

**EATON BOARD OF EDUCATION REGULAR MEETING**  
**Hollingsworth East Elementary School Cafeteria**  
**March 12, 2018**  
**6:00 p.m.**

**I. Opening of the Meeting**

**A. Call to Order** – President Noble called the meeting to order.

**B. Roll Call** – President Noble called the roll.

E. Beeghly Present D. Durham Present L. Noble Present

T. Parks Present B. Pool Present

**C. Pledge of Allegiance** – President Noble led the Pledge of Allegiance.

**D. Appointment of Treasurer Pro Tempore for the purpose of the March 12, 2018 Regular Board Meeting.**

Motion by Mr. Pool, to appoint Mr. Beeghly as Treasurer Pro Tempore for the March 12, 2018 regular board meeting.

Seconded by Mr. Parks.

Discussion – None.

Beeghly Y Durham Y Noble Y Parks Y Pool Y

President declares motion Passed.

**#1718-062**

**E. Recognition of Visitors**

1. Cari Wynne, Supervisor of the Success Program, and Leslie Bassler, Eaton Representative for the Success Program, to discuss the program and the impact it has had on Eaton Community School students.

**F. Executive Session**

To discuss confidential student information required to be kept confidential under federal and state law in accordance with R.C. 149.43(G)(5).

Dr. Curry, Mollie Hansel, Derek Flatter, Alex Ewing, JoeAnn Tabor, and Vickie McCoy were invited to participate in executive session.

Motion by Mr. Pool, second by Mr. Durham to convene executive session.

Beeghly Abstained Durham Y Noble Y Parks Y Pool Y

**Note: Mr. Beeghly recused himself from participating in executive session.**

President declares motion Passed.

**#1718-063**

President convenes executive session at 6:16 p.m.

President resumes open session at 8:21 p.m.

## **II. Treasurer's Business – Rachel Tait**

### ***ADOPTION OF CONSENT AGENDA ITEM - FINANCIAL***

Action by the Board of Education in "Adoption of Consent Agenda Item" at this point of the agenda means that items A through B is adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the "Consent Agenda Items" and voted on separately.

#### **A. The Treasurer recommends approval of the following:**

1. Approve minutes of the February 12, 2018 Regular Board Meeting.
2. Approve minutes of the February 20, 2018 Special Board Meeting.
3. Approve the appointment of Rachel Tait, Treasurer, to attend the required Public Records Training on behalf of all Board Members.
4. Submission of Warrants.
5. Submission of Financial Report.
6. Submission of Investment Report.
7. Approve FY18 Supplemental Appropriations.

#### **B. Appointment of Board Member**

The Board appoints Mr. Beeghly to serve as the 2018 representative to the Community Reinvestment Area Tax Incentive Council for the City of Eaton.

Motion by Mr. Pool, seconded by Mr. Parks

Discussion – None.

**Note: Mr. Durham exited the meeting at 8:21 p.m.**

Beeghly Y Durham Absent Noble Y Parks Y Pool Y

President declares motion Passed.

**#1718-064**

**Note: Mr. Durham entered the meeting at 8:25 p.m.**

### **III. Reports**

- A. Miami Valley Career Technology Center Report** – Mr. Parks – None.
- B. Parks and Recreation Board Report** – Mr. Durham – None.
- C. Superintendent's Report** – Dr. Curry read her letter of resignation.
- D. Other Reports** – Mrs. Noble shared about the upcoming Special Board Meeting on Monday, March 26, 2018, at the Performing Arts Center. The topic will be on School Safety with time allocated for public input.

### **IV. Old Business** – None.

### **V. New Business**

#### **A. Student Disciplinary Expulsion**

Motion by Mr. Durham, seconded by Mr. Pool, to affirm the student disciplinary expulsion as discussed during this board meeting. Item V.A.

Discussion – The Board recommended the student pursue another form of education.

Beeghly Abstained Durham Y Noble Y Parks Y Pool Y

President declares motion Passed.

**#1718-065**

#### ***ADOPTION OF CONSENT AGENDA ITEMS - PERSONNEL***

Action by the Board of Education in “Adoption of Consent Agenda Items” at this point of the agenda means that items B through K are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

## **B. Resignations and Retirements**

The Administration recommends approval of the following resignations and retirements.

1. Barbara Curry, Superintendent, resignation for the purpose of retirement, effective July 31, 2018.
2. Pam Friesel, East Elementary Principal, resignation effective June 30, 2018, contingent upon re-employment as Director of Pupil Services.
3. Melissa Imhoff, Director of Curriculum and Instruction, resignation effective June 30, 2018, contingent upon re-employment as Assistant Superintendent.
4. Robert D. Lucas, resignation for the purpose of retirement, effective May 31, 2018.
5. Ty Tolliver, Football – middle school, resignation effective June 30, 2018.

## **C. Health and Hardship Leave**

The Administration recommends approval of Health and Hardship Leave of Absence for Cynthia Bair, Bus Driver, March 14, 2018 through March 13, 2019.

## **D. Amend Job Description**

The Administration recommends approval to amend the job description for the Director of Pupil Services to reflect the term of employment as two hundred twenty (220) days.

## **E. Employment – Certificated Administrators**

The Administration recommends the following certified administrators for limited contracts. Salary, benefits and duties per Board Policy, Administrative Rules and Regulations and all applicable state and local requirements.

- |   |                              |
|---|------------------------------|
| 1. Scott Couch, High School Principal           | July 1, 2019 – June 30, 2021 |
| 2. Ross Dearth, Assistant High School Principal | July 1, 2019 – June 30, 2021 |
| 3. Derek Flatter, Middle School Principal       | July 1, 2018 – June 30, 2019 |
| 4. Pam Friesel, Director of Pupil Services      | July 1, 2018 – June 30, 2020 |
| 5. Melissa Imhoff, Assistant Superintendent     | July 1, 2018 – June 30, 2020 |
| 6. Kip Powell, Bruce Elementary Principal       | July 1, 2019 – June 30, 2021 |

## **F. Resolution to Pick Up Pension**

The Administration recommends approval of the resolution to pick up pension contributions of administrative employees.

WHEREAS, the Eaton Community Schools Board of Education has approved the administrative contracts of Director of Pupil Services and Assistant Superintendent; and

WHEREAS, the Board of Education desires to pick up 11% of the 14% employee contribution to the State Teachers Retirement System of Ohio.

NOW THEREFORE BE IT RESOLVED:

Section 1. Effective July 1, 2018, the Board agrees to “pick up” 11% of such employee contributions required by Sections 3307.26 of the Ohio Revised Code to be contributed to the State Teachers Retirement System of Ohio (“STRS”) by the Director of Pupil Services and Assistant Superintendent both of whom shall be employed as an administrator by the Board. The Board is permitted to pick up employee contributions pursuant to the Ohio Revised Code and Section 414(h)(2) of the Internal Revenue Code of 1986, as amended.

Section 2. These picked-up contributions, although designated as employee contributions, are being paid by the Board in lieu of employee contributions and shall be paid by the Board as a fringe benefit in addition to the contract salary otherwise payable to the employee. These contributions shall be treated as additional compensation and included in salary for retirement purposes.

Section 3. Any employee subject to the above-described pick ups may not opt out of the picked-up contributions or elect to receive the contributed amounts directly instead of having them picked up by the Board of Education and paid to STRS.

#### **G. Employment – Non-Certificated Administrators**

The Administration recommends the following classified administrators for limited contracts. Salary, benefits and duties per Board Policy, Administrative Rules and Regulations and all applicable state and local requirements.

- |   |                              |
|---|------------------------------|
| 1. Angela Daugherty, Cafeteria Manager  | July 1, 2018 – June 30, 2020 |
| 2. Travis Miller, Athletic Director     | July 1, 2018 – June 30, 2020 |
| 3. Matt Robbins, Director of Operations | July 1, 2018 – June 30, 2020 |

#### **H. Amend Administrator Handbook**

The Administration recommends approval to amend the Salary and Fringe Benefits Handbook pertaining to Principals, Assistant Principal, Directors, Coordinator, Specialist, Supervisor, and Psychologist, to include Assistant Superintendent, remove Coordinators, Supervisors, and Specialist, and to make any necessary adjustments, effective July 1, 2018. Handbooks are available at the Superintendent’s Office.

#### **I. Employment – Certificated Staff – Substitute Teachers/Tutors as Certified by the Preble County Educational Service Center**

The Administration recommends approval of the following substitute teachers/home instruction tutors for the 2017-2018 school year, as certified by the Preble County Educational Service Center.

1. Lynda Collins
2. Matthew Fowler
3. Leon Roberts

**J. Employment of Non-Certificated Substitute**

The Administration recommends employment of the following personnel for the 2017-2018 school year. Employment contingent upon certification (if necessary), criminal record check, and all other state and local requirements. Salary and duties per Board Policy and Administrative Rules and Regulations with no fringe benefits.

1. Brian Hoefler, Substitute Bus Driver

**K. Post Temporary Positions**

The Administration recommends the following temporary positions to be filled as needed.

1. One (1) maintenance helper at the rate of \$13.75 per hour, not to exceed 40 hours per week, for a maximum of 12 weeks; as needed from May 29, 2018 through August 10, 2018.
2. Four (4) custodian helpers, at the rate of \$13.75 per hour, not to exceed 40 hours per week each, for a maximum of 12 weeks; as needed from May 29, 2018 through August 10, 2018.
3. One (1) transportation department helper, at the rate of \$13.75 per hour, not to exceed 40 hours per week for a maximum of 200 hours; as needed May 29, 2018 through July 27, 2018.
4. One (1) transportation, maintenance, and custodial helper, at the rate of \$13.75 per hour; not to exceed 40 hours per week for a maximum of 12 weeks; as needed May 29, 2018 through August 10, 2018.
5. Four (4) technology helpers, at a rate of \$13.75 per hour, not to exceed forty (40) hours per week for a maximum of 156 hours; as needed from May 29, 2018 through August 10, 2018.

Motion by Mr. Parks, seconded by Mr. Beeghly

Discussion – None.

Beeghly Y Durham Y Noble Y Parks Y Pool Y

President declares motion Passed.

**#1718-066**

### ***ADOPTION OF CONSENT AGENDA ITEMS - ADMINISTRATIVE***

Action by the Board of Education in “Adoption of Consent Agenda Items” at this point of the agenda means that items L through Z. are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

#### **L. Resolution Supporting School Safety**

The Administration recommends approval of the resolution supporting school safety and reducing violence in schools.

**WHEREAS**, school violence has become an epidemic in the United States of America;

**WHEREAS**, the children and school employees of our nation deserve to attend school without fear of death or injury, and their families deserve to send them to school without the same fear;

**WHEREAS**, there is a mutual responsibility of all citizens to address this problem and the responsibility for preventing violent incidents cannot be relegated to school districts alone;

**WHEREAS**, multiple studies have shown that the majority of Americans support action to eliminate violence in our schools;

**WHEREAS**, school board members, administrators, employees and community members should work together with lawmakers, legal counsel, law enforcement and security experts to determine how best to ensure student safety in their district;

**THEREFORE, BE IT RESOLVED** that the Eaton Community School Board of Education implores the President of the United States, the Governor of the State of Ohio, the United States Congress, and the Ohio General Assembly to prioritize the protection of students and school employees by enacting legislation with funding for the following:

1. Enhanced mental health services and substance abuse treatment so that all individuals, including children, have sufficient access to these services.
2. Increased access to school safety measures, including, but not limited to, School Resource Officers (SROs), school safety infrastructure, and other security measures designed to protect students and staff from an active shooter on school grounds.
3. Training for school employees and enhanced coordination with law enforcement agencies and first responders to ensure appropriate responses to incidents of violence in schools.
4. Preserving the balance between the right to own firearms and the protection of students and school employees from any act of violence.

**M. Amend the 2018-2019 School Calendar**

The Administration recommends approval to amend the 2018-2019 school calendar to reflect February 8, 2019 as No School – Conference Make-up Day.

**N. Board Policy Update**

The Administration recommends the second reading and adoption of the following updated board policy (Attachment A).

1. 7540.03 – Student Technology Acceptable Use and Safety

**O. Board Policy Updates**

The Administration recommends the first reading of the following updated board policies.

1. 2271 – College Credit Plus Program
2. 3220 – Standards-Based Teacher Evaluation
3. 4120.05 – Employment of Substitute Educational Aides
4. 5136 – Personal Communication Devices
5. 5136.01 – Electronic Equipment
6. 5200 – Attendance
7. 5330 – Use of Medications
8. 5530 – Drug Prevention
9. 6233 – Amenities for Participants at Meetings and/or Other Occasions
10. 6680 – Recognition
11. 7300 – Disposition of Real Property/Personal Property
12. 7540.04 – Staff Technology Acceptable Use and Safety
13. 7540.05 – District-Issued Staff E-mail Account
14. 7540.06 – District-Issued Student E-mail Account
15. 8600.04 – Bus Driver Certification
16. 9141 – Business Advisory Council

**P. Eaton High School Registration Booklet**

The Administration recommends approval of the 2018-2019 Registration Booklet for Eaton High School. The handbook is on file at the high school and at the Central Office.

**Q. Student-Parent Handbooks**

The Administration recommends approval of the 2018-2019 Student-Parent Handbooks for Eaton High School, Eaton Middle School, William Bruce Elementary, and Hollingsworth East Elementary. Student-Parent Handbooks are on file in each building and at the Central Administrative Office.



**R. Cooperative Agreement Between Preble County Agencies**

The Administration recommends approval of the cooperative agreement between Family and Children First Council, Preble County General Health District, Help Me Grow, Butler County ESC, Preble County Head Start, Preble County Local Education Agencies, Preble County ESC, Preble County Board of Developmental Disabilities, Early Intervention Council on Rural Services, Preble County Early Head Start and Preble County Job and Family Services regarding provision of services for children birth through age 5, including children with disabilities enrolled in early childhood programs/services.

**S. Agreement with Xtek Partners, Inc.**

The Administration recommends approval of the agreement with Xtek Partners, Inc. for materials and installation related to projectors for Eaton High School and Hollingsworth East Elementary (Attachment B).

**T. Resolution Authorizing a Contract with Pruehs and Associates**

The Administration recommends approval of the resolution authorizing a contract with Pruehs and Associates to develop a capital fundraising plan in connection with the tennis court project.

**WHEREAS**, the Eaton Community School District, County of Preble, Ohio (hereinafter called the "School District") previously received a donation in the amount of \$104,000.00 (the "Donation") to be used solely in connection with the construction of tennis courts at the High School (the "Project");

**WHEREAS**, the actual cost of the Project is anticipated to exceed the amount of the Donation, the School District has decided to engage Pruehs & Associates, LLC ("Pruehs") to assist in developing a capital fundraising plan to raise the amounts necessary to complete the Project;

**WHEREAS**, the Board of Education now desires to enter into a contract with Pruehs & Associates and to authorize payment in the amount of \$4,000 (the "Contract") from a portion of the Donation which are held in the R. Murphy High School Capital Improvement Fund.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Education, that after careful consideration and evaluation of the information before it:

**Section 1.** The Board of Education hereby authorizes the President and Treasurer to sign said Contract and to use a portion of the Donation to fund all amounts due thereunder with the express understanding that this contract will be paid from donated funds donated for this purpose

**Section 2.** The Board of Education hereby authorizes the Treasurer to sign the Certificate of Funds and attach to a copy of the Certificate of Funds to the executed purchase order.

**Section 3.** The Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, O.R.C.

**Section 4.** This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education that may be inconsistent or duplicative with the provisions of this resolution.

#### **U. Overnight Student Travel**

The Administration recommends approval of the following overnight student travel.

1. High School volleyball team and coaches to Maumee Bay Summer Spiketacular, July 20-22, 2018, Toledo, Ohio.

#### **V. Out-of-State Student Travel**

The Administration recommends approval of the following out-of-state student travel.

1. Eighth grade students and staff to Washington D.C., May 12-16, 2019.
2. High school golf team and coaches to Liberty Country Club, Liberty, Indiana, August 6, 2018.

#### **W. Amend Resolution 1718-048 – Out-of-State Student Travel**

The Administration recommends amending resolution 1718-048 of the February 12, 2018 board meeting, to change the date of the out-of-state travel of 9<sup>th</sup> grade student to Indiana University East, Richmond, Indiana, to March 8, 2018.

#### **X. Obsolete Items**

The Administration recommends approval to declare certain items as obsolete and to dispose of them accordingly.

1. 2000 Blue Bird TCFE3408, 72 passenger school bus, VIN1BAAHCPA8YF039740, tag 04293, Transportation Department.
2. Sharp Copier MX-M623N with finisher and large capacity tray, tag number 012433, Eaton High School.
3. Roland digital piano, tag number 010387, Bruce Elementary.

## **Y. Donations**

The Administration recommends acceptance of the following donations.

1. From Eaton Computer, services for repair of a student iPad at East Elementary.

## **Z. Agreement with the Ohio School Boards Association**

The Administration recommends approval of the agreement with OSBA for the purpose of providing a Superintendent Search (Attachment C).

Motion by Mr. Pool, seconded by Mr. Durham

Discussion – Mrs. Noble said all donations are appreciated. Mr. Pool shared his concerns about the number of college visits allowed in the handbook, and suggested adding more in the future. Mr. Durham shared his concern about students using earbuds to listen to music instead of doing their work.

Beeghly Y Durham Y Noble Y Parks Y Pool Y

President declares motion Passed.

**#1718-067**

## **AA. Executive Session**

To discuss the employment of a public employee or official.

Dr. Curry, Cindy Neanen, Scott Couch, Ross Dearth, Derek Flatter, Kip Powell, Pam Friesel, and Mollie Hansel were invited to participate in executive session.

Motion by Mr. Beeghly, second by Mr. Parks to convene executive session.

Beeghly Y Durham Y Noble Y Parks Y Pool Y

President declares motion Passed.

**#1718-068**

President convenes executive session at 8:34 p.m.

President resumes open session at 9:32 p.m.

## II. Adjournment

Motion by Mr. Parks, seconded by Mr. Pool to adjourn the meeting.

Discussion – None.

Beeghly Y Durham Y Noble Y Parks Y Pool Y

President declares motion Passed.

**#1718-069**

President adjourns meeting at 9:32 p.m.

DATE \_\_\_\_\_

PRESIDENT \_\_\_\_\_

TREASURER \_\_\_\_\_

### Upcoming Board Meetings

#### Regular Meeting

Monday, April 9, 2018 – 6:00 p.m.

Hollingsworth East Elementary

Book	Policy Manual
Section	Policies Adopted by the Board
Title	STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY
Number	po7540.03
Status	
Adopted	October 12, 2015

#### 7540.03 - ~~STUDENT~~ ~~EDUCATION~~ TECHNOLOGY ACCEPTABLE USE AND SAFETY

Technology has fundamentally altered the ways in which information is accessed, communicated, and transferred in society. As a result, educators are continually adapting their means and methods of instruction, and the way they approach student learning, to incorporate the vast, diverse, and unique resources available through the Internet. The Board ~~of Education~~ provides ~~Education~~ Technology Resources (as defined in Bylaw 0100) to support the educational and professional needs of its students and staff. With respect to students, District Technology Resources afford them the opportunity to so that students can acquire the skills and knowledge to learn effectively and live productively in a digital world. The Board ~~of Education~~ provides students with access to the Internet for limited educational purposes only and utilizes online educational services /apps to enhance the instruction delivered to its students. The District's computer network and Internet system does not serve as a public access service or a public forum, and the Board imposes reasonable restrictions on its use consistent with its limited educational purpose.

The Board regulates the use of District Technology Resources by principles consistent with applicable local, State, and Federal laws, the District's educational mission, and articulated expectations of student conduct as delineated in the Student Code of Conduct. This policy and its related administrative guidelines and the Student Code of Conduct govern students' use of District Technology Resources and students' ~~the District's~~ personal communication devices when they are connected to the District computer network, Internet connection, and/or online educational services/apps, or when used while the student is on Board-owned property or at a Board-sponsored activity (that is, according to ~~see~~ Policy 5136), ~~computers, laptops, tablets, e-readers, cellular/mobile telephones, smartphones, and any other web-enabled device~~), network, and Internet connection and online educational services ("Education Technology" or "Ed-Tech").

~~[NOTE: Choose this option if Policy 7542 authorizes student to bring their own personal communication devices and use them to connect to Education Technology.]~~

~~[ ] This policy and its related administrative guidelines and the Student Code of Conduct also govern students' use of the their personal communication devices (that is, according to Policy 5136, computers, laptops, tablets, e-readers, cellular/mobile telephones, smartphones, and any other web-enabled device), when connected to the District's network, the District's Internet connection, and online educational services ("Education Technology" or "Ed-Tech").~~

Users are required to refrain from actions that are illegal (such as libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, and the like) or unkind (such as personal attacks, invasion of privacy, injurious comment, and the like). Because its Technology Resources are not unlimited, the Board has also instituted restrictions aimed at preserving these resources, such as placing limits on use of bandwidth, storage space, and printers.

~~The due process rights of all users will be respected in the event there is a suspicion of inappropriate use of the Education Technology.~~ Users have no right or expectation to privacy when using ~~the Ed-Tech~~ District Technology Resources (including, but not limited to, privacy in the content of their personal files, e-mails, and records of their online activity ~~while on the~~ when using the District's computer network and ~~/or~~ Internet connection).

First, ~~and foremost,~~ the Board may not be able to technologically limit access, through its ~~Education Technology~~ Resources, to only those services and resources that have been authorized for the purpose of instruction, study and research related to the curriculum. Unlike in the past when educators and community members had the opportunity to review and screen materials to assess their appropriateness for supporting and enriching the curriculum according to adopted guidelines and reasonable selection criteria (taking into account the varied instructional needs, learning styles, abilities, and developmental levels of the students who would be exposed to them), access to the Internet, because it serves as a gateway to any publicly available file server in the world, opens classrooms and students to electronic information resources that may not have been screened by educators for use by students of various ages.

Pursuant to Federal law, the Board has implemented technology protection measures, ~~which that~~ protect against (e.g., filter or block) access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors, as defined by the Children's Internet Protection Act. At the discretion of the Board or the Superintendent, the technology protection measures may be configured to protect against access to other material considered inappropriate for students to access. The Board also utilizes software and/or hardware to monitor online activity of students to restrict access to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors. The technology protection measures may not be disabled at any time that students may be using ~~the~~ ~~Education Technology~~ District Technology Resources, if such disabling will cease to protect against access to materials that are prohibited under the Children's Internet Protection Act. Any student who attempts to disable the technology protection measures will be subject to discipline.

The Superintendent or Director of Technology may temporarily or permanently unblock access to websites or online educational services ~~/apps~~ containing appropriate material, if access to such sites has been inappropriately blocked by the technology protection measures. The determination of whether material is appropriate or inappropriate shall be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measures.

Parents are advised that a determined user may be able to gain access to services and/or resources on the Internet that the Board has not authorized for educational purposes. In fact, it is impossible to guarantee students will not gain access through the Internet to information and communications that they and/or their parents may find inappropriate, offensive, objectionable or controversial. Parents of minors are responsible for setting and conveying the standards that their children should follow when using the Internet.

Pursuant to Federal law, students shall receive education about the following:

- A. safety and security while using e-mail, chat rooms, social media, and other forms of direct electronic communications
- B. the dangers inherent with the online disclosure of personally identifiable information
- C. the consequences of unauthorized access (e.g., "hacking", "harvesting", "digital piracy", ~~"data mining"~~, etc.), cyberbullying and other unlawful or inappropriate activities by students online, and
- D. unauthorized disclosure, use, and dissemination of personal ~~ly-identifiable~~ information regarding minors

Staff members shall provide instruction for their students regarding the appropriate use of technology and online safety and security as specified above. Furthermore, staff members will monitor the online activities of students while at school.

Monitoring may include, but is not necessarily limited to, visual observations of online activities during class sessions; or use of specific monitoring tools to review browser history and network, server, and computer logs. Building principals are responsible for providing training so that Internet users under their supervision are knowledgeable about this policy and its accompanying guidelines. The Board expects that staff members will provide guidance and instruction to students in the appropriate use of ~~the Education Technology~~District Technology Resources. Such training shall include, but not be limited to, education concerning appropriate online behavior, including interacting with other individuals on social ~~networking websites and media, including~~ in chat rooms and cyberbullying awareness and response.

All ~~Internet users~~users of District Technology Resources (and their parents if they are minors) are required to sign a written agreement to abide by the terms and conditions of this policy and its accompanying guidelines. Students will be assigned a school email account that they are required to utilize for all school-related electronic communications, including those to staff members, peers, and individuals and/or organizations outside the District with whom they are communicating for school-related projects and assignments. Further, as directed and authorized by their teachers, they shall use their school-assigned email account when signing-up/registering for access to various online educational services, including mobile applications/apps that will be utilized by the student for educational purposes.

Students ~~and staff members~~ are responsible for good behavior when using District Technology Resources – i.e., behavior comparable to that expected of students when on the Board's computers/network and the Internet just as they are in classrooms, school hallways, and other school premises and school sponsored events.

Communications on the Internet are often public in nature. General school rules for behavior and communication apply. The Board does not ~~approve sanction~~ any use of ~~the Education Technology~~its Technology Resources that is not authorized by or conducted strictly in compliance with this policy and its accompanying guidelines.

~~Students shall not access social media for personal use from the District's network~~may only use District Technology Resources to access or use social media if it is done for educational purposes in accordance with their teacher's approved plan for such use.

~~( ), but shall be permitted to access social media for educational use in accordance with their teacher's approved plan for such use.~~

Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users ~~of the Board's Education Technology~~ are personally responsible and liable, both civilly and criminally, for uses of District Technology Resources that are~~the Ed-Tech~~ not authorized by this ~~Board~~ policy and its accompanying guidelines.

The Board designates the Superintendent and Director of Technology as the administrators responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to students' use of District Technology Resources.

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Legal

P.L. 106-554, Children's Internet Protection Act of 2000

47 U.S.C. 254(h), (1), Communications Act of 1934, as amended (2003)

20 U.S.C. 6801 et seq., Part F, Elementary and Secondary Education Act of 1965, as amended (2003)

18 U.S.C. 1460

18 U.S.C. 2246

18 U.S.C. 2256

20 U.S.C. 6777, 9134 (2003)

47 C.F.R. 54.500 - 54.523

Last Modified by Jessica Wing on January 29, 2018

Xtek Partners, Inc.

(614) 973-7400  
ar@xtekpartners.com

## QUOTE

### ADDRESS

Eaton Community Schools  
Accounts Payable  
306 Eaton Lewisburg Rd  
Eaton, OH 45320

### SHIP TO

Eaton High School  
Toby Salyers  
600 Hillcrest Dr,  
Eaton, OH 45320

QUOTE # 27830

DATE 01/26/2018

PO

DESCRIPTION	QTY	RATE	AMOUNT
Project Summary			
Installation of 71 projectors to be installed. Thirty -Six (36) at the High School and Thirty-Five (35) at East Elementary. Removing old projectors and assembling new projectors with new mounts. HDMI cable runs for each projector			
<b>V11H856020</b> Epson PowerLite W39 LCD Projector - 3300 ANSI lumen - 1280 x 800 - 1.07 Billion Colors - 15,000:1 - 16:10 - 2 Year Warranty	71	479.00	34,009.00T
<b>PRG-UNV</b> Peerless PRG Precision Gear Projector Mount with Spider Universal Adapter PRG-UNV - Mounting component ( ceiling mount, spider arms ) for projector ( Tilt & Swivel ) - aluminum alloy - black	71	95.00	6,745.00T
<b>V13H010L96</b> Epson ELPLP96 Replacement Projector Lamp / Bulb - Projector Lamp - UHE	30	49.00	1,470.00T
<b>CABLES &amp; SUPPLIES</b> Cables and cabling supplies 50FT HDMI Male to Male Cables for each projector	71	56.00	3,976.00T
<b>INSTALL/CABLING/AV</b> Installation/Cabling Services/Audio visual services * Projector System Installation (Projectors and Mounts) - Total of 71 * Installation and assembly of suspended ceiling kit - Qty 1 * Configuration and Aiming of projectors * Conduit Work - includes conduit components * Dress Cables * Testing, Labeling, and Certification of each line * Project Coordination Time - Walkthrough * Removal of Existing Projectors and Components * Travel Expenses (mileage and overnight stays) * Misc Material - needed for installation * Cleanup	1	13,326.00	13,326.00
Phone 614-973-7400 sales@xtekpartners.com	SUBTOTAL		59,526.00



Unopened products can be returned for credit within 20 days of purchase.  
Pricing is good for 30 days from time of quote unless otherwise noted.

TAX (0%)  
TOTAL

0.00  
**\$59,526.00**

Accepted By

Accepted Date



### OSBA Services Agreement

Whereas, Ohio Revised Code Section 3313.171 provides for the employment of administrative consultants, this agreement is made this 7<sup>th</sup> day of March 2018, between the Ohio School Boards Association (hereinafter referred to as the "Consultant"), a nonprofit corporation with its principal place of business at 8050 N. High Street, Suite 100, Columbus, OH 43235 and the **Eaton Community City School District** (hereinafter referred to as the "Board"), with its principal place of business at 304 Eaton Lewisburg Road, Eaton, OH 45320-1105 for the purpose of providing a **Superintendent Search**.

Now, therefore, the parties agree that the Consultant will provide the services as specifically outlined in the attached addendum in exchange for consideration and the Board will perform the responsibilities, if any, listed in the attached addendum, which is hereby acknowledged and made a part of this Agreement. The contract and the attached addendum represents the entire agreement by the parties and any changes to the agreement may be made only by a written instrument clearly setting forth the amendments and executed by both parties. This agreement is an independent agreement that is not dependent upon or related to any other contractual obligations of the parties. The relationship of the Consultant to the Board is that of an independent contractor, and nothing herein shall create any association, joint venture, or partnership of any kind between the parties. The services and information provided by the Consultant do not constitute the rendering of legal advice.

1. **Governing Law.** All questions with respect to the construction, performance, and enforcement of this Agreement and the rights and liabilities of the parties thereunder shall be determined in accordance with the laws of the State of Ohio.
2. **Force Majeure.** Neither party shall be liable for failure to perform its obligations under this Agreement due to events beyond its reasonable control, including but not limited to illness, injury, boycotts, riots, or other manifestations of civil strife or disorder, acts of God, wars, fire, epidemics, or acts in compliance with any applicable law, regulation, or order of any governmental body. In the event of a force majeure, there shall be no claim for damages by either party and each party shall bear its own costs attributable to the force majeure.
3. **Notice.** All notices or demands that either party may be required or desire to serve upon the other party in connection with this Agreement shall be in writing and may be served personally or by regular mail, with constructive receipt deemed to have occurred five (5) calendar days after the mailing or sending of such notice to the address of the principal place of business of the Board and the Consultant.
4. **Duration.** The contract shall expire upon the completion of all duties as assigned in the addendum, attached hereto and made a part of this Agreement.
5. **Cancellation/termination.** This contract may be terminated by: (a) mutual agreement of the parties or (b) written notice of breach of this Agreement by either party. Any amounts owing for services rendered prior to cancellation due to mutual agreement shall become due and must be paid in full upon cancellation.

Each person who signs below warrants that he/she has full power and authorization to bind the entity under which his/her signature appears.

**OSBA:**

Division Director: \_\_\_\_\_

Date: \_\_\_\_\_

**District:**

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Please sign and return copy along with a purchase order to the Ohio School Boards Association.



### Service Addendum – Superintendent Search

#### Services Provided by the Consultant:

Consultant will provide the following consulting services for OSBA member school district, **Eaton Community City**, for 2018:

- Meet with the Board to plan search procedures and timetable.
- Consult with the Board to develop a candidate profile.
- Develop and distribute a search announcement brochure.
- Develop and place paid advertising (cost of placement of ads to be paid by the Board).
- Conduct one (1) day of focus group(s) in the District, providing a written summary of comments.
- Recruit candidates.
- Prepare application and reference forms.
- Receive and process application forms and related materials.
- Assemble outside screening committee to review all application materials and submit a written or oral report to the Board (at the selection of the Board, screening honoraria to be paid by the Board).
- Meet with the Board to discuss the work of the screening committee.
- Assist the Board in structuring interviews of candidates.
- Establish a plan for reference checks to be conducted by the Board.
- Assist in structuring and scheduling any on-site visits for candidates requested by the Board.
- Maintain ongoing communications with candidates throughout the search.

#### The Board agrees to:

- Approve selection criteria.
- Establish compensation and contract limits for the position of superintendent.
- Interview candidates.
- Conduct reference checks.
- Conduct site visits, as necessary.
- Negotiate employment contract.
- Take official action to employ.
- Compensate Consultant for additional services not specifically enumerated at the rates outlined below.

**Fee Structure.** In consideration for services rendered, the Board agrees to pay the Consultant a fee of **\$7,850**, which represents the flat fee for the services outlined above. Should the Board agree to a printed search brochure, a fee of **\$1,800** for the development, printing and postage will be included. Expenses as outlined below are in addition to the flat rates. If the Board opts for additional Consultant consultation beyond the services provided above, meetings may be scheduled based on a rate of \$195 per hour professional time, minimum two (2) hours. Invoices shall be paid in full within thirty (30) days after receipt of invoice. Copies beyond those ordinarily provided will be invoiced at \$.05 per page.

Invoices will be submitted pursuant to the following schedule:

- \$5,000 shall be invoiced at the signing of this contract
- \$2,850 shall be invoiced at contract completion date
- \$1,800 shall be invoiced for printed brochure (if selected)
- Expenses shall be invoiced at the completion of service

**Expenses.** Expenses shall consist of actual mileage incurred as a result of consultation with the Board at the current IRS reimbursement rate, lodging and meals incurred as a result of consultation with the Board, the actual cost of printing and/or mailing, facility fees, applicable recovery cost of telephone charges, and honoraria as appropriate. The Board shall pay the cost of any advertisements placed in publications. The Board will pay the costs of screening honoraria, if any. Any and all other expenses not specifically incorporated in this agreement or attached addendum made a part of the contract shall be the responsibility of the party incurring the cost.

**Timeline.** Timelines for completion of services will be developed between the Consultant and the Board.