

EATON BOARD OF EDUCATION REGULAR MEETING
Hollingsworth East Elementary School Cafeteria
February 8, 2016
6:00 p.m.

I. Opening of the Meeting

A. Call to Order – President

B. Roll Call – President

R. Cooper___ L. Noble ___ T. Parks___ B. Pool ___ K. Shepherd ___

C. Pledge of Allegiance

D. Recognition of Visitors

1. Nichole Pierce, to discuss calamity day procedures.

E. Executive Session (if necessary)

_____ invited to participate in executive session.

To consider the employment of a public employee or official.

Motion by _____, second by _____ to convene executive session.

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

President convenes executive session at _____ p.m.

President resumes open session at _____ p.m.

F. Other Opening Business

II. Treasurer's Business – Rachel Tait

A. The Treasurer recommends approval of the following:

1. Approve minutes of the January 11, 2016 Organizational Meeting.
2. Approve minutes of the January 11, 2016 Regular Board Meeting.
3. Submission of Warrants.
4. Submission of Financial Report.

5. Submission of Investment.
6. Approve FY16 Supplemental Appropriations by Fund.
7. Approve the appointment of Rachel Tait, Treasurer, to attend the required Public Records Training on behalf of all Board Members.
8. It is recommended that the Board designates the law firm Dinsmore & Shohl, as the Board's Bond Counsel for 2016.
9. Approval of the Agreement with Public Finance Resources, Incorporated, for Five Year Forecasting software for FY2016 and training at a cost of \$2,298.00.

Motion by_____, seconded by_____, to approve agenda Item II. A.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

III. Reports

A. **Miami Valley Career Technology Center Report** – Terry Parks

B. **Parks and Recreation Board Report** – Keith Shepherd

C. **Superintendent's Report** – Dr. Barbara Curry

D. **Other Reports**

IV. Old Business

V. New Business

A. Retirements

The Administration recommends approval of the following retirements.

1. Martha Allen, Special Education Aide, resignation for the purpose of retirement, effective June 1, 2016.
2. Terry Cross, Cafeteria Manager, resignation for the purpose of retirement, effective June 1, 2016.

Motion by_____, seconded by_____, to
approve agenda Item V. A.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

B. Employment – Classified Staff

The Administration recommends the employment of the following personnel for the 2015-2016 school year, effective date as noted. Employment contingent upon certification where applicable, criminal background check, and all other state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulation.

1. Lindsey Baker, Special Education Aide, effective February 10, 2016 (recall from Reduction in Force).
2. Kristina Wade, RN Health Aide, effective February 22, 2016.
3. Krista Wheeler, Special Education Aide, effective February 22, 2016.

Motion by_____, seconded by_____, to
approve agenda Item V. B.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

C. Employment – Certificated Staff Supplemental Contracts

The Administration recommends the following supplemental contracts for the 2015-2016 school year or as noted. Salaries and duties per Board Policy, Negotiated Agreement, Administrative Rules and Regulations, and any applicable requirements.

1. Abigail Hinson, Musical Instrumental Director
2. Emily Dumler, Girls Head Track Coach – Middle School

Motion by_____, seconded by_____, to
approve agenda Item V. C.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

D. Employment – Certificated Staff – Substitute Teachers/Tutors as Certified by the Preble County Educational Service Center

The Administration recommends approval of the substitute teachers/home instruction tutors for the 2015-2016 school year, as certified by the Preble County Educational Service Center.

1. Robert Anspach
2. Suzanne Gee
3. Bridget Jones
4. Caitlyn Mize
5. Austin Schaar

Motion by_____, seconded by_____, to
approve agenda Item V. D.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

E. Approval of Volunteers

The Administration recommends approval of the following volunteers for the 2015-2016 school year, contingent upon completion of all state and local requirements, including criminal background checks if necessary.

1. Tim Appledorn, Volunteer Boys and Girls Swimming Coach
2. Randy Titkemeyer, Volunteer Boys and Girls Swimming Coach

Motion by_____, seconded by_____, to
approve agenda Item V. E.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

F. Approval of 2016-2017 School Calendar

The Administration recommends approval of School Calendar option _____ for the 2016-2017 school year (Attachment A).

Motion by_____, seconded by_____, to approve agenda Item V. F.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

G. Memorandum of Understanding for Supplemental Contract

The Administration recommends approval of the Memorandum of Understanding between the Eaton Community Schools Board of Education and the Eaton Classroom Teachers Association for the addition of an Assistant Swim Coach supplemental position (Attachment B).

Motion by_____, seconded by_____, to approve agenda Item V. G.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

H. Approval of Job Description

The Administration recommends approval of the job description for the Assistant Swim Coach (Attachment C).

Motion by_____, seconded by_____, to approve agenda Item V. H.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

I. Memorandum of Understanding to Amend Facility Use Agreement

The Administration recommends approval of the Memorandum of Understanding between the Eaton Community Schools Board of Education and the Preble County YMCA to waive the fees associated with the use of facilities for the Eaton High School's swimming program and the Dayton Metro basketball program (Attachment D).

Motion by _____, seconded by _____, to approve agenda Item V. I.

Discussion

Cooper____ Parks ____ Pool ____ Shepherd ____ Noble____

President declares motion _____.

J. Board Policy Updates

The Administration recommends the first reading of the following updated policies (Attachment E).

1. 1130 – Conflict of Interest (Administration)
2. 1630.01 – Family Medical Leave (Administration)
3. 2461 – Recording of District Meetings Involving Students and/or Parents (Program)
4. 3113 – Conflict of Interest (Professional Staff)
5. 3430.01 – Family Medical Leave (Professional Staff)
6. 4113 – Conflict of Interest (Classified Staff)
7. 4430.01 – Family Medical Leave (Classified Staff)
8. 7460 – Conservation of Natural and Material Resources (Property)
9. 7510 – Use of District Premises (Property)
10. 8420 – Emergency Situations at Schools (Operations)
11. 8452 – Automated External Defibrillators (AED) (Operations)
12. 8500 – Food Services (Operations)

Motion by _____, seconded by _____, to approve agenda Item V. J.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

K. Eaton High School Registration Booklet

The Administration recommends approval of the 2016-2017 Registration Booklet for Eaton High School. The handbook is on file at the high school and at the Central Office.

Motion by_____, seconded by_____, to
approve agenda Item V. K.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

L. Program with American Red Cross

The Administration recommends approval of the First Aid and CPR for Students program with the American Red Cross to provide training to Eaton High School Physical Education Teachers for the purpose of teaching CPR to students.

Motion by_____, seconded by_____, to
approve agenda Item V. L.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

M. Agreements with the City of Eaton

The Administration recommends approval of the following Facilities Agreement with the City of Eaton.

1. For use of the Brooke-Gould Memorial Tennis Complex for the 2016 Spring Tennis Season (Attachment F).
2. For use of the City of Eaton DP&L Fields for the 2016 Spring Softball Season (Attachment G).

Motion by_____, seconded by_____, to
approve agenda Item V. M.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

N. Agreement with Montgomery County Educational Service Center

The Administration recommends approval of the agreement with the Montgomery County Educational Service Center to provide 7 additional days of gifted services (Attachment H).

Motion by_____, seconded by_____, to
approve agenda Item V. N.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

O. Agreement with Sinclair Community College

The Administration recommends approval of the agreement with Sinclair Community College to provide college level courses to students under Ohio's College Credit Plus program, beginning with the 2016-2017 school year (Attachment I).

Motion by_____, seconded by_____, to
approve agenda Item V. O.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

P. Approval of Out-of-State Employee Travel

The Administration recommends approval of out-of-state travel for the following employees.

1. Brad Davis, Sam Watson and Nathan Islamovsky, to attend the University of Michigan Football Coaching Clinic, Ann Arbor, Michigan, March 11, 2016.

Motion by _____, seconded by _____, to approve agenda Item V. P.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

Q. Approval of Out-of-State Student Travel

The Administration recommends approval of the following out-of-state trip.

1. Boys High School Basketball Program to Richmond 40 Bowl, Richmond, Indiana, Wednesday, February 10, 2016
2. 4th grade students and teachers to Wayne County Historical Museum, Richmond, Indiana, May 16, 2016.
3. 4th grade students and teacher to Wayne County Historical Museum, Richmond, Indiana, May 18, 2016.
4. 8th Grade Students and chaperones Washington D.C. trip to Washington D.C., May 14 – 18, 2017.

Motion by _____, seconded by _____, to approve agenda Item V. Q.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

R. Approval of Athletic Clinics

The Administration recommends approval of the following athletic clinics.

1. Boys Basketball Youth Camp, grades 3-8, June 27-30, 2016.
2. Girls Basketball Youth Camp, grades 2-8, June 13-16, 2016.
3. Volleyball Youth Camp, grades 3-8, June 21-24, 2016.
4. Football Youth Skills Camp, grades 3-8, June 6-9, 2016.
5. Girls Soccer Youth Camp, grades 4-8, June 27-30, 2016.

Motion by _____, seconded by _____, to
approve agenda Item V. R.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

S. Obsolete Items List

The Administration recommends approval to declare certain items as obsolete
and to dispose of them accordingly.

1. 56 outdated and/or damaged library books, Bruce Elementary.
2. 4 boxes of outdated and/or damaged library books, East Elementary.
3. 1 Bass Drum, 22" Pearl, tag number 08206, Eaton High School.
4. 1 Bass Drum, 24" Pearl, tag number 08207, Eaton High School.
5. 1 Bass Drum, Yamaha, tag number 12517, Eaton High School.
6. 1 Bass Drum, Yamaha, tag number 12740, Eaton High School.
7. 1 Quads, Yamaha, tag number 11915, Eaton High School.
8. 1 Quads, Yamaha, no tag number available, Eaton High School.
9. 2 Snare Drums, Pearl, tag numbers 11119 and 11120, Eaton High School.
10. 2 Snare Drums, Ludwig, tag numbers 3125293 and 3945214, Eaton High School.
11. 4 Snare Drums, Yamaha, tag numbers 02132, 8123, 8174, and 8175, Eaton High School.
12. 17 Assistant Carriers, no tag numbers available, Eaton High School.

Motion by _____, seconded by _____, to
approve agenda Item V. S.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

T. Other New Business

U. Executive Session

_____ invited to participate in executive session.

To consider the discipline of a public employee or official.

To consider the employment of a public employee or official.

Motion by _____, seconded by

_____ to convene executive session.

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

President convenes executive session at _____ p.m.

President resumes open session at _____ p.m.

VI. Adjournment

Motion by _____, seconded by

_____ to adjourn the meeting.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

President adjourns meeting at _____ p.m.

Next Meeting

Regular Board Meeting

March 14, 2016 – 6:00 p.m.

Hollingsworth East Elementary School