

EATON BOARD OF EDUCATION MEETING
Hollingsworth East Elementary School Cafeteria
March 12, 2012
6:00 p.m.

I. Opening of the Meeting

1. **Call to Order** – President

2. **Roll Call** – President

D. Mowen ____ R. McKinney ____ T. Parks ____ B. Pool ____ J. Renner ____

B. Neavin ____ P. Dodson ____ C. Neanen ____ S. Couch ____

K. Carpenter ____ K. Powell ____ P. Friesel ____

3. **Pledge of Allegiance**

4. **Adopt the Agenda**

Motion by _____, seconded by _____ to
adopt the agenda.

Discussion.

Mowen ____ McKinney ____ Parks ____ Pool ____ Renner ____

President declares motion _____

5. **Recognition of Visitors**

6. **Executive Session (only if necessary)**

_____ invited to participate in
executive session.

To discuss _____.

Motion by _____, second by _____ to convene
executive session.

Mowen ____ McKinney ____ Parks ____ Pool ____ Renner ____

President declares motion _____.

President convenes executive session at _____ p.m.

President resumes open session at _____ p.m.

7. Other Opening Business

II. Treasurer's Business – Priscilla Dodson

1. The Treasurer recommends approval of the following:

- A. Approve minutes of the February 21, 2012 Regular Board Meeting.
- B. Approve minutes of the February 23, 2012 Special Board Meeting.
- C. Submission of warrants.
- D. Submission of Financial Report.
- E. Submission of Investment Report.
- F. FY12 Supplemental Appropriations by Fund
- G. Approve moving the following teacher on the pay scale:
 - a. Amber Michael to a Master's Degree, retroactive to February 21, 2012.

Motion by _____, seconded by _____, to approve agenda Item II. 1.

Discussion

Mowen ____ McKinney ____ Parks ____ Pool ____ Renner ____

President declares motion _____.

III. Old Business

1. **Miami Valley Career Technology Center Report** – Doug Mowen
2. **Parks and Recreation Board Report** – Joe Renner
3. **Project Manager's Report** – Tom Doseck
4. **Superintendent's Report** – Brad Neavin
5. **Director of Education's Report** – Cindy Neanen
6. **Principal's Report** – Scott Couch
7. **Other Old Business**

IV. New Business

1. Retirements and Resignations

The Administration recommends acceptance of the following retirements and resignations:

- A. Bill Stedron, School Psychologist, retirement effective June 1, 2012
- B. Barb Ferriell, Clerical Aide, resignation retroactive to January 3, 2012, contingent upon re-employment as Interim Transportation Supervisor.
- C. Blake Pieratt, Boys Head Track Coach – Middle School, resignation
- D. Nick Flynn, Assistant Track Coach – Middle School, resignation

Motion by _____, seconded by _____, to approve agenda Item IV. 1.

Discussion

Mowen ____ McKinney ____ Parks ____ Pool ____ Renner ____

President declares motion _____.

2. Employment – Certificated and Non-Certificated- Administrators and Supervisors

The Administration recommends the following administrators and supervisors for limited contracts. Salary, benefits and duties per Board Policy, Administrative Rules and Regulations, and all applicable state and local requirements.

A. Cindy Neanen, Director of Education	July 1, 2012 to June 30, 2014
B. Pam Friesel, Elementary School Principal	July 1, 2012 to June 30, 2014
C. Rodger Clark, Director of Technology	July 1, 2012 to June 30, 2013
D. Charlotte Akers, Food Service Supervisor	July 1, 2012 to June 30, 2014
E. Pam Lohnes, Cafeteria Manager	July 1, 2012 to June 30, 2014
F. Lorri White, Cafeteria Manager	July 1, 2012 to June 30, 2014
G. Jean Keller, Assistant to the Treasurer II	July 1, 2012 to June 30, 2014

Motion by _____, seconded by _____, to approve agenda Item IV 2 A-G.

Discussion

Mowen ____ McKinney ____ Parks ____ Pool ____ Renner ____

President declares motion _____.

3. Employment – Non-Certificate Staff

The Administration recommends the employment of Barb Ferriell as Interim Transportation Supervisor, retroactive to January 3, 2012 through May 31, 2012, due to the retirement of Karen Jefferson. Additional days may be required on a per diem basis. Salary based on Transportation

Supervisor beginning step; no difference in benefits. Salary and duties per Board Policy and Administrative Rules and Regulations.

Motion by_____, seconded by_____, to approve agenda Item IV 3.

Discussion

Mowen ____ McKinney ____ Parks ____ Pool____ Renner ____

President declares motion _____.

4. Employment of Transportation Consultant

The Administration recommends employment of Karen Jefferson as a Transportation Consultant for a maximum of 15 days to begin after May 1, 2012. Rate of pay shall be based on step nine of the Transportation Supervisor salary. Salary and duties per Board Policy and Administrative Rules and Regulations with no fringe benefits.

Motion by_____, seconded by_____, to approve agenda Item IV 4.

Discussion

Mowen ____ McKinney ____ Parks ____ Pool____ Renner ____

President declares motion _____.

5. Employment – Non-Certificated Staff – Substitute Employees

The Administration recommends employment of the following substitutes for the 2011-2012 school year. Employment contingent upon certification (if necessary), criminal background check and all applicable state and

local requirements. Salary and duties per Board Policy and Administrative Rules and Regulations with no fringe benefits.

- A. Matthew Babb, substitute custodian
- B. Jennifer Shepherd, substitute custodian

6. Employment – Non-Certificated Staff – Temporary Worker

The Administration recommends employment of Ken Root for the temporary summer position of Grass Mower. To be paid at the rate of \$8.25 per hour, not to exceed 40 hours per week, as needed for the mowing and grounds maintenance during the 2012 growing season.

Motion by _____, seconded by _____, to approve agenda Item IV 5-6.

Discussion

Mowen ____ McKinney ____ Parks ____ Pool ____ Renner ____

President declares motion _____.

7. Student-Parent Handbooks

The Administration recommends approval of the 2012-2013 student-parent handbooks for Eaton High School, Eaton Middle School, William Bruce Elementary and Hollingsworth East Elementary. Student—parent handbooks are on file in the buildings and at the Central Administrative Office.

8. Eaton High School Registration Handbook

The Administration recommends approval of the 2012-2013 registration handbook for Eaton High School. The handbook is on file at the High School and at the Central Administrative Office.

Motion by_____, seconded by_____, to
approve agenda Item IV 7-8.

Discussion

Mowen ____ McKinney ____ Parks ____ Pool____ Renner ____

President declares motion _____.

9. 2012-2013 School Calendar Revision

The Administration recommends revising the 2012-2013 school calendar
from Interim Reports Issued on April 16, 2013 to April 26, 2013.

Motion by_____, seconded by_____, to
approve agenda Item IV 9.

Discussion

Mowen ____ McKinney ____ Parks ____ Pool____ Renner ____

President declares motion _____.

10. Second Reading and Adoption of Board of Education Policy Updates

The Administration recommends the second reading and adoption of the
following revisions to the Board of Education Policies and Regulations.

A. GBH – Staff-Student Relations (Attachment A)

Motion by_____, seconded by_____, to
approve agenda Item IV 10.

Discussion

Mowen ____ McKinney ____ Parks ____ Pool ____ Renner ____

President declares motion _____.

11. Resolution for Participation in the EPC Natural Gas Program

The Administration recommends approval of a resolution
AUTHORIZING PARTICIPATION IN THE SOUTHWESTERN OHIO EDUCATIONAL
PURCHASING COUNCIL (“EPC”) NATURAL GAS PROGRAM FOR A FIVE YEAR
PERIOD UNDER THE TERMS AND CONDITIONS OF THE NATURAL GAS SALES AND
SERVICE AGREEMENT WITH CONSTELLATION NEWENERGY – GAS DIVISION, LLC
NEGOTIATED BY THE OHIO SCHOOL CONSORTIUM AND AUTHORIZING
RATIFICATION OF THE AGREEMENT TO TERMINATE THE FULL REQUIREMENTS
NATURAL GAS SALES & SERVICE AGREEMENT WITH ENERGYUSA-TPC CORP.

WHEREAS, the School District is a member of the Southwestern Ohio Educational
Purchasing Council (“EPC”), a body authorized by state statute to aggregate purchasing needs of
schools and related nonprofit educational entities so as to take advantage of economies of scale
when purchasing essential products and services; and

WHEREAS, EPC has joined with other school councils of governments and major school
districts (collectively known as the “Ohio School Consortium”) to obtain more favorable terms
for natural gas service by negotiating for gas service on behalf of 150 school districts and public
libraries; and

WHEREAS, the School District now purchases its natural gas service pursuant to the
existing *Full Requirements Natural Gas Sales & Service Agreement* with EnergyUSA-TPC
Corp. negotiated by the Ohio School Consortium, and that agreement is to be terminated with
outstanding gas hedges to be liquidated and replaced by a new, more favorable natural gas sales
and service agreement with Constellation New Energy – Gas Division, LLC (“Constellation New
Energy”); and

WHEREAS, this School District by its membership in EPC may continue to participate
via the natural gas sales and service program arranged by the Ohio School Consortium with
Constellation New Energy under the terms and conditions of the new *Natural Gas Sales &
Service Agreement*, attached hereto, if the School District ratifies both the new agreement and the
Agreement to Terminate the Full Requirements Natural Gas Sales & Service Agreements with a

Mutual Release of Claims, a copy of which is attached hereto; and

WHEREAS, the Board finds that it is in the School District's best interest to terminate the existing gas supply arrangement with EnergyUSA-TPC Corp. and enter into the proposed natural gas supply arrangement with Constellation New Energy;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EATON SCHOOL DISTRICT, COUNTY OF PREBLE, STATE OF OHIO, as follows:

Section 1. The Board of Education of this School District does hereby elect to terminate the existing *Full Requirements Natural Gas Sales & Service Agreement* with EnergyUSA-TPC Corp. in accordance with the terms and conditions of the *Agreement to Terminate the Full Requirements Natural Gas Sales & Service Agreements with a Mutual Release of Claims*.

Section 2. The Board of Education of this School District does hereby elect to continue to participate in EPC's natural gas program in accordance with the term and conditions of the *Natural Gas Sales & Service Agreement* with Constellation New Energy – Gas Division, LLC.

Section 3. This Board of Education hereby authorizes the Superintendent or his designated alternate to execute the attached ratification on behalf of the Board of Education for this School District.

Motion by _____, seconded by _____, to approve agenda Item IV 11.

Discussion

Mowen ____ McKinney ____ Parks ____ Pool ____ Renner ____

President declares motion _____.

12. Resolution

The Administration recommends approval of *A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and*

Authorizing the Necessary Tax Levies and Certifying to the County Auditor (Attachment B).

Motion by _____, seconded by _____, to approve agenda Item IV 12.

Discussion

Mowen ____ McKinney ____ Parks ____ Pool ____ Renner ____

President declares motion _____.

13. Out-of-State Travel

The Administration recommends approval of out-of-state travel for the following employees.

- A. Ron Neanen, Bob Ebright, Brad Davis and Scott Burnett to travel to Nashville, Tennessee, January 6-9, 2013, to attend the American Football Coaches Association Conference.
- B. Amy Kochensparger and Shelly Moore to travel to Indianapolis, Indiana, March 29-31, 2012, to attend the National Science Teachers Association National Conference on Science Education.

14. Approval of Out-of-State Student Trips

The Administration recommends approval of the following out-of-state student trips.

- A. First and second grade students along with all first and second grade teacher, Lisa Kiracofe, Debbie McKinney, Elise McWilliams, and Belinda Moeller, to AMC Theaters, Richmond, Indiana, on March 21, 2012.

- B. Fourth Grade Students, along with Mark Anspach, Bev Richardson, Cynthia Genth, Amy Fugate, Jenny Schmidt, Jeff Kiracofe, to Wayne County Historical Museum, Richmond, Indiana on May 9 & 11, 2012.

Motion by_____, seconded by_____, to approve agenda Item IV 13-14.

Discussion

Mowen ____ McKinney ____ Parks ____ Pool____ Renner ____

President declares motion _____.

15. Recognition of Students

The Eaton Board of Education and Administration wishes to recognize all winter athletic teams and individuals for an outstanding season and commend them on their outstanding sportsmanship and representation of Eaton Schools.

Furthermore, the Board and Administration wishes to recognize the following students for their achievements:

Cole French, for achieving Eaton High School's all-time leading scorer in boys and girls basketball with 1,440 points.

John Koutsopatriy, Robert Pieper, Zach Pool and Mickey McCargish, for finishing 14th at the OHSAA State Swim Meet for the 200 Medley Relay.

The Eaton High School Wrestling Team as the SWBL Wrestling League Champions and to the following state qualifiers:

Michael May, 106 pound weight class, placing 6th overall at state

Payton Ott, 120 pound weight class

Dillon Gilbert, 195 pound weight class

Congratulations to our student athletes.

Motion by_____, seconded by_____, to
approve agenda Item IV 15.

Discussion

Mowen ____ McKinney ____ Parks ____ Pool____ Renner ____

President declares motion _____.

16. Surplus Items List

The Administration recommends approval to declare certain items as surplus/obsolete and to dispose of them.

- A. Paper Roll Holder – Tag #12783
- B. Sharp Electric Calculator – Tag #04835
- C. Swintec Electric Typewriter – Tag #12934
- D. Transistor Radio – Tag#07216

Motion by_____, seconded by_____, to
approve agenda Item IV 16.

Discussion

Mowen ____ McKinney ____ Parks ____ Pool____ Renner ____

President declares motion _____.

17. Donations

The Administration recommends acceptance of the following donations.

- A. Curtis Christman for the Ruth Christman Memorial Scholarship Fund.
- B. Hollingsworth East Elementary Staff to the Marilyn Tinstman Scholarship Fund.

- C. Kern and Pamela Carpenter, in the amount of \$500.00, for the Kern and Pamela Carpenter Scholarship Fund.
- D. AAA for the East Elementary Art Department.
- E. AAA for the Bruce Elementary Art Department.
- F. Judy Sullivan for the Bruce Elementary Art Department.

Motion by _____, seconded by _____, to approve agenda Item IV 17.

Discussion

Mowen ____ McKinney ____ Parks ____ Pool ____ Renner ____

President declares motion _____.

18. Other New Business

Motion by _____, seconded by _____, to approve agenda Item IV. 18.

Discussion

Mowen ____ McKinney ____ Parks ____ Pool ____ Renner ____

President declares motion _____.

19. Executive Session

_____ invited to participate in executive session.

To discuss _____.

Motion by _____, second by _____ to convene executive session.

Mowen ____ McKinney ____ Parks ____ Pool ____ Renner ____

President declares motion _____.

President convenes executive session at _____ p.m.

President resumes open session at _____ p.m.

20. Employment – Certificated Supervisor

The Administration recommends the following a supervisor for limited contracts. Salary, benefits and duties per Board Policy, Administrative Rules and Regulations, and all applicable state and local requirements.

A. Todd Grimm, Athletic Director July 1, 2012 to June 30, 2014

Motion by _____, seconded by _____, to
approve agenda Item IV. 20.

Discussion

Mowen ____ McKinney ____ Parks ____ Pool ____ Renner ____

President declares motion _____.

V. Adjournment

Motion by _____, seconded by _____, to
adjourn the meeting.

Discussion

Mowen ____ McKinney ____ Parks ____ Pool ____ Renner ____

President declares motion _____.

President adjourns meeting at _____ p.m.

Upcoming Meeting

Monday, April 9, 2012 – 6:00 p.m.

Hollingsworth East Elementary

File: GBH

STAFF-STUDENT RELATIONS

The relationship between the District's staff and students must be one of cooperation, understanding and mutual respect. Staff members have a responsibility to provide an atmosphere conducive to learning and to motivate each student to perform to his/her capacity.

Staff members shall strive to secure individual and group discipline, and should be treated with respect by students at all times. By the same token, staff members should extend to students the same respect and courtesy that they, as staff members, have a right to demand.

Although it is desired that staff members have a sincere interest in students as individuals, partiality and the appearance of impropriety must be avoided. Excessive informal and/or social involvement with individual students is prohibited. Such conduct is not compatible with professional ethics and, as such, will not be tolerated.

Staff members are expected to use good judgment in their relationships with students both inside and outside of the school context including, but not limited to, the following guidelines.

1. Staff members shall not make derogatory comments to students regarding the school, its staff and/or other students.
2. The exchange of purchased gifts between staff members and students is discouraged.
3. Staff-sponsored parties at which students are in attendance, unless they are a part of the school's extracurricular program and are properly supervised, are prohibited.
4. Staff members shall not associate with students at any time in any situation or activity which could be considered sexually suggestive or involve student use of tobacco, alcohol or drugs.
5. Dating between staff members and students is prohibited.
6. Staff members shall not use insults or sarcasm against students as a method of forcing compliance with requirements or expectations.
7. Staff members shall maintain a reasonable standard of care for the supervision, control and protection of students commensurate with their assigned duties and responsibilities.
8. Staff members shall not send students on personal errands off District property.

9. Staff members shall, pursuant to law and Board policy, immediately report any suspected signs of child abuse or neglect.
10. Staff members shall not attempt to diagnose or treat a student's personal problem relating to sexual behavior, substance abuse, mental or physical health and/or family relationships but, instead, should refer the student to the appropriate individual or agency for assistance.
11. Staff members shall not disclose information concerning a student, other than directory information, to any person not authorized to receive such information. This includes, but is not limited to, information concerning assessments, ability scores, grades, behavior, mental or physical health and/or family background.

Social Networking Web Sites

1. District staff who personally participate in social networking web sites are prohibited from posting data, documents, photographs or inappropriate information on any web site that might result in a disruption of classroom activity. The Superintendent/designee has full discretion in determining when a disruption of classroom activity has occurred.
2. District staff is prohibited from providing social networking web site passwords to students.
3. Staff members shall not fraternize, written or verbally, with students except on matters that pertain to school-related issues. Fraternization between District staff and students via text message, the Internet, personal e-mail accounts, social networking web sites and other modes of virtual technology is also prohibited.
4. Access of personal social networking web sites during school hours is prohibited.

Violation of the provisions listed above will result in staff and/or student discipline in accordance with State law, Board policies and regulations, the Student Code of Conduct and/or staff negotiated agreements. Nothing in this policy prohibits District staff and students from the use of education web sites.

[Adoption date: June 1, 2003]

[Re-adoption date:]

File: GBH

CROSS REFS.: GBCA, Staff Conflict of Interest
GBCB, Staff Conduct
GBI, Staff Gifts and Solicitations
JFC, Student Conduct (Zero Tolerance)
JG, Student Discipline
JHG, Reporting Child Abuse
JL, Student Gifts and Solicitations
JO, Student Records
KBA, Public's Right to Know
Student Handbooks

3 of 3

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED
BY THE BUDGET COMMISSION AND AUTHORIZING THE
NECESSARY TAX LEVIES AND CERTIFYING THEM TO
THE COUNTY AUDITOR**

(CITY, VILLAGE OR RURAL BOARD OF EDUCATION)

REVISED CODE, SRC. 5705.34, -35

*The Board of Education of the EATON COMMUNITY SD, Preble County, Ohio,
met in session on the day of 2012
(regular or Special)
at the office of with the following members present:*

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.....

Mr. moved the adoption of the following resolution:

*WHEREAS, This Board of Education in accordance with the provisions of law has
previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st,
2012; and,*

*WHEREAS, The Budget Commission of Preble County, Ohio, has certified its
action thereon to this Board together with an estimate by the County Auditor of the rate of each
tax necessary to be levied by this Board, and what part thereof is without, and what part within,
the ten mill tax limitation: therefore, be it*

*RESOLVED, By the Board of Education of the EATON COMMUNITY SD,
Preble County, Ohio, that the amounts and rates, as determined by the Budget Commission in
its certification, be and the same are hereby accepted; and be it further*

*RESOLVED, That there be and is hereby levied on the tax duplicate of said School District
the rate of each tax necessary to be levied within and without the ten mill limitation as follows:*

EATON COMMUNITY SD
TAX VALUATION - \$ 281,872,860

SCHEDULE A

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY
BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES.**

FUND	Amount to Be Derived From Levies Outside 10 mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
	Column II	Column IV		
Sinking Fund				
Bond Retirement Fund				
General Fund	4,817,030	958,370	3.40	29.00
Library Fund				
For improvement				
State				
BOND RETIREMENT (\$28,200,000)	2,114,050			7.50
BOND RETIREMENT (\$6,850,000)	394,620			1.40
CLASSROOM FACILITIES	140,940			.50
Total	7,466,640	958,370	3.40	38.40

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy (Carry To Schedule A, Col. II)
GENERAL FUND:		
Current expense levy authorized by voters on 1976		
not to exceed CONT years	21.00	3,413,750
Current expense levy authorized by voters on OCT 7 1980		
not to exceed CONT years.	8.00	1,403,280
Fund: Levy authorized by voters on		
not to exceed years.		
BOND RETIRE (\$ 28,200,000) Fund: Levy authorized by voters on NOV 6, 2001		
not to exceed 28 years.	7.50	2,114,050

BOND RETIRE (\$ 6,850,000) Fund: Levy authorized by voters on MAY 4, 2010		
not to exceed 28 years.	1.40	394,620
CLASSROOM FACILITIES Fund: Levy authorized by voters on MAY 4, 2010		
not to exceed 28 years.	.50	140,940

and be it further

RESOLVED, That the Treasurer of this Board is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. seconded the Resolution and the roll being called upon its adoption to the vote resulted as follows:

Mr.

Mr.

Mr.

Mr.

Mr.

Adopted the day of2012

.....
Treasurer of the Board of Education of the
EATON COMMUNITY SD
Preble County, Ohio.

