notices required by law.

Motion by _____, seconded by _____ to approve agenda item II. B.

Discussion.

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____

C. Adopting Treasurer's Standing Authorizations for the Calendar Year 2016

To enable the Treasurer to carry out necessary district duties involving operations, finances and purchasing, it is recommended that the Board adopt the following standing authorizations for calendar year 2016.

1. Establishing Service Fund for Board of Education Members

It is recommended that the Board establish a service fund beginning January 1, 2016, in the amount of \$15,000.00 for calendar year 2016 pursuant to ORC 3315.15. The maximum contribution is \$20,000.00.

2. Advance on Tax Settlements

The Treasurer is hereby authorized to secure advance payments from the County Auditor of Preble County when funds from property taxes are available and payable to the school district.

3. Investments of Interim and Inactive Funds

The Treasurer is hereby authorized to invest interim and inactive funds in permissible investments pursuant to ORC Section 135.14, ORC Section 135.13 and H.B. 384. Interest earned from the balances in the trust, endowment, permanent improvement funds and federal funds as required will be deposited into those funds. All others will be deposited in the general fund.

4. Appropriation Modifications

The Treasurer is hereby authorized to make appropriation modifications between fund accounts with these modifications being reported to the Board at its next succeeding regular meeting.

5. Payment of Bills

The Treasurer is authorized to pay all bills within the limit of the appropriation resolution as bills are received and when merchandise has been certified as received in good condition by the superintendent or designee.

6. Advancement of Funds

The Treasurer is authorized to use General Fund Account #001-7410-920 to advance monies from the General Fund to other funds in anticipation of future receipts. When the anticipated money has been received, the advance will be returned to the General Fund.

Motion by _____, seconded by _____ to approve agenda item II C.

Discussion.

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____

D. Adopting Superintendent's Standing Authorizations for Calendar Year 2016

To enable the Superintendent to carry out necessary district duties involving operations, finances and purchasing, it is recommended that the Board adopt the following standing authorizations for the calendar year 2016.

1. Approval of Professional Meetings

The Superintendent is hereby authorized to approve employee professional leave requests for state meetings, workshops and events in an amount not to exceed the limits in the Appropriation Resolution, Board Policy and Administrative Rules and Regulations.

2. Designation of School District's Purchasing Agent

The Superintendent is hereby authorized to serve as the purchasing agent for the 2016 calendar year.

3. Employment of Temporary Personnel

The Superintendent is hereby authorized to employ such temporary personnel as is needed for special situations, to insure safety, security, protection of district property and the orderly operation of the school district.

4. Approval of Board's Designee for Appeals of Student Suspensions

The Superintendent is hereby authorized to be the Board's designee for appeals of student suspensions.

5. Approve Superintendent to Employ Personnel

The Superintendent is hereby authorized to employ personnel as needed during periods when the Board is not in session. The Superintendent shall present such employment for Board approval not later than the next regular board meeting.

6. Approve Superintendent to Accept Resignations

The Superintendent is hereby authorized to accept resignations on behalf of the Board during periods when the Board is not in session. The Superintendent shall present such resignations for Board approval not later than the next regular board meeting.

7. Approve Superintendent to Enter Contractual Agreements

The Superintendent is hereby authorized to enter into contractual agreements for services as needed in emergency situations.

Motion by _____, seconded by _____ to approve agenda items II. D.

Discussion.

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____

E. Appointments for 2016

1. OSBA Legislative Liaison: _____
2. OSBA Capital Conference Delegate: _____
3. OSBA Capital Conference Alternate: _____
4. Eaton Parks and Recreation Board: _____
5. Wellness Board: _____

Motion by _____, seconded by _____ to approve agenda item II E.

Discussion.

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____

F. Board Compensation

Authorize compensating members of the Eaton Board of Education for meetings and training sessions at the maximum amount allowed by law. Compensation shall not exceed payment for more than two (2) meetings per month.

Motion by _____, seconded by _____ to approve agenda item II. F.

Discussion.

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____

III. Adjournment

Motion by_____, seconded by_____, to
adjourn the organizational meeting.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

President adjourns meeting at _____ p.m.