

EATON BOARD OF EDUCATION REGULAR MEETING
Hollingsworth East Elementary School Cafeteria
May 14, 2018
6:00 p.m.

I. Opening of the Meeting

A. Call to order – Vice President Parks called the meeting to order.

B. Roll Call – Vice President Parks called the roll.

E. Beeghly Present D. Durham Present L. Noble Absent

T. Parks Present B. Pool Absent

C. Pledge of Allegiance – Vice President Parks led the Pledge of Allegiance.

D. Recognition of Students

The Eaton Board of Education and Administration wishes to congratulate all students who participated in academic contests and commend them on their outstanding performances and representation of Eaton Community Schools.

Whereas the Board and Administration wishes to recognize the Eaton High School FFA chapter for being a Gold Rated Chapter.

Furthermore, the Board and Administration wishes to recognize the following teams and individuals for their accomplishments at the Ohio State FFA Convention;

Trent Broermann – 1st place in Forage Crop Proficiency

Andrew Brooks – 3rd place in Agricultural Sales Proficiency

Grain Merchandising Team – 1st place: Katelyn Niehaus, Kendale Hamilton, Rebecca Wright, Trent Broermann, Andrew Brooks.

Grain Merchandising Individuals: Katelyn Niehaus – 1st place; Kendal Hamilton – 3rd place; Rebecca Wright – 8th place; Trent Broermann – 18th place.

Gold Rated Officer Books: Blake Whitesell – Treasurer, Arica Hamilton – Reporter, Trent Broermann – Secretary.

Greenhand Quiz Team – 10th Place: Mallory Deaton, Kendale Hamilton, Ella Bruce, Dawson Brubaker.

Agricultural Issues Team – 5th Place: Katelyn Niehaus, Andrew Brooks, Mallory Deaton, Jacob McIntosh, Spencer Hunt, Dawson Brubaker, Kendale Hamilton.

State FFA Degree recipients – Andrew Brooks and Arica Hamilton.

Congratulations!

E. Recognition of Employee Achievement

The Eaton Board of Education and Administration wishes to recognize the following educators who have completed the Resident Educator Program, and commend them on their dedication to the educational process:

Amy Stevens-Arend
Carolyn Bulach
Emily Dumler
Joseph Ferriell
Nathan Islamovsky
Kaitlin Lawson
Allyson Luther
Samantha Torrey

Congratulations!

F. Recognition of Visitors

1. Lisa White, Flag Corps Advisor, discussed the Colorguard program and a presentation by Colorguard members.
2. Mike Halderman, parent, discussed school safety.
3. Sam Stuart, citizen of Eaton, expressed his desire for individuals to be armed in buildings.

Treasurer's Note: Mr. Pool entered the meeting at 6:20 p.m.

G. Executive Session

To discuss the employment of a public employee or official.

Dr. Curry, Rachel Tait, and Joe Mergler were invited to participate in executive session.

Motion by Mr. Pool, second by Mr. Beeghly to convene executive session.

Beeghly Y Durham Y Noble Absent Parks Y Pool Y

Vice President declares motion Passed.

#1718-093

Vice President convenes executive session at 7:04 p.m.

Vice President resumes open session at 7:18 p.m.

II. Treasurer's Business – Rachel Tait

ADOPTION OF CONSENT AGENDA ITEM – FINANCIAL

Action by the Board of Education in "Adoption of Consent Agenda Item" at this point of the agenda means that item A is adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the "Consent Agenda Items" and voted on separately.

A. The Treasurer recommends approval of the following:

1. Approve minutes of the April 9, 2018 Special Board Meeting.
2. Approve minutes of the April 9, 2018 Regular Board Meeting.
3. Approve minutes of the April 25, 2018 Special Board Meeting.
4. Submission of Warrants for March and April.
5. Submission of Financial Report for March and April.
6. Submission of Investment Report for March and April.
7. Approve FY18 Supplemental Appropriations by Fund.
8. Approve FY18 revised Five Year Forecast.
9. Return advance in the amount of \$60,000.00 from Food Service 006-0000 to General Fund 001-0000.
10. Return advance in the amount of \$60,000.00 from Athletics 300-9500 to General Fund 001-0000.
11. Approve Then and Now purchase order to Sinclair Community College in the amount of \$3,108.57.
12. Approve agreement with Hunter Consulting Company, through Southwestern Ohio Educational Purchasing Council Group Program for Ohio Worker's Compensation and Unemployment Compensation. This fee will not exceed \$870.00 for June 1, 2018 through May 31, 2019.

Motion by Mr. Durham, seconded by Mr. Pool

Discussion – None.

Beeghly Y Durham Y Noble Absent Parks Y Pool Y

Vice President declares motion Passed.

#1718-094

III. Reports

A. Miami Valley Career Technology Center Report – Mr. Parks provided his report.

B. Parks and Recreation Board Report – Mr. Durham had no meeting to report.

C. Superintendent Report – Dr. Curry thanked everyone who helped with Prom this year. Dr. Curry thanked Aaron Hemmert (ECTA President) and Sherry Hood (ESSP President) for the opportunity to work with them. Mr. Parks thanked Dr. Curry for her service.

D. Other Reports – None.

IV. Old Business – None.

V. New Business

ADOPTION OF CONSENT AGENDA ITEMS - PERSONNEL

Action by the Board of Education in “Adoption of Consent Agenda Items” at this point of the agenda means that items A through O are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

A. Resignations and Retirement

The Administration recommends the following resignations and retirement.

1. Teresa Grant, Teacher, resignation for the purpose of retirement, effective May 25, 2018.
2. Deanna Hicks, 1st Grade Level Leader, ½ stipend, effective June 30, 2018.
3. Art Smith, substitute bus driver, resignation effective April 10, 2018.

B. Employment – Administrative Contract

The Administration recommends approval of Joseph Mergler as the East Elementary Principal on a two year limited contract, July 1, 2018 to June 30, 2020. Salary and duties per Board Policy, Administrative Rules and Regulations, and all applicable state and local requirements.

C. Employment of Consultant

The Administration recommends the employment of Joseph Mergler as a Consultant on a limited contract beginning June 1, 2018 and ending June 30, 2018, for up to ten (10) days to attend gifted training.

D. Amend Administrative Employee Handbook

The Administration recommends approval to amend the Salary and Fringe Benefits Handbook pertaining to the Assistant Superintendent, Principals, Assistant Principal, Directors, Psychologist, to reflect the benefits for Joseph Mergler.

E. Extended School Year Tutors

The Administration recommends approval of 3 Extended School Year tutors to provide extended school year services to qualified special education students to be paid at a rate of \$20.00 an hour not to exceed 20 hours per employee for summer instruction.

F. Japanese Services

The Administration recommends approval of contracting with Megumi Wedig, at a cost of \$225.00, to complete the interpreter services for testing of Japanese students at Bruce Elementary, retroactive to May 4, 2018.

G. Employment – Certificated Staff Supplemental Contracts

The Administration recommends the following supplemental contracts for the 2018-2019 school year. Salary and duties per Board Policy, Negotiated Agreement, Administrative Rules and Regulations, and any applicable state requirements.

1. William Aukerman, Assistant Swim Coach
2. Kristina Fiemeyer, 1st Grade Level Leader, ½ stipend
3. Nathan Islamovsky, High School Assistant Wrestling – ½ stipend
4. Amanda Jerdon, 8th Grade Volleyball
5. Jennifer Jones, Honor Society Advisor – MS, ½ stipend
6. Kaitlin Lawson, 5th Grade Level Leader, ½ stipend
7. Michelle Moore, Assistant Drama Director, ½ stipend (spring)
8. Donele Rice, Assistant Peer Counselor Advisor

H. Employment – Non-certificated Staff Extracurricular Positions

The following positions have been posted and neither an employee of the district holding an educator license, who meets all of the Board's qualifications, nor a nonemployee of the district holding an educator license, who meets all of the Board's qualifications, has applied for, been offered, or accepted the position. The Administration recommends the employment of these nominees on one-year limited contracts for the 2018-2019 school year, or as noted, contingent upon completion of all state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

1. Mark Silvers, Assistant Cross Country Coordinator
2. Nan Silvers, Program Assistant Cross Country – Class VII
3. Austin Fudge, High School Assistant Football – ½ stipend
4. Tommy Jones, High School Assistant Football – ½ stipend
5. Clint Buffenbarger, High School Assistant Football – ½ stipend
6. Chad Lee, High School Assistant Football – ½ stipend
7. Robbie Sams, Football – Middle School
8. Hope Burrell, Varsity Cheerleader Advisor (Football)

9. Sasha Owens, Reserve Cheerleader Advisor (Football)
10. Tiffany Baker, 8th Grade Cheerleader Advisor (Football)
11. Tiffany Baker, 7th Grade Cheerleader Advisor (Football)
12. Tiffany Baker 8th Grade Cheerleader Advisor (Basketball)
13. Tiffany Baker 7th Grade Cheerleader Advisor (Basketball)
14. Paige Harper, Cheer Advisor – Competition

15. Randy Titkemeyer, Varsity Golf

16. Tim Appledorn, Reserve Golf

17. Matt Money, Varsity Boys Soccer

18. Christopher Briley, Reserve Boys Soccer – ½ stipend

19. Andrew Bergeron, Reserve Boys Soccer – ½ stipend

20. Michael Bacher, Varsity Girls Soccer

21. Kevin Schaeffer, Reserve Girls Soccer

22. John Hitchcock, Varsity Girls Tennis

23. Parker Fields, Varsity Volleyball

24. Gerald Cornett, Reserve Volleyball

25. Amanda Meckstroth, 7th Grade Volleyball

26. Alex Prater, Varsity Boys Basketball

27. David Honhart, Varsity Girls Basketball

28. Kajsa Ruebush, Varsity Swim

29. Mark Silvers, Varsity Wrestling

30. Bo Maggard, High School Assistant Wrestling – ½ stipend

I. Employment – Certificated Staff – Substitute Teachers/Tutors as Certified by the Preble County Educational Service Center

The Administration recommends approval of the following substitute teachers/home instruction tutors for the 2017-2018 school year, as certified by the Preble County Educational Service Center.

1. Jake Foster
2. Karen Hamilton

J. Employment of Non-certificated Substitutes

The Administration recommends employment of the following personnel for the 2018-2019 school year. Employment contingent upon certification (if necessary), criminal record check,

and all other state and local requirements. Salary and duties per Board Policy and Administrative Rules and Regulations with no fringe benefits.

Substitute Educational Aides

1. Martha Allen
2. Erin Chapin
3. Sarah Clabaugh
4. Marcia Durham
5. Kathleen Erbaugh
6. Karen Hamilton
7. Susan Kiracofe
8. Cindy Kuehlthau
9. Tia Webb
10. Kesha Yuppa

Substitute Health and Educational Aides

1. Paula Connerley
2. Donna Deaton
3. Susan Kiracofe
4. Mileah Miller

Substitute Bus Drivers

1. Stacey Bair
2. Jeffrey Barney
3. Eric McCloud
4. Tammy Rigsby

Substitute Cafeteria Workers

1. Ruth Biggs
2. Erin Chapin
3. Glenda Gunsalus
4. Stephanie Jennings
5. Ann Murray

Substitute Custodians

1. Glenda Gunsalus
2. Stephanie Jennings
3. Corey Mowen
4. Tammy Rigsby
5. Gary Shepherd
6. Suzanne Stephen
7. James VanWinkle

Substitute Secretaries

1. Sarah Clabaugh
2. Gwen Durham
3. Marcia Durham
4. Kathleen Erbaugh
5. Karen Hamilton

6. Cindy Kuehlthau
7. Brenda McCloud
8. Ann Murray
9. Janice Wentzell

L. Employment – Temporary Positions

The Administration recommends the following as temporary summer workers, contingent upon completion of all state and local requirements for employment.

1. Technology helpers, at a rate of \$13.75 per hour, not to exceed 40 hours per week, for a maximum of 156 hours; as needed from May 29, 2018 through August 10, 2018.
 - a. William Aukerman
 - b. Debra Finfrock
 - c. Beverly Richardson
 - d. Emily Schaeffer
2. Maintenance helper, at a rate of \$13.75 per hour, not to exceed 40 hours per week, for a maximum of 12 weeks; as needed from May 29, 2018 through August 10, 2018.
 - a. Randall Pearson
3. Custodian helpers, at a rate of \$13.75 per hour, not to exceed 40 hours per week, for a maximum of 12 weeks; as needed from May 29, 2018 through August 10, 2018.
 - a. Sherry Hood
 - b. Stephanie Jennings
 - c. Belinda Moormeier
 - d. Janice Wentzell
4. Transportation helper, at a rate of \$13.75 per hour, not to exceed 40 hours per week, for a maximum of 12 weeks; as needed from May 29, 2018 through July 27, 2018.
 - a. Darrell Bryant
5. Transportation/Maintenance/Custodial helper, at a rate of \$13.75 per hour, not to exceed 40 hours per week, for a maximum of 12 weeks; as needed from May 29, 2018 through August 10, 2018.
 - a. Eric McCloud

M. Volunteers

The Administration recommends approval of the following volunteers for the 2017-2018 school year, contingent upon completion of all state and local requirements, including criminal background check if necessary.

1. Bryan Deacon, Volunteer Flag Corps Advisor
2. Kelley Deacon, Volunteer Flag Corps Advisor
3. Christina Davidson, Volunteer to assist with clean-up and repair of Park Avenue stadium.
4. Andy Davidson, Volunteer to assist with clean-up and repair of Park Avenue stadium.
5. Jamie Sasser, Volunteer to assist with clean-up and repair of Park Avenue stadium.

6. Nate James, Volunteer to assist with clean-up and repair of Park Avenue stadium.
7. Ryan Clark, Volunteer to assist with clean-up and repair of Park Avenue stadium.

N. Volunteers

The Administration recommends approval of the following volunteers for the 2018-2019 school year, contingent upon completion of all state and local requirements, including criminal background check if necessary.

1. Paige Harper, Volunteer Cheerleading Coach
2. Christina Koeller, Volunteer Cheerleading Coach
3. Eric Mendenhall, Volunteer Cheerleading Coach
4. Douglas Mize, Volunteer Girls Basketball Coach
5. Wes Monebrake, Volunteer Wrestling Coach
6. Shawn Murphy, Volunteer Girls Basketball Coach
7. Micki Sittloh, Volunteer Volleyball Coach
8. Allison Thompson, Volunteer Girls Soccer Coach

O. Create and Post Positions

The Administration recommends creating and posting the following non-certificated positions for the 2018-2019 school year. Salary and benefits to be paid in accordance with board policy and negotiated agreement.

1. Two (2) Educational Aide Positions

Motion by Mr. Pool, seconded by Mr. Beeghly

Discussion – None.

Beeghly Y Durham Y Noble Absent Parks Y Pool Y

Vice President declares motion Passed.

#1718-095

ADOPTION OF CONSENT AGENDA ITEMS - ADMINISTRATIVE

Action by the Board of Education in “Adoption of Consent Agenda Items” at this point of the agenda means that items P through KK are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

P. Resolution

The Administration recommends approval of the resolution opposing HB 512;

WHEREAS, the Ohio House of Representatives is currently considering legislation that would consolidate the Ohio Department of Education, the Ohio Department of Higher Education, and the Governor's Office of Workforce Transformation into a new state agency called the Department of Learning and Achievement; and

WHEREAS, the proposal transfers nearly all the duties and authority of the State Board of Education and the Superintendent of Public Instruction to the new state agency; and

WHEREAS, this proposal was drafted without the input of students, parents, educators, administrators, schools, school districts, superintendents and board members, all of whom would be negatively affected by the bill; and

WHEREAS, this legislation creates an environment in which the unique needs of students, educators, parents, and school districts will be lost within an expanded bureaucracy, and the role and authority of the elected members of the State Board of Education would be undermined by stripping it of nearly all its duties; and

WHEREAS, supporters of the bill cite a lack of communication among state education agencies as the key source of Ohio's education problems, but effective collaboration and cooperation is already occurring, and each school district strives to effectively prepare its students for college or a career; and

WHEREAS, important decisions on topics like school funding, graduation requirements, report cards, and state assessments would be made by politically appointed, unelected staff with little to no accountability and under a process with almost no public input; and

WHEREAS, public education is at its best when the interests of the people are served through publicly elected boards, and the State Board of Education is no exception; and

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED, that the Eaton Community School Board of Education does express its opposition to this legislation, HB 512; and

BE IT FURTHER RESOLVED that the Treasurer be directed to spread this resolution upon the minutes of the Board of Education and that copies of the resolution be forwarded to members of the Ohio House of Representatives and the Ohio Senate.

Q. Memorandum of Understanding

The Administration recommends approval of the Memorandum of Understanding between the Board of Education of Eaton Community Schools and the Eaton Classroom Teachers Association for a Fall Athletic Study Table Monitor and a Winter Athletic Study Table Monitor (Attachment A).

R. Memorandum of Understanding

The Administration recommends approval of the Memorandum of Understanding between the Board of Education of Eaton Community Schools and the Eaton Classroom Teachers Association for a Tri-Hi-Y Advisor (Attachment B).

S. Memorandum of Understanding

The Administration recommends approval of the Memorandum of Understanding between the Board of Education of Eaton Community Schools and the Eaton Classroom Teachers Association for tuition reimbursement and stipends for gifted training (Attachment C).

T. Memorandum of Understanding with Indiana Wesleyan University

The Administration recommends approval of the Memorandum of Understanding between Indiana Wesleyan University and the Eaton Community City School District for the placement of field experience/practicum/student teaching (Attachment D)

U. Elementary Summer School

The Administration recommends the employment of eight (8) staff members and one (1) program coordinator for the East Summer School "Jump Start," which runs from July 23, 2018 through August 3, 2018, Monday through Thursday and one field trip Friday. Staff will be paid \$100.00 a day for 9 days and the coordinator will be paid an additional \$100.00 for pre and post summer school work. A total cost of \$8,200.00 will be paid with grant funds.

V. Summer Credit Recovery Program

The Administration recommends approval of the Summer Credit Recover Program for high school students in grades 9-12. The program will run from May 31, 2018 through June 30, 2018, Tuesdays and Thursdays. Staffing will include one (1) staff member, to be paid \$100.00 per day with duties including planning, supervision, instruction, and test administration. Students who participate will be charged a licensing fee of \$100.00.

W. Annual Membership with the Ohio High School Athletic Association

The Administration recommends approval of the resolution authorizing the 2018-2019 membership in the Ohio High School Athletic Association.

WHEREAS, the Eaton Community City School District, 306 Eaton Lewisburg Rd., Eaton, Ohio 45320, Preble County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

WHEREAS, the Board of Education/Governing Board ("Board") and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD that Eaton Middle School and Eaton High School do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board reserves the right to raise the student-athlete eligibility standards as it deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and to cooperate fully and timely with the Executive Director's Office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws, Sports Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director's Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

X. Agreement with eSpark Learning

The Administration recommends approval of a 3 year agreement with eSpark Learning at a cost of \$44,000.00, to be paid each year for digital eSpark Reading. This cost will be paid with grant funds.

Y. Agreement with Butler County Educational Service Center

The Administration recommends approval of the agreement with Butler County Educational Service Center for their Head Start Program for the 2018-2019 school year (Attachment E).

Z. Textbook Adoption

The Administration recommends the adoption of the following Science materials for the 2018-2019 school year.

1. ScienceFusion published by Houghton Mifflin 2017 for grades 6-8 Science beginning in the 2018-2019 school year.
2. Fundamentals of Anatomy and Physiology published by Pearson 2017 for grades 11-12 Anatomy and Physiology.
3. Biology published by Pearson 2019 for grade 10 biology.
4. Biology in Focus published by Pearson 2017 for grade 10 Honors Biology.
5. Physical Science with Earth Science published by McGraw/Hill 2012 for grade 9 Physical Science.
6. Fundamentals of Physics 10th ed. published by Wiley and Sons, Inc. 2013 for grades 11/12 Physics.
7. Chemistry, Zumdahl, Zumdahl, DeCoste 10th ed. published by Langage 2018 for grades 10-12 Chemistry I and II.
8. Botany: Plants, People, and the Environment published by Berg (Thomson Brooks/Cole) 2008 for grades 11/12 Botony.

9. 3 year agreement with Kids Discover for grade 3 science.
10. Sciencesaurus Student Handbook published by Houghton Mifflin Hardcourt 2014 for grades 4-5 Science.

AA. School Breakfast and Lunch Programs

The Administration recommends approval to participate in the government school breakfast and school lunch programs for the 2018-2019 school year.

BB. School Breakfast and Lunch Prices

The Administration recommends the following school breakfast and lunch prices for the 2018-2019 school year.

Breakfast grades K-5	\$2.00
Breakfast grades 6-12	\$2.10
Lunch grades K-5	\$2.75
Lunch grades 6-12	\$3.10

CC. Alternate School Food Authority Agreement

The Administration recommends approval of the Alternate School Food Authority Agreement between the Eaton Community City School District and the Preble County Educational Service Center for the 2018-2019 school year (Attachment F).

DD. Section 504 Policies and Procedures

The Administration recommends approval of implementation of Section 504 of the rehabilitation Act of 1973 during the 2018-2019 school year.

EE. Tentative Graduation List for 2018

The Administration recommends approval of the tentative list of graduates for the class of 2018 (Attachment G).

Graduation will be held Sunday, June 3, 2018 at 2:00 p.m. at 93 Millett Hall, Oxford, Ohio. Participation in the graduation ceremony is contingent upon meeting all state and locally adopted requirements. The high school principal is authorized to remove from the graduation list any student who fails to meet those requirements. The final list of graduates will be approved in July.

FF. Amend Board Meeting Date

The Administration recommends amending the date of the August 2018 board meeting from Monday, August 13, 2018 to Thursday, August 9, 2018.

GG. Overnight Student Travel

The Administration recommends approval of the following overnight student travel.

1. Eaton FFA students and advisor to the Ohio FFA State Convention, Columbus, Ohio, retroactive to May 3-4, 2018.

HH. Out-of-State Student Travel

The Administration recommends approval of the following out-of-state student travel.

1. Girls Basketball team and coaches to Ball State Women's Basketball Shootout, Ball State University, Muncie, Indiana, June 15, 2018.

II. Athletic Camp

The Administration recommends approval for the following athletic camp.

1. High School Varsity Cheerleading Choreography Camp, August 1-2, 2018, provided by V!ROC.
2. Youth Golf Camp, grades 3-12, May 29, 2018 through June 21, 2018.
3. Youth Football Camp, Grades 3-8, June 4, 2018 through June 7, 2018.
4. Youth Girls Basketball Camp, Grades 2-8, June 11, 2018 through June 14, 2018.
5. Youth Boys Soccer Camp, Grades 4-8, June 11, 2018 through June 14, 2018.
6. Youth Tennis Camp, Grades 3-8, June 4, 2018 through June 8, 2018.
7. Youth Volleyball Camp, Grades 3-8, June 18, 2018 through June 21, 2018.
8. Youth Boys Basketball, Grades 3-8, June 25, 2018 through June 28, 2018.
9. Youth Girls Soccer, Grades 4-8, June 18, 2018 through June 20, 2018.

JJ. Obsolete Items

The Administration recommends approval to declare certain items as obsolete and to dispose of them accordingly.

1. Scotsman Ice Maker, tag number 013501, Park Avenue Athletic Field.
2. 1994 Blue Bird TC2000, handicap bus, VIN number 1BAAHCSA5RF060347, tag number 012385, Transportation Department.
3. 1997 Ford Club Wagon, VIN number 1FMEE11L8VHB95761, tag number 04249, Transportation Department.

KK. Donations

The Administration recommends acceptance of the following donations.

1. From the following individuals and businesses to Eaton High School for AP Government,
 - a. Joe Renner
 - b. Mary Bullen
 - c. Jill Hittle, Attorney

- d. Michael Murphy Insurance
 - e. William Clayton
2. From the following businesses and individuals for the Senior Citizens Lunch:
- a. Steven Shafer
 - b. Hewitt Ross Dental
 - c. O'Reilly Auto Parts
 - d. Eaton Place
 - e. Eaton Floral
 - f. David Biggs Insurance
 - g. Walmart
3. From Personal Touch, three (3) ring binders, for district use.
4. From Richmond Japanese School, books for Bruce Elementary Library and East Elementary Library.

Motion by Mr. Durham, seconded by Mr. Parks

Discussion – None.

Beeghly Y Durham Y Noble Absent Parks Y Pool Y

Vice President declares motion Passed. **#1718-096**

VI. Adjournment

Motion by Mr. Beeghly, seconded by Mr. Durham to adjourn the meeting.

Discussion – None.

Beeghly Y Durham Y Noble Absent Parks Y Pool Y

Vice President declares motion Passed. **#1718-097**

Vice President adjourns meeting at 7:46 p.m.

DATE_____

PRESIDENT_____ TREASURER_____

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into the 3rd day of May, 2018, by and between the Board of Education of Eaton Community Schools (the "Board") and the Eaton Classroom Teacher Association/OEA (the "Union"). These parties will collectively be referred to as the "Parties."

WHEREAS, the Board and the Union have executed a collective bargaining agreement (the "Agreement") effective from June 29, 2017 to June 30, 2020; and

WHEREAS, the Board desires to establish positions for which a teacher will receive additional compensation under the supplemental contract;

WHEREAS, the Parties desire to resolve any and all issues relating to the establishment of supplemental positions and their compensation.

NOW THEREFORE BE IT RESOLVED THAT, in exchange for the mutual promises contained below:

1. The Board shall establish the following supplemental positions that will be placed on the Athletic Supplemental Salary Schedule as follows:
 - a. Fall Athletic Study Table Monitor – Middle School = Category 7
 - b. Winter Athletic Study Table Monitor – Middle School = Category 8
2. Teachers shall be selected for these supplemental positions based on their qualifications as determined by the Superintendent or designee.
3. These supplemental positions shall have duties and responsibilities as determined by the Superintendent or designee.
4. The Board shall execute supplemental contracts for teachers selected to fill the positions. The supplemental contract for these positions shall automatically expire and not be renewed at the end of each school year.
5. The Board reserves the right to eliminate these supplemental positions at any time and for any reason.
6. By virtue of this Memorandum of Understanding, the Board has discharged any bargaining obligation it may have regarding the creation of and compensation for these supplemental positions.
7. All other provisions of the Agreement currently in effect between the Parties hereto not altered by this Memorandum of Understanding shall remain in full force and effect for the term of the Agreement and no other agreements shall serve to alter the provisions of the Agreement unless agreed to, in writing, between the parties hereto.

For the Board:

Dr. Barbara Curry, Superintendent Date

For the Union:

Aaron Hemmert, Union President Date

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made and entered into by and between the Eaton Community School District Board of Education (the "Board") and the Eaton Classroom Teachers Association (the "Association").

WHEREAS, the Board and the Association are parties to a Negotiated Agreement having a term of June 29, 2017 through June 30, 2020 (the "Agreement"); and

WHEREAS, the Board and the Association desire to address an inadvertent omission from the Negotiated Agreement;

THEREFORE, the Board and the Association agree as follows, effective upon the date of ratification by the parties, through June 30, 2020:

The Board and the Association agree that Addendum A shall include –

Under Academic Supplemental Salary Schedule, Class E,

Tri-Hi-Y Advisor	.037
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The Board reserves the right to not fill this supplemental position at any time and for any reason (or no reason at all).

All other provisions of the Agreement currently in effect between the Parties hereto not altered by this Memorandum of Understanding shall remain in full force and effect for the term of the Agreement and no other agreements shall serve to alter the provisions of the Agreement unless agreed to, in writing, between the parties hereto.

For the Board:

Dr. Barbara Curry, Superintendent Date

For the Union:

Aaron Hennert, ECTA President Date

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into this 3rd day of May, 2018, by and between the Board of Education of Eaton Community Schools (the "Board") and the Eaton Classroom Teachers Association/OEA (the "Union"). These parties will collectively be referred to as the "Parties."

WHEREAS, the Board and the Union have executed a collective bargaining agreement effective from June 29, 2017 until June 30, 2020; and

WHEREAS, the Parties desire to resolve any and all issues concerning the payment of tuition reimbursement and stipends for gifted training.

NOW THEREFORE BE IT RESOLVED THAT:

1. Stipend for Gifted Training. The Board agrees to pay a \$500.00 stipend to employees who participate in the Ohio Department of Education's High Quality Professional Development for Gifted Service in General Education Settings ("Gifted Training"), provided Gifted Training is completed by July 31st. All five days or 30 hours must be completed in the summer session to be eligible for the stipend. Teachers who receive a \$500.00 stipend or participate in the training may not receive tuition reimbursement for Gifted Training attended during the summer.
2. Teachers that attend the Eaton Community School's sponsored Gifted Training during the school year are not eligible for any stipend or Gifted Training tuition reimbursement.
3. If teachers that do not participate in the Eaton Community School's sponsored Gifted Training during the school year or summer enroll in a Gifted Training program at a college/university, they may apply for Gifted Training tuition reimbursement, if eligible in accordance with the collective bargaining agreement. Please note that, if a teacher is required to take 30 hours of gifted professional development, a class taken at a college/university for tuition reimbursement must meet the criteria for the 30 hours of gifted professional development as required by the Ohio Department of Education.
4. This stipend is for teachers/counselors who completed the first part of the Gifted Training and need/want to complete the second part, and for teachers/counselors who need/want to complete the first part of the Gifted Training. Except as noted above, all teachers/counselors who take the Gifted Training during the summer are eligible for the \$500.00 stipend even if they are not required to take the Gifted Training.
5. The Parties agree that this Memorandum of Understanding does not create a precedent. Similar considerations may not be extended in the future. The Union agrees that it may not refer to or enter this Memorandum of Understanding into evidence in support of any grievance, arbitration, lawsuit, or unfair labor practice charge it may file on its own behalf or on the behalf of a member of the bargaining unit, except to enforce the terms of this Memorandum of Understanding.

6. Nothing within this Memorandum of Understanding shall be construed as a waiver of or limitation on any management rights the Board may have.
7. All other provisions of the Agreement currently in effect between the Parties hereto not altered by this Memorandum of Understanding shall remain in full force and effect for the term of the Agreement and no other agreements shall serve to alter the provisions of the Agreement unless agreed to, in writing, between the parties hereto.

For the Board:

Dr. Barbara Curry, Superintendent date

For the Union:

Aaron Hemmert, President date



1900 WEST 50TH STREET
MARION, INDIANA 46953-9393
765-677-2350
800-621-8667 TOLL FREE
765-677-1131 FAX

SCHOOL OF EDUCATIONAL LEADERSHIP

Memorandum of Understanding for Placement of Field Experience/Practicum/Student Teaching ("Experience") between Indiana Wesleyan University, School of Educational Leadership ("IWU") and Eaton Community City School District ("District")

Purpose: This Experience includes an opportunity for the student ("Candidate") to acquire valuable experience and insight in a professional setting prior to graduating from IWU and/or fulfill certain state licensing requirements. The District has suitable experiences, supervisors, and facilities available for the educational experience of the Candidate. It is mutually beneficial to IWU and District to have the Candidate participate as an intern/student teacher at the District. Therefore, the purpose of this Memorandum of Understanding ("Agreement") is to outline the cooperative arrangements, expectations, and responsibilities for the Experience.

1. IWU will:

- a) Ensure that candidates in the Experiences submit BCI and FBI criminal background check paperwork prior to starting placements.
- b) Supply a Representative to consult with Cooperating Teachers on all Experiences as questions arise.
- c) Abide by the existing rules of the District.
- d) Work in unison with the Cooperating Teacher and Building Administrator.
- e) Conduct orientations with Cooperating Teachers for the Experiences to ensure understanding of IWU expectations.
- f) During student teaching Experiences supply a University Representative who will come into the schools and observe and evaluate Candidates on a scheduled basis.
- g) Provide an honorarium to the District for each student teaching Experience.
- h) Resolve any issues that are brought forward by the Cooperating Teacher or District in a prompt and professional manner.
- i) Schedule all Experiences through District-Level Offices/Human Resource Department or designee.

2. District will:

- a) Assist in the selection of competent Cooperating Teachers who meet the established criteria.
- b) Act as an Advisor to the Cooperating Teacher.
- c) Promptly contact IWU if any issues arise with a Candidate in the District.
- d) Help the Candidates become acclimated to District's policies.
- e) Sign a written agreement verifying approval of the placement in the school corporation.

3. District's Cooperating Teachers will:

- a) Prior to Student Teaching Experiences enter into a written agreement with the Candidate and IWU to be the building level support for the Candidate in the placement.
- b) Observe, record, and conference with the Candidate during the clinical experience.
- c) Provide the IWU Instructor with feedback and pertinent documents to be included in the Candidate's permanent file.
- d) Provide the Candidate with support and guidance to help him/her become a competent practitioner.
- e) Promptly contact IWU if any issues arise with a Candidate in the schools.

4. Term & Termination: Experiences under this Agreement will be offered for a period of five (5) years from the date this Agreement is fully executed by both parties. Either party may terminate this Agreement by giving 90 days written notice to the other.

5. Student Status: While engaged in the Experience, the Candidate shall retain the status of a student working towards the fulfillment of a degree or certificate program requirement. The Candidate is not an employee or agent of IWU. The Candidate shall not displace regular employees of the District. Unless negotiated between the Candidate and District, the Candidate is not entitled to any wages or benefits for services performed in the District.

6. Compliance with Laws: Each party will comply with all state and federal laws applicable to this Agreement and applicable to the parties, including, but not limited to the Family Educational Rights and Privacy Act (FERPA). Each party certifies that it will not unlawfully discriminate in the performance of this Agreement.

7. Liability Provisions:

- a. Each party to this Agreement will be responsible for the negligent acts or omissions of its own employees, officers, or agents in the performance of this Agreement. Neither party will be considered the agent of the other and neither party assumes any responsibility to the other party for the consequences of any act or omission of any person, firm, or corporation not a party to this Agreement.
- b. Each party maintains general liability coverage for its employees, officers, and agents in the performance of this Agreement, and further provides the means for defense and payment of claims that may arise against the individual party or such individuals. Evidence of such coverage may be requested by either party.
- c. IWU covers Candidates under its professional liability insurance. Evidence of such coverage may be requested by District.

8. General Provisions:

- a. This Agreement constitutes the entire agreement between the parties. The parties may modify this Agreement only by a subsequent written Agreement signed by the parties.
- b. This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Indiana. The parties' rights or obligations under this Agreement shall be construed in accordance with those laws. The provisions of this Agreement shall be construed to conform to those laws.
- c. All notices, requests, or other communications given from one party to the other will be in writing and will be emailed, mailed by first-class mail, or transmitted by hand delivery or facsimile, addressed to the respective party's liaison.

9. Authorized Signatures: The parties executing this Agreement below hereby certify they have the authority to sign this Agreement on behalf of their respective organizations and that the parties agree to the terms and conditions of this Agreement as shown by the signatures below.

Sally A. Ingles, Ph.D.
Dean, School of Educational Leadership
College of Adult & Professional Studies

Date

Signature of District Official

Date

District Official's Printed Name & Title

EATON COMMUNITY SCHOOLS
304 Eaton Lewisburg Rd
Eaton, Ohio 450320

LEASE AGREEMENT WITH BUTLER COUNTY ESC FOR HEAD START PROGRAM

This is a lease agreement for classrooms (2) and related space between the Eaton Board of Education, 304 Eaton Lewisburg, Eaton, Ohio 45320, and the Butler County Educational Service Center (BCESC), who administers the Head Start Program, their successors or assignees whose address is 400 N. Erie Blvd. Hamilton, Ohio 45011, hereinafter referred to as the BCESC.

WHEREAS, the Butler County Educational Service Center has sought help from the Eaton Board of Education to provide space with the intent of operating the Head Start Program and other preschool and family related programs for the children and families of the service areas, and

WHEREAS, the property described below is under the jurisdiction of the Eaton Board of Education, and the lease of said property will not materially damage or interfere with the use or maintenance of the building and surrounding Eaton Board of Education owned land, and

WHEREAS, the Eaton Board of Education offers the use of classrooms B-105, B-103 and related space for the period beginning July 1, 2018, and ending June 30, 2019, for daytime preschool activities regularly scheduled with students and staff in session five (5) days per week.

NOW THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the Eaton Board of Education hereby grants this lease agreement to the Butler County Educational Service Center Governing Board under the following terms and conditions:

DESCRIPTION – EAST ELEMENTARY SCHOOL:

The lease premises are located at 506 N. Aukerman Street, Eaton, OH 45320. The Eaton Board of Education will grant the BCESC use of the building classrooms (2) and related space. Storage space in designated areas and classrooms not used by the Head Start or other preschool programs shall be reserved for use by the Eaton Community Schools.

The playground area, which serves East Elementary School, may be used for outdoor play activity under supervision by Head Start staff. The BCESC Head Start staff shall schedule the playground areas with the principal of East Elementary School to avoid conflict with the school's scheduled activities.

The gymnasium may be used by both the Head Start Program, East Elementary School, and other school district related groups for assemblies, and other school district related activities i.e., sports activities and practices in the evenings. Priority will be given to the Eaton School's functions. Schedules for the gymnasium will be maintained by the East Elementary School principal or a Board of Education designee. Maintenance/custodian cleanup shall be the responsibility of the respective groups using the gymnasium; i.e., Head Start shall be responsible

for cleanup of the gymnasium when they use it, and the related functions shall be responsible for the care and cleanup of the gymnasium area following their use of the gymnasium area.

PERSONAL PROPERTY: The BCESC will be responsible for classroom furnishing.

TERM: This Agreement shall be approved on a five (5) day per week basis, with students and staff in session, for the period beginning July 1, 2018, and ending June 30, 2019, unless otherwise terminated in accordance with the termination provisions herein. This lease will be evaluated annually and shall automatically renew for an additional year. The Eaton Board of Education may non-renew this Agreement by providing ten (10) days' notice prior to the expiration thereof.

RENOVATIONS/MODIFICATIONS:

The BCESC agrees not to make any renovations and/or modification to the East Elementary School building without the consent of the Eaton Board of Education and/or their designee. All renovations and modifications, including cost and labor, will ultimately be the responsibility of the BCESC Board of Education. The BCESC acknowledges the premises are suitable for the use intended by the Head Start Program and agrees to pay the cost of all remodeling, painting, alterations, or additions required by the BCESC Head Start Program during the term of the lease. All renovations and improvements to the East Elementary School facility shall become the property of the Eaton Board of Education.

REPAIRS/REPLACEMENT COST:

The Eaton Board of Education shall provide all normal structural repairs as required and conduct its normal preventative maintenance program for the property including the electrical, mechanical, and structural maintenance programs. The Eaton Board of Education shall be responsible for routine fire extinguisher inspections. Should repairs caused by extraordinary occurrence be required as a result of the BCESC Head Start Program's operation, the Eaton Board of Education shall arrange for such repairs at the BCESC Head Start Program's expense.

FOOD SERVICE AND TRANSPORTATION: Food service for morning and afternoon students and transportation for the students for the Head Start Program shall be the responsibility of BCESC Head Start.

CONTINGENCY: It is agreed that this lease is made subject to funding provided or to be made by the United States Government Department of Health and Human Services and/or the Ohio Department of Education, and that neither of these agencies or the Butler County Educational Service Center shall be liable for the payment of rent under the lease or any renewal or extension thereof unless and until funding is made available.

CALAMITY: If the property is destroyed or rendered untenable by fire, natural disaster, or unavoidable accident, in which case, either party shall have the option of declaring this agreement terminated or the costs shall be abated by the Eaton Board of Education until such time that the property is tenable.

LIABILITY: The BCESC Board of Education shall indemnify and hold harmless the Eaton Board of Education, as a result of the BCESC Head Start Program's use of the property from and against any and all claims, demands, damages, actions, or cause of action, together with any and all losses, costs, or related expenses asserted by any person or persons for bodily injury or death during the period the BCESC occupies the property. In addition, the BCESC agrees to carry liability insurance in the amount of \$1,000,000 and then add the Eaton Board of Education as an endorsed insured on BCESC comprehensive liability coverage.

INSURANCE: The Eaton Board of Education shall provide fire and extended insurance coverage on the structure and Board owned personal property in an amount determined reasonable by the Eaton Board of Education. The BCESC shall provide insurance on BCESC Head Start Program-owned property. All personal property owned by BCESC upon the East Elementary School facility shall be at the risk of the BCESC. The Eaton Board of Education shall not be liable for any injury or damage to personal property occurring upon the East Elementary School property and the BCESC property which is the fault of BCESC or Head Start staff.

DEFAULT/ENFORCEMENT: If the BCESC breaches or defaults on any of the terms or conditions of this agreement, the Eaton Board of Education shall provide the BCESC Head Start Program's Director written notification of the breach or default. The BCESC will have thirty (30) days from the date of receipt of the notification to correct the breach or default. If the BCESC fails to cure the breach (as determined in the sole judgment and discretion of the Eaton Board of Education) within this thirty (30) day period, the Eaton Board of Education has the right to terminate this agreement.

EARLY TERMINATION: In the event that the Eaton Board of Education should have need of the total facility (East Elementary School), or in part, including spaces or rooms so designated in this lease for storage and the gymnasium area or for any school purpose, the Eaton Board of Education shall give a thirty (30) day notice to the Butler County Educational Service Center Head Start Program Director. Either party may cancel this lease by giving the other party thirty (30) days written notice of such termination.

RIGHT TO INSPECT PREMISES: The Eaton Board of Education reserves the right to inspect the premises at any time without notice but without disruption to the operation of the Head Start Program.

REPRESENTATIVES: Where this lease agreement refers to either the Eaton Board of Education or the Butler County Educational Service Center (BCESC), those terms shall include the agents, employees, or authorized representatives of each party.

Any Eaton East Elementary Classroom Lease Agreement signed prior to this contract are indeed null and void.

Approved:

**EATON COMMUNITY SCHOOL
BOARD OF EDUCATION**

**BUTLER COUNTY
EDUCATIONAL SERVICE CENTER**

Eaton Board of Education, Treasurer

Butler County ESC, Treasurer

Eaton Community School
President Board of Education

Butler County ESC
President Board of Education

Date: _____

Date: _____



Office for Child Nutrition
ALTERNATE SCHOOL FOOD AUTHORITY (SFA) ARRANGEMENT
INSTRUCTIONS

Under an Alternate SFA Arrangement, legal and financial authority is officially transferred from one SFA to the other. The contract between the SFAs must state that SFA #1 is accepting total legal and financial responsibility for the newly incorporated School Food Authority's (SFA #2's) meal program(s). This includes paying overclaims as a result of administrative reviews, distributing USDA commodities and complying with program regulations. The contract must state that the incorporated School Food Authority (SFA #2) is relinquishing its authority to operate the specified school meal program(s) to SFA #1.

The Alternate SFA Arrangement is different than a "Joint Agreement" where an SFA acts as a vendor or Food Service Management Company (FSMC) for nearby schools that it does not control.

It is recommended that this contract be valid for no more than one school year.

Upon approval from the Ohio Department of Education/Office for Child Nutrition, this Alternate School Food Authority Arrangement allows:

A School Food Authority to incorporate additional schools (currently in a separate SFA) into its School Food Authority.

Example: An SFA currently vending meals and/or services to private or community schools in the area wishes to expand to include these schools.

NOTE: This arrangement can be used only for one School Food Authority to transfer to another School Food Authority the administration of the school meal program in **all** of its schools. For example, if the relinquishing SFA has five schools, it must transfer the school meal program for all five of its schools to the acquiring SFA.

However, the relinquishing SFA can relinquish only some of its school meal *programs*, if it so desires.

Example: The relinquishing SFA may transfer the administration of the School Breakfast Program in all of its schools to the acquiring SFA, but continue to administer the National School Lunch Program in all of its schools.

Contact the Office for Child Nutrition at 800-808-6325 for further instructions for more information about specific situations.

INSTRUCTIONS FOR COMPLETING ALTERNATE SFA ARRANGEMENT

Submission for Approval

Complete the following **Alternate School Food Authority (SFA) Arrangement** form and submit with original signatures to the Ohio Department of Education/Office for Child Nutrition (OSHN).

The **Terms of Agreement to be Considered and/or Negotiated in the Alternate School Food Authority (SFA) Arrangement** must also be drafted and submitted for approval.

Written approval from OCN will indicate that SFA #1 may begin the application process for the additional school.

Keep copies of Arrangement documents and approvals on file for as long as they remain valid and for at least three additional years.

Extensions and Amendments

Extensions and amendments to the Arrangement must be submitted in writing and approved by OCN. The SFA also must notify OCN if the Arrangement will not be extended or is terminated before the specified ending date.

Application Process

SFA #1 must submit a Site Application in the Claims Reimbursement and Reporting System (CRRS) for each school for which it has obtained authority. A Counting and Collection Procedure must also be submitted for each additional school.

The Approval Official, Verification Official and Hearing Official required for determining student eligibility applications are reported on the Sponsor Application. If these individuals will be different from those acting for the additional school(s), contact OCN for instructions.

Coordinated Review Effort (CRE) and School Meals Initiative (SMI)

The number of schools chosen for compliance reviews within an SFA is determined by the total number of schools in the SFA. Schools added to SFA #1 under this arrangement may be chosen for a compliance review. SFA #1 accepts responsibility for areas of noncompliance in the additional school(s), including overclaims.

Mandates

Mandates imposed on the additional school(s), such as a mandate to implement a School Breakfast Program due to a high number of free-eligible students, must be enforced and are the responsibility of SFA #1.

Non-discrimination Statement: This explains what to do if you believe you have been treated unfairly.
"In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer."



Alternate School Food Authority (SFA) Arrangement

A School Food Authority (SFA) is the governing body which is responsible for the administration of one or more schools and has legal authority to operate school meal programs therein, or is otherwise approved by USDA's Food and Nutrition Service, to operate the school meal programs.

1. **THE PREBLE COUNTY EDUCATIONAL SERVICE CENTER, IRN 049254 (SFA 2)** wishes to transfer authority to operate the specified school meal program(s) for the students of SFA 2 to **EATON COMMUNITY CITY SCHOOL DISTRICT, IRN 043935 (SFA 1)**. All legal and financial authority for operating the specified school meal program(s) for the students of SFA 2 is hereby transferred to SFA 1. SFA 1 accepts total legal and financial responsibility for SFA 2's specified school meal program(s). This includes paying overclaims as a result of administrative reviews, distributing USDA commodities and complying with program regulations. SFA 2 hereby relinquishes its authority to operate the specified school meal program(s) to SFA 1.
2. The parties to this agreement agree to cooperate fully, to work in good faith and to assist each other in the mutual performance of this agreement. In connection therewith, the parties shall meet from time to time upon reasonable request of either party at a mutually agreed time and location to confer in good faith and amicably in a business-like manner work out disputes arising from the implementation of this agreement.
3. This agreement shall become effective **August 20, 2018** and it shall remain in effect until **May 30, 2019** (no longer than one year), unless terminated by a prior notice of not less than 60 days from one party to the other. The term of the agreement can be extended upon mutual agreement of the parties and upon approval from the Office for Child Nutrition.

SFA 1

Signature _____

Title _____

Phone Number _____ Date _____

SFA 2

Signature *[Signature]*

Title *Treasurer*

Phone Number 937 456 1157 Date 3/28/18

THIS ARRANGEMENT **does not** constitute the entire agreement between the parties with respect to subject matter thereof. (See Attachment 4 for details to consider and/or negotiate.)

NOTE: Alternate SFA Arrangements must be approved by the Ohio Department of Education (ODE) on a case-by-case basis. ODE will review a written description of the alternate arrangement, which answers the questions listed on the attached page entitled: "Terms of Agreement to be Considered and/or Negotiated in the Alternate School Food Authority (SFA) Arrangement", before giving approval. Please forward the signed agreement and terms of the arrangement to the *Ohio Department of Education, Office for Child Nutrition, 25 S. Front St., Mail Stop: 303, Columbus, Ohio 43215-4183*. ODE will advise you as soon as the Alternate SFA Arrangement has been approved.



**Terms of Agreement to be Considered and/or Negotiated in the
Alternate School Food Authority (SFA) Arrangement**

Address each of the following items and include with the previous page for State Agency approval.

1. Which specific school meal program(s) will be included under this agreement (National School Lunch Program, School Breakfast Program, After School Care Snack Program and/or Special Milk Program)?
2. Who will distribute the Free and Reduced-Price School Meal Applications to each household?
3. Who will process the applications including determining eligibility (Approval Official), notifying applicants, completing verification requirements (Verification Official), providing a Hearing Official and updating eligibility changes?
4. Where and how will point-of-service counts by eligibility category be obtained and who will record and report these counts?
5. Who will compile the monthly claim for reimbursement before it is submitted to ODE? Who will perform the required attendance-adjusted eligible edit check?
6. Will unit meal prices be subject to any negotiations between the SFAs?
7. Who will collect money/sell tickets to students and adults? What will be the policy for meal charges and is this policy acceptable to both SFAs?
8. Terms regarding cancellation rights by either SFA should be discussed, should an unforeseen problem arise.
9. What will be the policy for reconciling any differences that may exist between days that school is in session and how meal service may be affected?
10. School meal program records and Free and Reduced-Price School Meal applications must be kept on file for three years plus the current school year. Where will records be stored?
11. How will student involvement in the school meal programs (e.g., advisory groups, taste panels, surveys, menu planning) be handled?

Tentative Grad List 2018

Alex Michael Almeyda-Roe
 Alonzo Robert Arnold
 Bryce Matthew Baker
 Branson Tyler Ball
 Lance Jacob Barton
 Taylor Cheyenne Bartrum
 Katie Marie Bassler
 Natalie Ann Beckett
 Kaitlynn Mackenna Bengel
 Austin Michael James Bradburn
 D'marco Bradley
 Mariah Renee Brewer
 Seth Ryan Bristow
 Trent Michael Broermann
 Taylor Elizabeth Brooks
 Destiny Rae Brubaker
 Katelyn Rose Bulach
 Destini Jean Bullman
 Wyatt Andrew Burgess
 Casey Keiji Caden
 Alex Edward Cail
 Shayla Elizabeth Campbell
 Madison Elizabeth Cassel
 Joseph Walter Chaffee
 Rachel Beth Charles
 Aaron David Chelgren
 John Curtis Christman
 Braden Francis Clabaugh
 Richard Alan Robert Coates
 Logan James Cohorn
 Margaret Sue-Mae Collins
 Keara Colleen Corder
 Steven Wade Cottle
 Karrissa Desiree Crutcher
 Chelsea Sue Cruze
 Taylor Elisabeth Cupp
 Daniel Brian D'alesandro
 Theodore Oliver Darr
 Andre Devante David
 Wyatt Joel Devilbiss
 Crystal Rene Dotson
 Daphne Mae Durham
 Fletcher Harrison Durham
 Bryce Fadden
 Lauren Elizabeth Ferguson
 Kurstin Abigail Frost
 Toddy James Everett Gibbs
 Bethany Lynn Gregg
 Cheyenne Loraine Gregg
 Michael Clifton Hall
 December Marie Hapner
 Benjamin Henry Heggs
 Anthony Jacob Hewitt
 Allison Grace Hickman

Seth Daniel Hodapp
 Sean Michael Hodges
 Mark Allen Hollon, Jr
 Fred Winford Howard, Iv
 Brandon Lee Hunt
 Daisy Lynn Hunt
 Kayden William Johnson
 Michael Andrew Johnson
 Hannah Marie Keller
 Marlee Ann Kern
 Deanna Lynne Kerns
 Carl James Ketron
 Bradley Joseph Kramer
 Griffin Scot Lammers
 Kendra Lorrene Lane
 Benjamin William Leach
 Spencer Kelly Leaker
 Emma Rae Leeper
 Hannah Sean Leeper
 Jordan Charles Lewis
 Michael Nolan Lipps
 Gage Nicholas Marshall
 Alyssa Marie Maul
 Jordan Starr Mccray
 Mckenzie Starr Mccray
 Paul Edward Mckee
 Madison Nicole Raschael Mckinley
 Christian Alan Michael
 Brandon Keith Miller
 Conley Stephen Mitchell
 Evan Tyler Mitchell
 Kimberly Mae Morris
 Seth Alexander Mt Castle
 Jenna Renee Muncy
 Delila Jo Newkirk
 Katelyn Marie Niehaus
 Jessica Lynn North
 Dakota Randall Numberg
 Nathaniel Jack Parker
 Breven Michael Perry
 Hannah Catherine Perry
 Natalie Danielle Perry
 Steven Anthony Perry
 Cheyenne Storm Phillips
 Bradley Stephen Pierson
 Joshua William Pool
 Joshua Blake Price
 Emily Lynn Puckett
 Autumn Haley Randolph
 Aubrey Leigh Reece
 Spencer Allen Reynolds
 Blake Allen Rhodus
 Coral Eva Rice
 Ariel Marie Richardson

Parker Thomas Ritchie
 Mackenzie Alexandra Rutherford
 Braden Keith Schmidt
 Tyler Douglas Schmidt
 Sydney Lenae Shafer
 Brandon Lee Sharpe
 Brooklyn Eliana Jean Sizemore
 Veronica Elaine Sizemore
 Chase Dylan Smith
 Clayton Travis Smith
 Karia Renee Snowden
 James Louis Sowder
 Larissa Star Sparks
 Jacob Michael Spencer
 Ashton Rose Staight
 Laura Stover
 Christopher Logan Strange
 Andrew Lee Stringfield
 Grant Robert Sullender
 Tarah Lynne Tadlock
 Alexandra Erica Taxter
 Jeffrey Michael Taylor
 Sarah Grace Terry
 Alec Gregory Thompson
 Tanner Lee Roy Kenneth Titkemeyer
 Aaron Daniel Tolliver
 Noah Andrew Towe
 Brooklyn Nicole Trunk
 Michael Wallace
 Karysta Drue Walls
 Michael James Watkins
 Charles Robert Weekly
 Elizabeth Jean Weimer
 Maria Renae White
 Cole Gregory Whitesell
 Geoffrey Blake Whitesell
 Kasey David Wilken
 Courtney Nicole Williams
 Enrique James Williams
 Jada Elizabeth Williams
 Sarah Kathryn Willis
 Jenna Mae Wilson
 Kaleb Shawn Wilson
 Kendra Irene Wilson
 Bailee Renee Worley
 Logan Edward Wysocki
 Joanna Margaret Yaden