

EATON COMMUNITY SCHOOLS BOARD OF EDUCATION
Regular Session
November 5, 2012

The Board of Education of Eaton Community Schools met in Regular Session on November 5, 2012 at 6:00 p.m. in the Hollingsworth East Elementary School cafeteria. President **Joe Renner** called the meeting to order.

ROLL CALL

Doug Mowen – Present	Rick McKinney – Present	Terry Parks – Absent
Brian Pool – Present	Joe Renner – Present	

Others present were Brad Neavin, Priscilla Dodson, Cindy Neanen, Scott Couch, Kern Carpenter, Kip Powell and Pam Friesel.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ADOPT THE AGENDA

Motion was made by Mr. McKinney and seconded by Mr. Mowen to adopt the agenda including an amendment to Item #5, **Recognition of Students**. YEAS – Mowen, McKinney, Pool, Renner. President Declared motion passed. **#1213-085**

MR. PARKS ENTERS MEETING

Mr. Parks entered the meeting at 6:05 p.m.

RECOGNITION OF STUDENTS

Motion was made by Mr. Mowen and seconded by Mr. Pool to approve the following amended ***Recognition of Students***.

The Eaton Board of Education and Administration wishes to recognize all fall athletic teams and individuals for an outstanding season and commend them on their outstanding sportsmanship and representation of Eaton Schools.

Furthermore, the Board of Education and the Administration wishes to recognize the following students for their achievements:

Cameron Willis as the Golf Division II Individual Medalist, State Champion, at the Scarlet Course at Ohio State University, with a round of 151.

The Boys Cross Country Team, comprised of **Andy Newport, Seth Wright, Bauner Chafin, Luke Kiracofe, Ben Bassler, Ben Hendrich, Branson Bennett**, and **Will Lewis** (alternate) as Regional Qualifiers.

Branson Bennett Individual State Qualifier.

The Girls Cross Country Team, comprised of **Michelle McKinney, Kayla Ste. Marie, Taylor Broermann, Autumn Whirley, Rachel Hartwig, Morgan Evans**, and **Autumn Wilkerson** as State Qualifiers.

11-5-2012, ECSBOE Reg. Sess. Mins., cont.

RECOGNITION OF STUDENTS, cont.

Michelle McKinney for placing 12th at the state meet and making FirstTeam All-State.

Congratulations to our student athletes!

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-086**

HIGH SCHOOL DIPLOMA GRANTED TO VETERAN

Motion was made by Mr. McKinney and seconded by Mr. Pool to approve granting a diploma to Glen Butler, veteran of the Korean Conflict, as permitted under Section 3313.61.6 of the Ohio Revised Code, and respectfully thank him for his service to this country. YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-087**

RECOGNITION OF VISITORS

Kent Hamilton and Brian Wait from Opti-Vise updated the board on IT efforts in the school district. The current Opti-Vise contract expires March 31, 2013.

PRINCIPAL'S REPORT

Kip Powell, Bruce Elementary principal, along with some 5th grade students gave a presentation on the Stock Market game that they are currently involved in.

EXECUTIVE SESSION

Motion was made by Mr. McKinney and seconded by Mr. Mowen to invite Mr. Neavin, Mrs., Dodson, Mr. John Kramer and Mr. Jeff Baker into executive session to discuss the sale of public property.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-088**

President convened executive session at 7:05 p.m.

President resumed open session at 8:05 p.m.

OTHER OPENING BUSINESS

There was no Other Opening Business.

TREASURER'S BUSINESS

Motion was made by Mr. McKinney and seconded by Mr. Mowen to approve the business of the treasurer, **Priscilla Dodson**, as follows:

- A. Minutes of the October 8, 2012 Regular Board Meeting
- B. Submission of Warrants
- C. Submission of Financial Report
- D. Submission of Investment Report
- E. New fund 070-9007 Athletic-Arts-Wellness Capital Project

11-5-2012, ECSBOE Reg. Sess. Mins., cont.

TREASURER'S BUSINESS, cont.

F. FY13 Supplemental Appropriations

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-089**

OLD BUSINESS

1. **Miami Valley Career Technology Center Report**
Doug Mowen, representative to MVCTC, had no report at this time.
2. **Parks and Recreation Board Report**
Joe Renner, representative, had no report at this time.
3. **Project Manager's Report**
Tom Doseck updated the board on the building project.
4. **Superintendent's Report**
Brad Neavin updated the board on the Athletic Complex project, principal evaluations, change to the by-laws of OHSAA and the Public School Works update on the website. He recommended tabling the AIA amendment until the next meeting.
5. **Director of Education's Report**
Cindy Neanen updated the board on several items including third grade data guarantee, receipt of Race to the Top grant money, attendance at the statewide session in Columbus on Professional Development, and recognition of several middle school art students in an area contest.
6. **Supervisor's Report**
Phil Elliott, Maintenance Supervisor, reported to the board on preparations for winter and answered various questions from board members.
7. **Other Old Business**
There was no Other Old Business.

NEW BUSINESS

1. **Employment – Non-Certificated Staff Extra-Curricular Contracts**
Motion was made by Mr. McKinney and seconded by Mr. Pool to **table** Item 1.D “Wes Monebrake, Wrestling Coach – Middle School”. YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-090**

Motion was made by Mr. Mowen and seconded by Mr. Pool to approve the following positions which have been posted and no certificated staff members have applied. The Administration recommends the employment of these nominees on one-year limited contracts for the 2012-2013 school year. Employment contingent upon certification (where applicable), criminal record check, and all other state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

11-5-2012, ECSBOE Reg. Sess. Mins., cont.

1. **Employment – Non-Certificated Staff Extra-Curricular Contracts, cont.**

- A. **Chelsea Barney**, 9th Grade Cheerleading Advisor – Basketball
- B. **Carrie Simmons**, Varsity Cheerleading Advisor – Basketball
- C. **Josh Welch**, Wrestling Coach – Middle School

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-091**

Motion was made by Mr. Parks and seconded by Mr. Pool to approve agenda Item IV 2-3.

2. **Employment – Certificated Staff – Substitute Teachers/tutors, as Certified by the Preble County Educational Service Center**

The following additions to the substitute teacher/home instruction tutor list as certified by the Preble County Educational Service Center.

- A. **Tora Bristow**
- B. **Jenny Campbell-Roux**
- C. **Catherine Combs**
- D. **Angela Pankratz**

3. **Employment – Non-Certificated Staff – Substitutes**

Employment of the following substitutes for the 2012-2013 school year. Employment contingent upon certification (if necessary), criminal background check, and all applicable state and local requirements. Salary and duties per Board Policy and Administrative Rules and Regulations with no fringe benefits.

- A. **John Kiracofe**, Substitute Bus Driver
- B. **Susan Kiracofe**, Substitute Aide
- C. **Susan Kiracofe**, Substitute Secretary
- D. **Susan Kiracofe**, Substitute Cafeteria Worker
- E. **David Mitchell**, Substitute Custodian
- F. **Thomas McKee**, Substitute Bus Driver

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-092**

4. **Approval of Volunteers**

Motion was made by Mr. Mowen and seconded by Mr. McKinney to approve the following volunteers for the 2012-2013 school year; contingent upon completion of all state and local requirements, including criminal background check, if necessary.

- A. **Brandon Robinson**, Volunteer Baseball Coach
- B. **Tom Lamberson**, Volunteer Girls Basketball Coach

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-093**

11-5-2012, ECSBOE Reg. Sess. Mins., cont.

5. **Resolutions**

Motion was made by Mr. McKinney and seconded by Mr. Mowen to approve agenda Item IV.5, as follows:

A. *APPROVING USE OF SITES FOR THE TWO NEW BUILDINGS BASED UPON ILLUSTRATIVE LAYOUT PLANS DESIGNED BY FANNING/HOWEY ASSOCIATES, INC.*

WHEREAS, the Board of Education of the Eaton Community Schools (the “Board”) is designing and constructing two (2) new school buildings (the “Project”) through the Ohio School Facilities Commission’s Classroom Facilities Assistance Program, known as the Eaton Middle School and the Bruce Elementary School buildings, and the Board is seeking LEED silver certification for each of these buildings; and

WHEREAS, Fanning/Howey Associates, Inc., the Board’s architect for the Project, prepared the design documents for each of the two school buildings, including the site layout, which is shown on Sheet G1.1 (Illustrative Layout Plan) for each building; and

WHEREAS, the Board wishes to indicate its intent to use the site for each new school building as Currently designed by the Architect and shown on the Illustrative Layout Plan for the building;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Eaton Community Schools that the Illustrative Layout Plan for each of the new school buildings, as drawn on Sheet G1.1 by Fanning/Howey Associates, Inc., for each of these buildings, represents the site use planned by the Board for the new Eaton Middle School and the Bruce Elementary School buildings included in the overall Project.

B. *A RESOLUTION APPROVING THE DETAILED ESTIMATE OF COST FOR LOOSE FURNISHINGS AND AUTHORIZING THE COMMENCEMENT OF BIDDING INCLUDING THE ADVERTISEMENT FOR AND REVIEW OF BIDS THEREFOR ALL RELATED TO THE CONSTRUCTION OF THE EATON MIDDLE SCHOOL AND THE EATON (BRUCE) ELEMENTARY SCHOOL.*

WHEREAS, the Eaton Community School District, County of Preble, Ohio (hereinafter called the “School District”) building program identifying classroom facilities needs and basic project costs (hereinafter called the “Master Plan”) for the Bruce Elementary School Project and the Eaton Middle School Project (collectively, the “Projects”) has been conditionally approved by the Ohio School Facilities Commission, State of Ohio (hereinafter called the “Commission”) and Ohio Controlling Board, as authorized under Section 3318.36 of the Ohio Revised Code (“O.R.C.”);

WHEREAS, the Eaton Community School District Board of Education (hereinafter called the “Board of Education”) has issued its bond or notes as required under Sections 3318.80(A) and 3318.091, O.R.C. and deposited the proceeds thereof in the Board of Education’s Construction Account as required by Sections 3318.80(B) and 3318.091, O.R.C.;

WHEREAS, the Board of Education has entered into an Expedited Local Partnership Program Agreement with the Commission related to the Projects pursuant to Section 3318.36, O.R.C. and a Classroom Facilities Assistance Program Agreement with the Commission related to the Project pursuant to Section 3318.08, O.R.C.;

11-5-2012, ECSBOE Reg. Sess. Mins., cont.

5. B. **Resolutions, cont.**

WHEREAS, the Board of Education has contracted with a qualified professional design firm, Fanning/Howey Associates, Inc. (hereinafter called the “Architect”), under Sections 153.65 to 153.71, O.R.C., to prepare separate plans, specifications and estimates of cost, and such data as the Board of Education deems necessary for the Projects and in compliance with the specifications set forth in the Commission’s Design Manual, where applicable;

WHEREAS, the OFCC has retained a qualified construction management firm, Megen Construction Company, Inc. (hereinafter called the “Construction Manager”), under Sections 9.33, 9.331 and 9.332, O.R.C., related to constructability, logistics, availability of materials and labor, and time requirements for construction, preliminary budgets and possible economies;

WHEREAS, the Board of Education has appointed Thomas Doseck as its authorized representative (hereinafter called the “Authorized Representative”) to act on its behalf during the planning, bidding, award and construction phases of the Projects;

WHEREAS, the Construction Manager, with the assistance of the Architect and Authorized Representative, has completed the scope of necessary furnishings for the Projects in order to facilitate the bidding and awarding of a bid package related thereto (hereinafter called the “Furnishings Bid Package”), taking into consideration factors including, but not limited to, time of performance, availability of labor, and overlapping trade jurisdictions;

WHEREAS, the Architect, with the assistance of the Construction Manager, has prepared and submitted to the Board of Education, draft bid documents for the Furnishings Bid Package setting forth in detail the necessary requirements related thereto; and

WHEREAS, the Board of Education now desires to commence the competitive bidding process for the Furnishings Bid Package as authorized under Section 3313.46, O.R.C.

NOW, THEREFORE BE IT RESOLVED, by the Board, that after careful consideration and evaluation of the information before it:

Section 1. The Board of Education, as authorized under Sections 3313.46(A)(1), O.R.C., approves the Detailed Estimate of Cost of \$ \$670,000 for the Furnishings Bid Package in Substantially the form presently on file with this Board of Education.

Section 2. That the Board of Education, as authorized under Section 3313.46(A)(1), O.R.C., approves the draft bid documents for the Furnishings Bid Package in substantially the form presently on file with this Board of Education, subject to finalization and approval as to legal form by construction counsel and the procurement of all necessary government approvals

Section 3. The Board of Education authorizes the Construction Manager and Architect, upon finalization of the bid documents and procurement of all necessary government approvals, to commence the bidding process for the Furnishings Bid Package in compliance with all applicable laws, including, but not limited to, Sections 9.31, 9.311, 153.12, 153.50, 153.51, 153.52, 153.54 to 153.571, 3313.46, O.R.C., and to use the Detailed Estimate of Cost stated in Section 2 as the estimate of cost to be included in the bidding documents as required by Section 153.12, O.R.C.

Section 4. The Board of Education approves for publication a “Notice To Bidders” for the Furnishings Bid Package and authorizes the Construction Manager to publish said Notice for one week in a newspaper of general circulation within the School District and to simultaneously post said Notice on the School District and to simultaneously post said Notice on the School District’s website prior to the date specified for receiving bids in conformance with Sections 7.12 and 3313.46(A)(2), O.R.C.

11-5-2012, ECSBOE Reg. Sess. Mins., cont.

5. B. **Resolutions, cont.**

Section 5. The Board of Education authorizes the Construction Manager and Authorized Representative, with the assistance of the Architect, to coordinate the opening of bids for the Furnishings Bid Package in compliance with Section 3313.46(A)(3), O.R.C., and, immediately following the opening of all bids, the Construction Manager and Architect are authorized to substantiate the bids for responsiveness, then conduct a responsibility investigation of the apparent low bidder for said Furnishings Bid Package, and any other bidder as appropriate, in Conformance with the instructions to Bidders and any bid evaluation process agreed to with the Board of Education and its construction counsel, and prepare and submit to the Board of Education a recommendation about the award or rejection of any bid or bids for the Furnishings Bid Package, and the acceptance or rejection of any alternate for the Furnishings Bid Package, in accordance with applicable law.

Section 6. This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, O.R.C.

Section 7. This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education, which may be inconsistent or duplicative with the provisions of this resolution.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-094**

6. **Board of Education Policy Updates**

Motion was made by Mr. Mowen and seconded by Mr. McKinney to approve the first reading of the following revisions to the Board of Education policies and regulations (Attachment A).

A. EDE – Computer/Online Services (Acceptable Use and Internet Safety)

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-095**

7. **Agreement with VSWC**

President Renner called for a motion to table Item 7. Mr. McKinney made the motion to table this item and Mr. Mowen seconded the motion. YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed and Item 7 was tabled. **#1213-096**

8. **Appointment of Members to the Athletic, Arts and Wellness Fund**

The Administration recommends appointing two Eaton Community School Board members along with three community members to the Board of Advisors for the Athletic, Arts and Wellness Fund.

Motion was made by Mr. Mowen to appoint **Joe Renner** and **Rick McKinney** to the Board of Advisors for the Athletic, Arts and Wellness Fund, as representatives of the Eaton Community School Board. Members shall serve on the Board of Advisors concurrently with their terms as Eaton Community Schools Board Members.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-097**

11-5-2012, ECSBOE Reg. Sess. Mins., cont.

8. **Appointment of Members to the Athletic, Arts and Wellness Fund, cont.**
Motion was made by Mr. Mowen and seconded by Mr. McKinney to appoint **Jim Metz, Pete Ferriell, and Jill Vosler** to the Board of Advisors for the Athletic, Arts and Wellness Fund, as representatives of the Eaton Community.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-098**

9. **Approval of Out-of-State Student Trips**
Motion was made by Mr. McKinney and seconded by Mr. Parks to approve the following out-of-state student trips.

- A. Third grade students, along with third grade teachers, to Richmond Forty Bowl, Richmond, Indiana, on May 16, 2013.
- B. Fourth grade students, along with fourth grade teachers, to Richmond Forty Bowl, Richmond, Indiana, on May 15, 2013.
- C. Fifth grade students, along with fifth grade teachers, to Richmond Forty Bowl, Richmond, Indiana, on May 14, 2013.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-099**

10. **Donations**
Motion was made by Mr. McKinney and seconded by Mr. Mowen to accept the following donation:

- A. From Grace Halter to the East Elementary for the purchase of student programs.

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-100**

EXECUTIVE SESSION

Motion was made by Mr. McKinney and seconded by Mr. Mowen to invite Mr. Neavin and Mrs. Dodson into executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees. YEAS – Mowen, McKinney, Parks, Pool, Renner.

President declared motion passed. **#1213-101**

President convened executive session at 9:10 p.m.

President resumed open session at 9:43 p.m.

ADJOURNMENT

Motion was made by Mr. McKinney and seconded by Mr. Pool to adjourn the meeting. YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed and adjourned the meeting at 9:51 p.m. **#1213-102**

DATE _____

PRESIDENT _____ TREASURER _____