

EATON BOARD OF EDUCATION REGULAR MEETING
Hollingsworth East Elementary School Cafeteria
November 5, 2018
6:00 p.m.

I. Opening of the Meeting

A. Call to order – President

B. Roll Call

E. Beeghly___ D. Durham ___ L. Noble ___ T. Parks___ B. Pool ___

C. Pledge of Allegiance

D. Recognition of Students

1. The Eaton Board of Education and Administration wishes to recognize and congratulate the FFA Urban Soil Judging Team for placing 7th in the State FFA Soil Judging Contest;

Andrew Brooks
Mallory Deaton
Kendale Hamilton
Gabe Hoff

2. The Eaton Board of Education and Administration wishes to recognize all fall athletic teams and individuals for an outstanding season and commend them on their outstanding sportsmanship and representation of Eaton Community Schools.

Furthermore, the Board and Administration wishes to congratulate the 8th Grade Volleyball Team on their remarkable accomplishments as two time SWBL Champions and two time Quad Conference Tournament Champions, ending with a 35-0 record and never losing a set during the 2017 and 2018 seasons;

Olivia Baumann
Cate Clabaugh
Elise Hewitt
Morgan Imhoff
Bailey Jerdon
Maggie Ott
Paige Pitsinger
Lily Shepherd
Emma Upham
Zoe Willard
Sam Witte

E. Recognition of Visitors

1. Cari Wynne, Butler County Success Program Supervisor, and Leslie Bassler, Success Program School Liaison, to discuss the impact of the Success Program on families.

F. Executive Session (if necessary)

To discuss: _____

The following individuals are invited to attend: _____

Motion by _____, second by _____ to convene executive session.

Beeghly____ Durham ____ Parks ____ Pool ____ Noble____

President declares motion _____.

President convenes executive session at _____ p.m.

President resumes open session at _____ p.m.

II. Treasurer's Business – Rachel Tait

ADOPTION OF CONSENT AGENDA ITEM – FINANCIAL

Action by the Board of Education in "Adoption of Consent Agenda Item" at this point of the agenda means that item A is adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the "Consent Agenda Items" and voted on separately.

A. The Treasurer recommends approval of the following:

1. Approve minutes of the October 4, 2018 Regular Board Meeting.
2. Submission of Warrants for September.
3. Submission of Financial Report for September.
4. Submission of Investment for September.
5. Approve FY19 Appropriation Modifications by Fund.
6. Then and Now Purchase Order to Walsworth Publishing for \$7,565.52.
7. Approve amending and restating the Eaton Community Schools 403(b) Plan effective January 1, 2010.

8. Approve increasing Board Service Fund by \$800.00 for calendar year 2018, for a total of \$10,800.00.

Motion by _____, seconded by _____

Discussion

Beeghly ____ Durham ____ Parks ____ Pool ____ Noble ____

President declares motion _____.

III. Reports

- A. **Miami Valley Career Technology Center Report** – Terry Parks
- B. **Parks and Recreation Board Report** – Darrell Durham
- C. **Superintendent Report** – Jeff Parker
- D. **Other Reports**

IV. Old Business

V. New Business

ADOPTION OF CONSENT AGENDA ITEMS - PERSONNEL

Action by the Board of Education in “Adoption of Consent Agenda Items” at this point of the agenda means that items A through F are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

A. Unpaid Leave of Absence

The Administration recommends approval of a request for unpaid leave of absence for Hilary Toerner, effective October 25, 2018 through November 23, 2018.

B. Employment – Certificated Staff Supplemental Contracts

The Administration recommends the following supplemental contract for the 2018-2019 school year, or as noted. Salary and duties per Board Policy, Negotiated Agreement, Administrative Rules and Regulations, and any applicable state requirements.

1. Scott Burnett, Program Assistant Track

2. Emily Colbert, Girls Head Track – Middle School
3. Nick Flynn, Boys Head Track – Middle School
4. Tim Holland, Assistant Track – Middle School
5. Derek Lucas, Reserve Baseball
6. Randy McKinney, Head Track Coordinator
7. Emily Moss, Reserve Softball

C. Employment – Certificated Staff – Substitute Teachers/Tutors as Certified by the Preble County Educational Service Center

The Administration recommends approval of the following substitute teachers/home instruction tutors for the 2018-2019 school year, as certified by the Preble County Educational Service Center.

1. Joseph W. Askins
2. Jana Bateman
3. Eva Collins
4. Gabrielle S. Grubbs
5. Molly Hafle
6. Kathy Howse
7. Kerry Oliver
8. Tiffany Robertson
9. Troy Robertson
10. Michael Stewart
11. Kathleen Sullivan
12. Jacqueline Wright

D. Employment – Non-Certificated Staff

The following positions have been posted and neither an employee of the district holding an educator license, who meets all of the Board's qualifications, nor a nonemployee of the district holding an educator license, who meets all of the Board's qualifications, has applied for, been offered, or accepted the position. The Administration recommends the employment of the following nominee on one-year limited contract for the 2018-2019 school year, or as noted, contingent upon completion of all state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

1. Emily Amburgey, Program Assistant Track
2. Patrick Flanagan, Varsity Baseball
3. John Hitchcock, Varsity Boys Tennis
4. Maggie Neanen, Varsity Softball
5. Mark Silvers, Program Assistant Track
6. Dorothy Stoltz, Program Assistant Track

E. Employment – Non-Certificated Substitutes

The Administration recommends employment of the following personnel for the 2018-2019 school year. Employment contingent upon certification (if necessary), criminal record check,

and all other state and local requirements. Salary and duties per Board Policy, and Administrative Rules and Regulations with no fringe benefits.

1. Noralee Fogt, Substitute Cafeteria Worker
2. Noralee Fogt, Substitute Custodian
3. Kaila Moore, Substitute Custodian
4. Linda Pegg, Substitute Cafeteria Worker

F. Volunteers

The Administration recommends approval of the following volunteers for the 2018-2019 school year, contingent upon completion of all state and local requirements, including criminal background check, if necessary.

1. Dan Lucas, Volunteer Baseball Coach
2. Brad Neavin, Building Volunteer
3. Zach Wilson, Volunteer Baseball Coach

Motion by _____, seconded by _____

Discussion

Beeghly ____ Durham ____ Parks ____ Pool ____ Noble ____

President declares motion _____.

ADOPTION OF CONSENT AGENDA ITEMS - ADMINISTRATIVE

Action by the Board of Education in “Adoption of Consent Agenda Items” at this point of the agenda means that items G through O are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

G. Amend Student/Parent Handbook

The Administration recommends approval to amend the Out-of-School Suspension section of the Hollingsworth East Elementary, William Bruce Elementary, Eaton Middle School and Eaton High School Student Parent Handbooks (Attachment A).

H. Board Policy Updates

The Administration recommends the first reading of the following updated board policies (Attachment B).

1. 0131 – Legislative

2. 0141.2 – Conflict of Interest
3. 0164 – Notice of Meetings
4. 0165.1 – Regular Meeting
5. 0165.2 – Special Meetings
6. 0165.3 – Recess/Adjournment
7. 0166 – Executive Session
8. 0168 – Minutes
9. 0169.1 – Public Participation at Board Meetings
10. 1240.01 – Non-Reemployment of Superintendent
11. 1422 – Nondiscrimination and Equal Employment Opportunity
12. 1541 – Termination of Resignation
13. 1662 – Anti-Harassment
14. 2111 – Parent and Family Engagement
15. 2260 – Nondiscrimination and Equal Educational Opportunity
16. 2261- Title I Services
17. 2261.01 – Parent and Family Member Participation in Title I Programs
18. 2261.03 – District and School Report Card (new policy)
19. 2700 – School Report Card (rescind)
20. 3122 – Nondiscrimination and Equal Employment Opportunity
21. 3140 – Termination and Resignation
22. 3362 – Anti-Harassment
23. 4122 – Nondiscrimination and Equal Employment Opportunity
24. 4140 – Termination and Resignation
25. 4162 – Drug and Alcohol Testing of DCL License Holders and Other Employees who Perform Safety Sensitive Functions
26. 4362 – Anti-Harassment
27. 5517 – Anti-Harassment
28. 5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students
29. 5610.02 – In-School Discipline
30. 5610.03 – Emergency Removal of Students
31. 5611 – Due Process Rights
32. 6320 – Purchasing and Bidding
33. 6325 Procurement – Federal Grants/Funds
34. 6423 – Use of Credit Cards
35. 8141 – Mandatory Reporting of Misconduct by Licensed Employees

I. Agreement with the Preble County Educational Service Center

The Administration recommends approval of an agreement with the Preble County Educational Service Center for three (3) Literacy Intervention Providers beginning on or after November 6, 2018. These positions will be funded through Title I.

J. Agreement with Walsworth Yearbooks

The Administration recommends approval of a three (3) year (2020-2022) agreement with Walsworth Yearbooks for printing services for the Eaton High School yearbooks, in the amount of \$15,725.00.

K. Agreement with Odysseyware

The Administration recommends approval of a three (3) year (July 31, 2019 – July 30, 2022) agreement with Odysseyware for online student licenses.

L. Overnight Student Travel

The Administration recommends approval of the following overnight student travel.

1. High School Cross Country Team and coaches to Hebron, Ohio, November 9, 2018 – November 10, 2018, to participate in the State Cross Country Tournament.
2. Eaton High School Band and Choir student and teachers to Sandusky, Ohio, May 24, 2019 – May 25, 2019, to participate in the Music in the Parks Festival.

M. Out-of-State Student Travel

The Administration recommends approval of the following out-of-state student travel.

1. Eaton MVCTC FFA students and staff, to Indianapolis, Indiana, retroactive to October 24, 2018 – October 27, 2018, to participate in FFA National Convention.

N. Obsolete Items

The Administration recommends approval to declare certain items as obsolete and to dispose of them accordingly.

1. Chair, tag number 13805, Eaton High School

O. Donation

The Administration recommends acceptance of the following donation.

1. From QDMA Twin Creek Branch, monetary donation for archery equipment, to Eaton High School's physical education program.

Motion by_____, seconded by_____

Discussion

Beeghly___ Durham ___ Parks ___ Pool ___ Noble___

President declares motion _____.

P. Executive Session

To consider the sale of property at competitive bidding.

To consider the employment of a public employee or official.

The following individuals are invited to attend: _____

Motion by _____, second by _____ to convene executive session.

Beeghly___ Durham ___ Parks ___ Pool ___ Noble___

President declares motion _____.

President convenes executive session at _____ p.m.

President resumes open session at _____ p.m.

VI. Adjournment

Motion by _____, seconded by _____ to adjourn the meeting.

Discussion

Beeghly___ Durham ___ Parks ___ Pool ___ Noble___

President declares motion _____.

President adjourns meeting at _____ p.m.

Upcoming Board Meeting

Regular Board Meeting

Monday, December 10, 2018 – 6:00 p.m.

Hollingsworth East Elementary

**2018-2019
Student/Parent Handbook
Update**

OUT-OF-SCHOOL SUSPENSION

If students are suspended out-of-school, they may make up **assignments**, tests and projects at full credit, **provided the student completes and submits all required assignments.** ~~However, other assignments may be made up at 50% credit.~~ Students are responsible for getting the missed work from their classmates or from the teacher. All make-up work must be completed and turned in **no later than the end of the second day** ~~within the first day the class meets~~ after students return to school.

If students are suspended out-of-school, they are not permitted to on school grounds, in the school building, or at any school activities, during the suspension period