EATON COMMUNITY SCHOOLS BOARD OF EDUCATION Regular Session June 10, 2013

The Board of Education of Eaton Community Schools met in Regular Session on June 10, 2013 at 6:00 p.m. in the Hollingsworth East Elementary cafeteria. President **Joe Renner** called the meeting to order.

ROLL CALL

Doug Mowen – Present Rick McKinney -- Present Terry V. Parks – Present

Brian Pool – Present Joe Renner – Present

Also present were Priscilla Dodson, Cindy Neanen, Scott Couch, Kern Carpenter, Kip Powell and Pam Friesel.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by a local boy scout, John Altom.

ADOPT THE AGENDA

Motion was made by Mr. Mowen and seconded by Mr. McKinney to adopt the agenda. YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. #1213-290

RECOGNITION OF VISITORS

Mike Freed addressed the board on the Joint Use agreement with Sinclair College. Sherry Hood, ESSP President asked that Item 18.F, Family Medical Leave, be removed from the agenda. She stated the current contract language is more favorable to the union members.

TREASURER'S BUSINESS

Motion was made by Mr. McKinney and seconded by Mr. Mowen to approve the business of the treasurer, **Priscilla Dodson**, as follows:

- A. Minutes of the May 5, 2013 Special Board Meeting
- B. Minutes of the May 13, 2013 Regular Board Meeting
- C. Minutes of the May 24, 2013 Special Board Meeting
- D. Submission of Warrants
- E. Submission of Financial Report
- F. Submission of Investment Report
- G. FY13 Supplemental Appropriations
- H. FY14 Temporary Appropriations

YEAS – McKinney, Mowen, Parks, Pool, Renner. President declared motion passed.

#1213-291

OLD BUSINESS

1. Miami Valley Career Technology Center Report

Doug Mowen, representative to MVCTC, did not have a report

2. Parks and Recreation Board Report

Joe Renner, representative, did not have a report

3. Project Manager's Report

Tom Doseck updated the board on the building projects at Bruce and the Middle School and on a potential issue with drainage. He also updated on the Athletic, Arts and Wellness project. Mr. Parks suggested that former board member, Joe Ferriell, should be included in the ceremonies for the new buildings as he was on the board during the beginning stages of the building project.

4. Superintendent's Report

Mr. Neavin was not present to give a superintendent's report.

5. Director of Education's Report

Cindy Neanen reported on several items.

6. Principal's Report

There was no principal's report presented.

7. Other Old Business

None

EXECUTIVE SESSION

Motion was made by Mr. McKinney and seconded by Mr. Mowen to convene executive session for the purpose of the sale of property, compensation of employees and collective bargaining and to invite Mrs. Dodson, treasurer, Mr. Scholler, attorney and Mr. Miller, Director of Operations to participate.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. #1213-292

President convened executive session at 6:30 p.m. President resumed open session at 8:37 p.m.

NEW BUSINESS

1. Resignations and Retirements

Motion was made by Mr. Mowen and seconded by Mr. Parks to accept the following resignations and retirements:

- A. **James Hall**, Teacher, effective August 22, 2013
- B. **Carla Kirsch**, Secretary, effective June 30, 2013, contingent upon reemployment as Central Office Secretary assigned to the Treasurer

1. Resignations and Retirements, cont.

C. **Bob Prestel**, Mechanic, resignation for the purpose of retirement, effective July 31, 2013.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. #1213-293

2. Employment – Non-Certificated Staff

Motion was made by Mr. Parks and seconded by Mr. McKinney to employ the following personnel for the 2013-2014 school year. Employment contingent upon certification (where applicable), criminal record check, and all other state and local requirements.

A. **Carla Kirsch**, Central Office Budgetary Assistant assigned to the Treasurer's Office. Salary per Exempt Salary Schedule.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. #1213-294

3. Approval of Salary Schedule

Motion was made by Mr. McKinney and seconded by Mr. Mowen to approve the Salary Schedule for exempt employees, effective July 1, 2013 (Attachment A of the agenda).

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. #1213-295

Motion was made by Mr. Mowen and seconded by Mr. Pool to approve agenda Item IV. 4-5.

4. <u>Employment – Certified Staff Supplemental Contract</u>

The following supplemental contracts. Salaries and duties per Board Policy, Negotiated Agreement, Administrative Rules and Regulations, and any applicable state requirements.

- A. Randy Titkemeyer, Hi-Y Advisor
- B. **Kelli Wright** to provide extended school year services for a special needs student at a rate of \$20.00 per hour, not to exceed 10 hours for the 2012-2013 school year.
- C. Jenny Schmidt, Amy Fugate, Jennifer Iwanski, Lindsay Silvers, Kristina Armstrong, Ashlee Collins, Sarah Leach and Debbie McKinney to teach in the District K-3 Summer Intervention Program for the 2013-2014 school year, August 12-15, 2013 and August 19-23, 2013; to be paid at a rate of \$20.00 per hour, for no more than 36.5 hours.
- D. **Kathy Chesnut** to serve as coordinator for the district K-3 Summer Intervention Program for the 2013-2014 school year; August 12-15, 2013 and August 19-23, 2013; to be paid at a rate of \$20.00 per hour for no more than 24.5 hours.

5. Foundation for Student Success Program

To pay the following staff a stipend of \$100.00 for attending 4 sessions of the Foundation for Student Success after school student learning objectives training, during the 2012-2013 school year, plus \$25.00 for each additional training session attended. This stipend is to be paid from Race to the Top Fund 506.

A.	Jennifer Anderson	L.	Amy MacGillivray	V.	Rebecca Wells
B.	Jennifer Beeghly	M.	Amber Michael	W.	Rhonda Winings
C.	Paul Bingle	N.	Robin Mirovsky	X.	Linda Yocom
D.	Catherine Borucki	O.	Suzanne Niehaus	Y.	Sandy Yount
E.	Brad Davis	P.	Donele Rice	Z.	Bill Aukerman
F.	John Groom	Q.	Jim Richards	AA.	Jennifer Hopkins
G.	Jennifer Heil	R.	Kristin Schamel	BB.	Cheryl Mellen
H.	Richard Hency	S.	Lindsay Silvers	CC.	Taffie Ruebush
I.	Jennifer Iwanski	T.	Judy Sullivan	DD.	Leslie Kelly
J.	Amanda Jerdon	U.	Amanda Tinstman	EE.	Tiana White
T.7	D I				

K. Dan Lucas

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed.

#1213-296

6. Employment of Substitutes for the 2013-2014 School Year

Motion was made by Mr. McKinney and seconded by Mr. Pool to approve the following volunteers for the 20132014 school year; contingent upon completion of all state and local requirements. Salary and duties per Board Policy and Administrative Rules and Regulations with no fringe benefits.

- A. **Etta Flack**, Substitute Cafeteria Worker
- B. Clinton Pearson, Substitute Bus Driver
- C. **Melissa Withrow**, Substitute Custodian

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. #1213-297

7. Approval of Volunteers

Motion was made by Mr. McKinney and seconded by Mr. Pool to approve the following volunteers for the 2013-2014 school year; contingent upon completion of all state and local requirements, including criminal background check, if necessary.

A. **Sylvia Haas, RN** – Volunteer Band Chaperone

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. #1213-298

8. Substitute Classified Job Description

Motion was made by Mr. Mowen and seconded by Mr. Parks to approve the following Substitute classified staff job descriptions (Attachment B of the agenda).

- A. Substitute Cafeteria Worker
- B. Substitute Bus Driver (note: Reports to Director of Operations)
- C. Substitute Health Aide
- D. Substitute Secretary
- E. Substitute Special Education Aide

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. #1213-299

Motion was made by Mr. Parks and seconded by Mr. Pool to approve agenda Item IV. 9-10.

9. School Breakfast and Lunch Programs

To participate in the government school breakfast and school lunch programs for the 2013-2014 school year.

10. Bread and Milk Suppliers

Nickles and Klosterman as the district's bread supplier and Reiter as the district's milk supplier for the 2013-2014 school year.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. #1213-300

11. Approval of Student Fees for the 2013-2014 School Year

Motion was made by Mr. McKinney and seconded by Mr. Mowen to approve the following student fees for the 2013-2014 school year.

KG	\$25.00
Grade 1	\$26.00
Grade 2	\$23.00
Grade 3	\$15.00
Grade 4	\$15.00
Grade 5	\$20.00
Grade 6	\$33.00
Grade 7	\$22.00
Grade 8	\$21.00

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. #1213-301

12. <u>Amended Joint Use Agreement with Sinclair College</u>

Motion was made by Mr. Mowen and seconded by Mr. McKinney to approve the Amended Joint Use Agreement with Sinclair Community College.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. #1213-302

13. Resolution Adopting a Calamity Day Alternative Make-Up Plan

Motion was made by Mr. McKinney and seconded by Mr. Mowen to approve a *RESOLUTION ADOPTING A CALAMITY DAY ALTERNATIVE MAKE-UP PLAN:*

WHEREAS, the Eaton Community Schools board of education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3317.01 of the Ohio Revised Code and in excess of the number of days authorized in section 3313.48; and,

WHEREAS, section 3313.88 authorizes a board of education to file an annual plan with the Ohio Department of Education by July 31 of each year to provide online learning opportunities for students in lieu of attendance on such excess days;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED that the Eaton Community Schools board of education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.88, the board of education of Eaton Community Schools hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to complete up to three days of instruction in excess of the number of days permitted under section 3313.48 because of the closing of schools for any of the reasons specified in section 3317.01.

- 1. This plan is submitted, pursuant to approval of the board of education, prior to August 1.
- 2. This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3. Not later than November 1 of the 2012-2013 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the amount of instructional time the student would receive for three school days in such teacher's class.
- 4. The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
- 5. Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
- 6. As soon as practicable after an announced school closure in excess of the number of days permitted under section 3313.48, staff members designated by the appropriate administrator shall make the designated lessons available on the district's portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.
- 7. Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
- 8. Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that

the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. #1213-303

14. Resolution for Interim End of Course Examinations

Motion was made by Mr. Mowen and seconded by Mr. McKinney to approve a *Resolution for Interim End of Course Examinations for American History and American Government.*

WHEREAS, the Eaton Community Schools District Board of Education supports the implementation of end-of-course examinations in American History and American Government.

And

WHEREAS, the Eaton Community Schools District Board of Education recognizes the compliance requirements of Am. Sub. S.B. 165 to adopt interim end of course examinations in both American History and Government;

THEREFORE, be it resolved that the Eaton Community Schools will adopt interim end-of-course examinations to be used until state determined end-of-course examinations have been selected.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. #1213-304

15. Resolution to Support Request for Waiver Days

Motion was made by Mr. Mowen and seconded by Mr. McKinney to approve the resolution to Support Request for Waiver of three (3) Instructional Days to Provide Professional Development.

WHEREAS, the Eaton Community Schools' Board of Education recognizes that ORC 3306.40 allows the Board of Education to apply to the Superintendent of Public Instruction for a waiver of any standard requirement of ORC 3306; and

WHEREAS, the Eaton Community Schools' Board of Education recognizes ORC 3306.01 which sets the minimum school year standards for public instruction; and

WHEREAS, the District Leadership Team has prepared goals and benchmarks as a part of the Ohio Improvement Process for each building and the District CCIP and Race to the Top also contain appropriate goals, strategies, and action steps for improving teacher quality, instruction and student achievement and has prepared a letter of justification for the Waiver application; and

WHEREAS, the Eaton Community Schools' Board of Education has approved the instructional waiver days pending approval by the Ohio Department of Education for October 15, 2013, January 21, 2014 and April 17, 2014 as part our 2013-2014 school calendar;

THEREFORE, BE IT RESOLVED that the Eaton Community Schools Board of Education recommends and supports the Superintendent and District Leadership Team's application and plans for the 3 instructional waiver days for the 2013-2014 school year to provide professional development to meet the goals of increased student achievement and improved instruction.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. #1213-305

16. Resolutions Approving STRS Salary Reduction

Motion was made by Mr. Parks and seconded by Mr. Pool to approve the following resolutions.

A. Resolution to Authorize Employer Pickup of Employee Contributions Administrator

Be it resolved, effective July 1, 2013, the Eaton Community Board of Education agrees to pick up the total amount of employee contributions required by Section 3307.26, Revised Code, to be contributed by the Administrator to STRS Ohio. Eaton Community School Board of Education is permitted to pick up employee contributions pursuant to Section 3307.27, Revised Code, and Section 414(h)(2) of the Internal Revenue Code. These picked-up contributions, although designed as employee contributions, are being paid by the Eaton Community Schools Board of Education in lieu of employee contributions and shall be paid by the board as a fringe benefit in addition to the contract salary otherwise payable to the employee. These contributions shall be treated as additional compensation and included in salary for retirement purposes. Employees in the Administrator may not opt out of the "picked-up" contributions or elect to receive the contributed amounts directly instead of having them picked up by the Eaton Community Schools Board of Education and paid to STRS Ohio.

B. Resolution to Authorize Employer Pickup of Employee Contributions Salary Reduction for Superintendent

Be it resolved, effective July 1, 2013, the Eaton Community Board of Education agrees to pick up the total amount of employee contributions required by Section 3307.26, Revised Code, to be contributed by the Superintendent to STRS Ohio. Eaton Community Schools Board of Education is permitted to pick up employee contributions pursuant to Section 3307.27, Revised Code, and Section 414(h)(2) of the Internal Revenue Code. These picked-up contributions, although designed as employee contributions, are being paid by the Eaton Community Schools Board of Education in lieu of employee contributions and shall be treated as mandatory salary reduction from the contract salary otherwise payable to the employee.

The Superintendent may not opt out of the picked-up contributions or elect to receive the contributed amounts directly instead of having them picked up by the Eaton Community Schools Board of Education and paid to STRS Ohio.

C. Resolution to Authorize Employer Pickup of Employee Contributions Salary Reduction for Teachers

Be it resolved, effective July 1, 2013, the Eaton Community Board of Education agrees to pick up the total amount of employee contributions required by Section 3307.26, Revised Code, to be contributed by the Teachers to STRS Ohio. Eaton Community Schools Board of Education is permitted to pick up employee contributions pursuant to Section 3307.27, Revised Code, and Section 414(h)(2) of the Internal Revenue Code. These picked-up contributions, although designed as employee contributions, are being paid by the Eaton Community Schools Board of Education in lieu of employee contributions and shall be treated as mandatory salary reduction from the contract salary otherwise payable to the employee.

The Teachers may not opt out of the picked-up contributions or elect to receive the contributed amounts directly instead of having them picked up by the Eaton Community School Board of Education and paid to STRS Ohio.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. #1213-306

17. Resolution Requesting Certification of Alternative Tax Rate

Motion was made by Mr. Mowen and seconded by Mr. McKinney to approve a Resolution Requesting Certification of Alternative Tax Rate.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. #1213-307

18. Second Reading and Adoption of Board of Education Policy Updates

Motion was made by Mr. Mowen and seconded by Mr. Pool to amend the second reading and adoption of the following revisions to the Board of Education Policies and Regulations to include A & B only- and to **table** C through J.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. #1213-308a

Motion was made by Mr. Mowen and seconded by Mr. Pool to approve the second reading and adoption of the following revisions to the Board of Education Policies and Regulations.

- A. Evaluation of Certified Staff (Teachers) AFC-1 (Attachment C of the agenda)
- B. Evaluation of Certified Staff (Administrators both Professional and Support) AFC-2 (Attachment D of the agenda)
- C. Tabled
- D. Tabled
- E. Tabled
- F. Tabled
- G. Tabled
- H. Tabled
- I. Tabled
- J. Tabled

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. #1213-308b

19. Approval of Graduation List

Motion was made by Mr. Mowen and seconded by Mr. Pool to approve the list of graduates for the class of 2013. Congratulations to all graduates and their families on this significant achievement.

Katlynn Mariah Adams Richard Jonah Adams Molly Mae Alexander Michael Austin Baker Audrey Leann Barlage Aaron Michael Bartlett Jerald Cory Bartrum Natalie Louise Bennett Michael Roe Berrev Aaron Michael Bledsoe Kayla Marie Boggs Sarah Jean Bresher Matthew James Bridgeford Eli Christopher Bristow Blaine Alexis Brubaker Jacob Mark Bryant Sara Nicole Bulach Ryan Thomas Caplinger Bauner Paul Chafin Jordan James Clapp Hannah Kathleen Clark Tyler William Claybaker Laura Jean Conaard Joseph Charles Davis Chelsie Lyn Davison Brittany Nicole Deaton Christian Alexander Delk Hannah Mae DeVilbiss Jacob Alexander Dunn Meredith Marie Durham Taylor Breanne DuVall Andreas Robert Eddy Jeffrey Cole Edrington Brittania Bianca Elam Danielle Lynn Eshleman Sydney Rayne Evans Nicholas Taylor Faris Zachary Alan Feldner Sarah Marie Ferguson Desiree Marie Flynn Tabitha Marie Fox Coleman Ray Friend Dallas James Fudge Joneile Kathleen Gable Tayler Michael Gallimore Randall Scott Gardner Brandon Michael Gibson Jaskaran Singh Gill

Jordan Alexander Halstead James Hardy, Jr. Rachel Renee' Hartwig Benjamin Louis Hendrich Caitlin Brynn Highley Andrew Scott Holderman Alyson Mackennzie Hood Savannah Ashley Hopkins Taylor Che'rahn Howard Kyle Michael Hunsucker Nathaniel Lee Jay, Jr. Aaron Thomas Johnson Sasha Sierre Johnson Megan Danielle Jones Jonathan Scott Jordan John Luke Kiracofe Megan Sue Koch Derrick Alan William Koeller Catherine Elizabeth Langenkamp Brooklyn Desire Summer Song Libecap William John Liddy Travis Aaron Lipscomb **Brooke Nicole Lohnes** Victoria Brooke Lowman David Joshua Madewell Austin William Marion Gaige Michael Mattox **Taylor Ashley Mattox** Zechariah Daniel McIntosh **Brandon Robert Melling** Nathaniel James Metz Derek Allen Miller Matthew Tyler Miller Zane Owen Miller James Christopher Mitchell Sarah Elizabeth Mitchell Zachary Silas Moore Alexander Fredrick Mumma Austin Ray Nickell Ryan David Norby

Mekayla Christine Norris

Garrett Ryan Norton

Darian James O'Neal

Zachary Colin Overholts

Payton Michael Ott

Dalton Wayne Perry

Riley Scott Petty

Stacey Lynn Nutt

Winston Xavier Rea Courtney Nicole Reaser Blake Adam Reynolds Brandon Wayne Reynolds Brooke Nicole Rhodus Tanowa Sky Rhodus Kelsey Anna Roberts Danielle Renee' Rodeffer Madelynn Grace Roell Victoria Nicole Romeo Karigan Marie Ross Travis Allen Routzahn **Emily Faye Rudicil** Benjamin Thomas Sadai Alan Ray Sarver Dalton Tyler Schaaf Richard Hoyt Schultz Sydney Schumacher Kerissa Erin Mae Sears Kyle Christopher Shepherd Taylor Renee' Shera Dana Denice Shultz Sidny Nicole Sinks Ashley Kendra Smith Shelby Rae Smyer Zanna Marie Spears Samuel Anthony Spice Kelsey Sloane Stewart Brianne Danielle Struewing James Allen Stuart Steven Michael Sullender David Eric Taxter Aljanette Tranesia Thompson Jessica Lou-Ann Thorpe Jacob Allen Tinsley **Todd Jamison Titus** Becca Adelene Toney Alicia Nichole Towe Kramer Reed Tudor Mollie Ann Turpin Desirae Nichole Vance Michaela Brooke Vance Moriah Allison Vance Leann Marie Walters Siobhan Erin Ward Ciara Gail Weaver Brittany Anne Whitesell

Logan Paige Willeford

19. Approval of Graduation List, cont.

Echo Leanne GreggTiffany Marie PresleyCody Marshall WinnTaylor Michelle GuayBrandon Lee PughKyler Jeffrey WiseAmber Lynn GuntleJordan Dale PughLevi Kenneth WittEvan Burke HaldermanTavaris Lee PurdieCorryn Abigail Wooton

Amanda Nicole Hall Timothy David Rae

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. #1213-309

OTHER NEW BUSINESS

1. Resolution of Urgent Necessity

Motion was made by Mr. Mowen and seconded by Mr. McKinney to approve a resolution of urgent necessity to replace the high school bleachers.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. #1213-310

2. Halt Sale of Aukerman Storage Building

Motion was made by Mr. McKinney and seconded by Mr. Mowen to direct the treasurer, Mrs. Dodson, in the absence of the superintendent, to halt the sale of the Aukerman storage building.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. #1213-311

CLOSING BUSINESS

Mr. Renner congratulated **Michelle McKinney** on her win as 1st in the State in her track event.

Mr. McKinney had a concern about the reading material, <u>1984</u>, not being available for summer reading for his daughter and others. Mr. Couch assured him that the book was available at the school.

ADJOURNMENT

Motion was made by Mr. McKinney and seconded by Mr. Mowen to adjourn the meeting. YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed and adjourned the meeting at 8:55 p.m. #1213-312

DATE	6/10/2013		
PRESIDENT		TREASURER	