

EATON BOARD OF EDUCATION REGULAR MEETING
Hollingsworth East Elementary School Cafeteria
November 15, 2021
6:00 p.m.

I. Opening of the Meeting

A. Call to order – President

B. Roll Call

E. Beeghly _____ D. Durham _____ B. Myers _____ L. Noble _____ T. Parks _____

C. Pledge of Allegiance

D. Recognition of Visitors

1. Pete Wray, School Resource Officer at East Elementary and Bruce Elementary, and Anthony Schmidt, School Resource Officer at Eaton HS/MS, to discuss the implementation of the DARE Program.
2. Sara Haynes, K-5 Integrated Technology and District Electronic Communications Coordinator, to discuss District Electronic Communications (Facebook and Parent Square).

E. Executive Session

To consider the compensation of a public employee or official.

The following individuals are invited to attend: _____

Motion by _____, second by _____ to convene executive session.

Beeghly _____ Durham _____ Myers _____ Noble _____ Parks _____

President declares motion _____

President convenes executive session at _____ p.m.

President resumes open session at _____ p.m.

II. Treasurer's Business – Rachel Tait

ADOPTION OF CONSENT AGENDA ITEM – FINANCIAL

Action by the Board of Education in "Adoption of Consent Agenda Item" at this point of the agenda means that item A is adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the "Consent Agenda Items" and voted on separately.

A. The Treasurer recommends approval of the following:

1. Approve minutes of the October 18, 2021 Regular Board Meeting.
2. Approve Five Year Forecast for FY22.
3. Submission of Warrants.
4. Submission of Financial Report.
5. Submission of Investment Report.
6. Approve FY22 Supplemental Appropriations.
7. Approve retroactive to October 31, 2021, advance of \$2,821.23 from General Fund 001-0000 to Title IV-A 584-9222.
8. Approve retroactive to October 31, 2021, advance of \$6,911.64 from General Fund 001-0000 to ESSER I Fund 507-9221.
9. Approve retroactive to October 31, 2021, advance of \$374,196.66 from General Fund 001-0000 to ESSER III Fund 507-9222.

Motion by _____, second by _____

Discussion

Beeghly _____ Durham _____ Myers _____ Noble _____ Parks _____

President declares motion _____.

III. Reports

A. Miami Valley Career Technology Center Report – Terry Parks

B. Parks and Recreation Board Report – Ben Myers

C. Superintendent Report – Jeff Parker

D. Other Reports

IV. Old Business

V. New Business

ADOPTION OF CONSENT AGENDA ITEMS - PERSONNEL

Action by the Board of Education in “Adoption of Consent Agenda Items” at this point of the agenda means that items A through L are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

A. Resignation

The administration recommends the approval of the following resignation.

1. Bryan Deacon, Substitute Bus Driver, resignation effective 11/10/2021

B. Employment Non-Certificated Administrator

The Administration recommends the employment of the following personnel for the 2021-2022 school year, effective the day after board approval unless otherwise noted. Employment contingent upon certification (where applicable), criminal background check, and all other state and local requirements. Salary and duties per Board Policy and Administrative Rules and Regulations.

1. William Derringer, Assistant to the Treasurer, three (3) year limited contract, December 1, 2021-June 30, 2024.

C. Amend Administrator Handbook

The Administration recommends approval to amend the Salary and Fringe Benefits Handbook pertaining to Assistant Superintendent, Principals, Assistant Principal, Directors, Psychologist, Psychology Assistant retroactive to July 1, 2021. Handbooks are available at the Superintendent's Office.

D. Amend Exempt Classified Handbook

The Administration recommends approval to amend the Salary and Fringe Benefits Handbook pertaining to the Administrative Assistant to the Superintendent, Administrative RN, Account Clerk Budget, Assistant to the Treasurer, Cafeteria Manager, EMIS Coordinator, Central Office Secretary Assigned to the Superintendent, Secretary to the Treasurer's Office, Secretary to the

Director of Operations, Administrative RN, K-5 Integrated Technology and District Electronic Communications Coordinator, as submitted, retroactive to July 1, 2021.

E. Employment Classified Staff

The Administration recommends the employment of the following personnel for the 2021-2022 school year, effective the day after board approval unless otherwise noted. Employment contingent upon certification (where applicable), criminal background check, and all other state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

1. Geraldine Parson, Substitute Cafeteria Worker
2. Ashlyn Aebischer, Substitute Custodian

F. Employment of Non-certificated Extracurricular Position

The following position has been posted and no employee of the district holding an educator license, who meets all of the Board's qualifications, has applied for, been offered, or accepted the position. The Administration recommends the employment of this nominee on one-year limited contract for the 2021-2022 school year, or as noted, contingent upon completion of all state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

1. Matthew Duffie, Assistant Drama Director – ½ Stipend Fall, retroactive to October 6, 2021.

G. Employment of Non-certificated Extracurricular Position

The following positions have been posted and neither an employee of the district holding an educator license, who meets all of the Board's qualification, nor a nonemployee of the district holding an educator license, who meets all of the board's qualifications, has applied for, been offered, or accepted the position. The Administration recommends the employment of this nominee on a one-year limited contract for the 2021-2022 school year, or as noted, contingent upon completion of all state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

1. Martin Cole, 7th Grade Boys Basketball, effective November 8, 2021.
2. David Hall, 8th Grade Boys Basketball, effective November 8, 2021

H. Amend Resolution #2022-014

The Administration recommends approval to amend resolution #2022-014, Item 1, to reflect the effective date of employment for Katherine Rosales, as November 19, 2021.

I. Resolution for the Employment of Substitute Teachers

The Administration recommends approval of a Resolution for the Employment of Substitute Teachers;

WHEAREAS, The Eaton Community School District Board of Education (“Board of Education”) anticipates that the District may experience difficulty obtaining substitute teachers during the 2021-2022 school year amidst the ongoing COVID-19 pandemic: and

WHEAREAS, pursuant to authority granted in Section 4 of Senate Bill 1, which was enacted by the 134th General Assembly and became effective as an emergency measure on October 28, 2021, the Board of Education may establish its own education requirements for individuals to serve as substitute teachers in the District during the 2021-2022 school year; and

WHEAREAS, The Board of Education desires to temporarily adopt modified education requirements for substitute teachers in accordance with the law during the current school year as a measure to help ensure availability of a sufficient number of substitute teachers.

NOW THEREFORE, be it resolved by the Eaton Community School Board of education as follows:

SECTION I

The board of Education temporarily authorizes the employment of substitute teachers who do not hold post-secondary degrees, as is otherwise required pursuant to Ohio law and regulations, including Ohio Revised Code 3319.226 and 3319.30, Ohio Administrative Code Section 3301-23-44, and/or Board Policy 3120.04 – Employment of Substitute Teachers, during the 2021-2022 school year. In addition to fulfilling the educational requirements adopted by the Board of Education, an individual must be of good moral character and must have completed all required criminal background checks, as well as obtained a valid non-renewable temporary substitute teaching license issued by the Ohio Department of Education to serve as a substitute teacher in the District.

J. Employment – Certificated Staff – Substitute Teachers/Tutors as Certified by the Preble County Educational Service Center

The Administration recommends approval of the following substitute teachers/home instruction tutors for the 2021-2022 school year, as certified by the Preble County Educational Service Center.

1. Meredith Armentrout
2. Samantha Chrismer
3. Morgan Evans, retroactive to October 26, 2021
4. Samantha Gramaglia
4. Dan Mershon
5. Sidney Quillen

K. Amend Resolution #2022-078

The Administration recommends approval to amend resolution #2021-078, Item 3, to reflect the the following change:

The following position has been posted and neither an employee of the district holding an educator license, who meets all of the Board's qualifications, nor a nonemployee of the district holding an educator license, who meets all of the Board's qualifications, has applied for, been offered, or accepted the position. The Administration recommends the employment of these nominees on one-year limited contract for the 2021-2022 school year, or as noted, contingent upon completion of all state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

1. Tim Appledorn, 7th Grade Girls Basketball
2. Morris Hargis, 8th Grade Girls Basketball
3. ~~Doug Mize, Reserve Girls Basketball~~

L. Volunteer

The Administration recommends approval of the following volunteer:

1. Doug Mize, Reserve Girls Basketball

Motion by _____, second by _____

Discussion

Beeghly _____ Durham _____ Myers _____ Noble _____ Parks _____

President declares motion _____.

ADOPTION OF CONSENT AGENDA ITEMS - ADMINISTRATIVE

Action by the Board of Education in “Adoption of Consent Agenda Items” at this point of the agenda means that items M through O are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

M. Agreement with Shared Resource Center

The Administration recommends approval of the contract with Shared Resource Center for services from December 1, 2021 through May 31, 2022, as needed (Attachment A).

N. Purchase of Skid Steer Loader

The Administration recommends approval to accept a bid from Bane Welker to purchase a Skid Steer Loader (2022), to be used by the Maintenance Department, at a cost of \$49,875.00 less Trade-in of a Skid Loader and a Mower for \$18,500.00 for a total cost of \$31,375.00.

O. Obsolete Items

The Administration recommends approval to declare certain items as obsolete and to dispose of them accordingly.

1. (1) MPC ClientPro, 2004
2. (1) Dell Optiplex 3010, 2013
3. (1) Dell Optiplex 3040, 2016
4. (1) Dell Optiplex 3040, 2016
5. (1) Dell Optiplex 3040, 2016
6. (1) MPC ClientPro 385, 2007
7. (1) Dell Optiplex 3010, 2013
8. (12) Football Helmets, Aged out of Warranty
9. (16) Shore Tel Phone, Model 480
10. (32) Shore Tel Phone, Model 265
11. (4) Shore Tel Phone, Model 560
12. (3) Shore Tel Phone, Model 655
13. (96) Shore Tel Phone, Model 230
14. (11) GrandStream Phone, Model 2140
15. (6) Grandstream Phone Sidecar, Model 2140
16. (140) Grandstream Phone, Model 1625
17. (1) Toshiba Phone, Model DKT3010-SD
18. (64) Optima Projectors, CN1839
19. (33) Epson H856A (W39)
20. (1) Sharp XR32X
21. (1) NEC NP50
22. (1) Epson, PLS5
23. (1) Panasonic PT-L501V

- 24. (2) Panasonic PT-1C55V
- 25. (2) NEC NP400
- 26. (14) Epson EMP-S4
- 27. (19) SmartBoards 680
- 28. (1) SmartBoard 690
- 29. (9) Earthwalk Chromebook Carts
- 30. (4) TV PS1132-C101
- 31. (1) TV CT-27G7DF
- 32. (1) GBC Pinncale 27 Roll Laminator
- 33. (1) American Select Grill

Motion by _____, seconded by _____

Discussion

Beeghly _____ Durham _____ Myers _____ Noble _____ Parks _____

President declares motion _____.

P. Executive Session (if necessary)

To discuss the employment of a public official or employee.

The following individuals are invited to attend: _____

Motion by _____, second by _____ to convene executive session.

Beeghly _____ Durham _____ Myers _____ Noble _____ Parks _____

President declares motion _____

President convenes executive session at _____ p.m.

President resumes open session at _____ p.m.

VI. Adjournment

Motion by _____, seconded by
_____ to adjourn the meeting.

Discussion

Beeghly _____ Durham _____ Myers _____ Noble _____ Parks _____

President declares motion _____

President adjourns meeting at _____ p.m.

Upcoming Meeting

Meeting: Regular Board Meeting
Date/Time: December 6, 2021 – 6:00 p.m.
Location: East Elementary School



AGREEMENT TO PROVIDE SERVICES

SHARED RESOURCE CENTER
and
EATON COMMUNITY SCHOOLS
Payroll Services

This Agreement is entered into by and between the **BOARD OF EDUCATION OF EATON COMMUNITY SCHOOLS** (hereinafter "**Eaton**"), and the **GOVERNING BOARD OF THE SHARED RESOURCE CENTER**, a regional council of governments established pursuant to Ohio Revised Code Chapter 167 (hereinafter "**SRC**"). Collectively, the parties will be referred to as "the Parties".

WITNESSETH:

WHEREAS the SRC provides shared services to member and non-member entities; and

WHEREAS the SRC has qualified personnel available to perform financial, operational, and other services as are typically performed in public entities in the State of Ohio; and

WHEREAS Eaton has a need for such financial services; and

WHEREAS the SRC and Eaton each represent and warrant to the other party that they possess all necessary rights, power, and authority to enter into this Agreement and to fully perform each and all of their respective obligations hereunder.

NOW THEREFORE, for good and valuable consideration, receipt of which is hereby acknowledged, the Parties agree as follows:

1. Terms of Agreement

The SRC will provide Eaton with payroll services and mentoring as required and directed by the Eaton Treasurer. Such services will be provided by appropriately trained personnel who are qualified to perform such services. Said services will be performed from December 1, 2021, through May 31, 2022, on an as-needed basis.

Services under this Agreement will be provided on-site at Eaton as required by the Eaton Treasurer but are agreed to typically fall between regular business hours (8:00 a.m. – 4:30 p.m.).

2. Compensation

- A. Eaton shall pay the SRC at the following rate(s) for the services of SRC employee(s) as set forth in section 1 above, during the term of this Agreement:

\$70.00 per hour for services from December 1, 2021, through May 31, 2022,
on an as-needed basis

The hourly amount may be increased but not decreased during the life of this Agreement.

Eaton will pay for mileage and travel costs consistent with Eaton policy and with pre-authorization if Eaton requires representation off site or inner district travel.

Payment will be made monthly due on the last day of each month. Proper invoicing will be submitted.

3. Professional Liability Insurance and Indemnification

Eaton will provide liability insurance coverage protecting SRC employees performing work under this Agreement from liability for claims, suits, actions, and legal proceedings brought against them in their official capacity as agents of the Eaton and while acting within the scope and course of said agency and appointment. **This paragraph shall not be construed to require the purchase of additional insurance if a general school district liability policy is already in effect.** In accordance with and as limited by applicable Ohio law, Eaton will defend, indemnify, and hold harmless the SRC from any and all demands, claims, suits, actions, and legal proceedings brought against them in individual or official capacity, arising from acts or omissions occurring while SRC was performing work under this Agreement, and otherwise acting within the scope and course of the agency. This indemnification provision shall be limited to amounts appropriated by Eaton for this purpose or amounts provided by insurance purchased by Eaton for this purpose, whichever is greater.

The SRC shall provide professional liability insurance coverage protecting Eaton from errors and omissions of personnel funded through this Agreement. All responsibility for banking and processing fees, processes, and payment of district employees remain the responsibility of the Eaton Treasurer.

4. Benefits

The SRC personnel who provide services under this Agreement were and continue for all purposes to be exclusively employed by the SRC. The SRC will be the employer of said personnel and will be solely responsible for their compensation and benefits, including but not limited to retirement contributions, payroll taxes, unemployment costs, and worker's compensation coverage.

5. Conflicts with Law

This Agreement shall be subject to and construed in accordance with the laws of the State of Ohio. Any provision hereof declared invalid or unenforceable by a court of competent jurisdiction shall be severed and the remaining terms continued in full force and effect.

6. Effective Dates

A. Term

The effective term of this Agreement shall be December 1, 2021, through May 31, 2022, on an as-needed basis. Either party may terminate this Agreement at any time with payment in full and written notice ten (10) business days prior to date of termination.

B. Automatic Extension

This Agreement can automatically renew on a month-to-month basis with notification by the Eaton Treasurer, in writing.

7. Complete Understanding

The SRC and Eaton each represent and warrant to the other party that they possess all necessary rights, power, and authority to enter into this Agreement and to fully perform each and all of their respective obligations hereunder.

This Agreement expresses and contains the entire agreement between the parties, and supersedes and replaces any prior or contemporaneous agreements, understandings, or arrangements between the parties, whether verbal or written. This Agreement may be modified by a written instrument signed by both parties.

**GOVERNING BOARD OF THE
SHARED RESOURCE CENTER**

**EATON COMMUNITY SCHOOLS
BOARD OF EDUCATION**

By: _____
Executive Director

By: _____
President

Date: _____

Date: _____