

EATON COMMUNITY SCHOOLS BOARD OF EDUCATION
Regular Session
December 10, 2012

The Board of Education of Eaton Community Schools met in Regular Session on December 10, 2012 at 6:00 p.m. in the Hollingsworth East Elementary School cafeteria. President **Joe Renner** called the meeting to order.

ROLL CALL

Doug Mowen – Present Rick McKinney – Present Terry Parks – Present
Brian Pool – Present Joe Renner – Present

Others present were Brad Neavin, Priscilla Dodson, Cindy Neanen, Scott Couch, Kip Powell and Pam Friesel.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ADOPT THE AGENDA

Motion was made by Mr. McKinney and seconded by Mr. Pool to adopt the agenda. YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-113**

RECOGNITION OF VISITORS

There were no visitors who wished to be recognized.

EXECUTIVE SESSION

Motion was made by Mr. McKinney and seconded by Mr. Pool to convene executive session to discuss employment, dismissal, or discipline of a public employee and to invite the superintendent, treasurer, Wes Monebrake, and Mr. Scholler to participate. YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-114**

President convened executive session at 6:05 p.m.
President resumed open session at 6:26 p.m.

TREASURER'S BUSINESS

Motion was made by Mr. Mowen and seconded by Mr. Parks to approve the following business of the treasurer, **Priscilla Dodson**:

- A. Minutes of the November 5, 2012 Regular Board Meeting
- B. Minutes of the November 15, 2012 Special Board Meeting
- C. Minutes of the November 28, 2012 Special Board Meeting
- D. Submission of Warrants
- E. Submission of Financial Report

12-10-2012, ECSBOE Reg. Sess. Mins., cont.

TREASURER'S BUSINESS, cont.

- F. Submission of Investment Report
- G. FY13 Supplemental Appropriations by Fund

YEAS – Mowen, McKinney, Parks, Pool, Renner. President declared motion passed. **#1213-115**

OLD BUSINESS

1. **Miami Valley Career Technology Center Report**
Doug Mowen presented his report from MVCTC.
2. **Parks and Recreation Board Report**
There was no Parks and Recreation Board report from Mr. Renner.
3. **Project Manager's Report**
Tom Doseck gave an update on the building project to the board.
4. **Superintendent's Report**
Brad Neavin presented his report to the board.
5. **Director of Education's Report**
Cindy Neanen gave her report to the board.
6. **Principal's Report**
Pam Friesel, East Elementary principal, presented her report to the board.
7. **Supervisor's Report**
Technology Coordinator, Rodger Clark, presented his report to the board.
8. **Other Old Business**

MR. MCKINNEY LEAVES MEETING AND DOES NOT RETURN

NEW BUSINESS

1. **Termination of Employment ****
After the second executive session at the end of this meeting, motion was made by Mr. Mowen and seconded by Mr. Pool to approve the termination of employment of **Rick Keener**, Custodian, effective December 10, 2012. YEAS – Mowen, Parks, Pool, Renner. President declared motion passed. **#1213-116**
2. **Retirements and Resignations**
Motion was made by Mr. Mowen and seconded by Mr. Pool to accept the following retirements and resignations.
 - A. **Marilee Fourman**, Teacher, effective June 1, 2013
 - B. **Vicki Harshman**, Teacher, effective June 1, 2013

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2. Retirements and Resignations, cont.

- C. **Janet Pheanis**, Teacher, effective June 1, 2013
- D. **Robert Pugh**, Girls and Boys Tennis coach, retroactive to November 19, 2012
- E. **Coral Shackelford**, Teacher, effective June 1, 2013

YEAS – Mowen, Parks, Pool, Renner. President declared motion passed.

#1213-117

3. Employment – Certificated Staff Supplemental Contract

Motion was made by Mr. Parks and seconded by Mr. Pool to approve the following supplemental contracts for the 2012-2013 school year or as noted. Salaries and duties per Board Policy, Negotiated Agreement, Administrative Rules and any applicable state requirements.

- A. **Nick Flynn**, Boys Head Track Coach – Middle School
- B. **Al Karn**, Assistant Track Coach – Middle School

YEAS – Mowen, Parks, Pool, Renner. President declared motion passed.

#1213-118

4. Employment – Non-Certificated Staff Extra-Curricular Contracts

The following positions have been posted and no certificated staff members have applied. Motion was made by Mr. Mowen and seconded by Mr. Pool to approve the employment of these nominees on a one-year limited contract for the 2012-2013 school year, or as noted, contingent upon completion of all state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

- A. **Wes Monebrake**, Wrestling Coach – Middle School
- B. **Sarah Morrison**, Reserve Cheerleading Advisor – Basketball
- C. **Nicki Heiser**, 7th Grade Cheerleading Advisor – Basketball
- D. **Nicki Heiser**, 8th Grade Cheerleading Advisor – Basketball
- E. **Blake Pieratt**, Girls Head Track Coach – Middle School
- F. **Lori Lowman**, Assistant Track Coach – Middle School

YEAS – Mowen, Parks, Pool, Renner. President declared motion passed.

#1213-119

5. Employment – Certificated Staff – Substitute Teachers/Tutors, as Certified by the Preble County Educational Service Center

Motion was made by Mr. Mowen and seconded by Mr. Parks to approve the following additions to the substitute teacher/home instruction tutor list as certified by the Preble County Educational Service Center.

- A. **Claire Bailey**
- B. **Jeffrey Chestnut**
- C. **Keith Cooley**
- D. **Melissa Hudson**
- E. **Cathryn House**

YEAS – Mowen, Parks, Pool, Renner. President declared motion passed.

#1213-120

12-10-2012, ECSBOE Reg. Sess. Mins., cont.

6. Employment – Non-Certified Staff Substitute Employees

Motion was made by Mr. Pool and seconded by Mr. Parks to approve employment of the following substitutes for the 2012-2013 school year. Employment contingent upon certification (if necessary), criminal background check, and all applicable state and local requirements. Salary and duties per Board Policy and Administrative Rules and Regulations with no fringe benefits.

A. **Amy Taulbee**, Substitute Bus Driver

YEAS – Mowen, Parks, Pool, Renner. President declared motion passed.

#1213-121

7. Approval of Indoor Track and Field Coaches

Motion was made by Mr. Mowen and seconded by Mr. Pool to approve the following employees as Indoor Track and Field Coaches per OAT & CCC Indoor Championship requirements.

- A. **Scott Burnett**
- B. **Nick Flynn**
- C. **Al Karn**
- D. **Lori Lowman**
- E. **Rick McCollum**
- F. **Blake Pieratt**
- G. **Mark Silvers**
- H. **Dorothy Stoltz**
- I. **Randy McKinney**

YEAS – Mowen, Parks, Pool, Renner. President declared motion passed.

#1213-122

8. Amended and Restated Project Manager Contract

Motion was made by Mr. Mowen and seconded by Mr. Parks to approve the Amended and Restated Project Manager Contract for **Tom Doseck**, beginning December 1, 2012 through October 31, 2013. YEAS – Mowen, Parks, Pool, Renner. President declared motion passed.

#1213-123

9. Contract with the Preble County General Health District

Motion was made by Mr. Pool and seconded by Mr. Mowen to approve the contract with the Preble County Health District for services received through December 31, 2013 (Attachment A).

YEAS – Mowen, Parks, Pool, Renner. President declared motion passed.

#1213-124

12-10-2012, ECSBOE Reg. Sess. Mins., cont.

10. Resolution

Motion was made by Mr. Mowen and seconded by Mr. Pool to approve *A RESOLUTION AUTHORIZING THE ISSUANCE OF A NOTICE OF INTENT TO AWARD THE CONTRACT FOR LOOSE FURNISHINGS RELATED TO CONSTRUCTION OF THE BRUCE ELEMENTARY SCHOOL AND EATON MIDDLE SCHOOL, THE NOTIFICATION OF SURETIES RELATED THERETO, AND AUTHORIZING THE PRESIDENT AND THE TREASURER TO ENTER INTO SAID CONTRACT UPON COMPLIANCE WITH ALL CONDITIONS PRECEDENT RELATED THERETO AND THE AUTHORIZATION TO EXECUTE SAID CONTRACT IN CONNECTION THEREWITH*

WHEREAS, the Eaton Community School District, County of Preble, Ohio (hereinafter called the “School District”) building program identifying classroom facilities needs and basic project costs (hereinafter called the “Master Plan”) for the Bruce Elementary School Project and the Eaton Middle School Project (collectively, the “Projects”) has been approved by the Ohio School Facilities Commission, State of Ohio (hereinafter called the “Commission”) and Ohio Controlling Board, as authorized under Section 3318.36 of the Ohio Revised Code (“O.R.C.”);

WHEREAS, the Eaton Community School District Board of Education (hereinafter called the “Board of Education”) has issued its bond or notes as required under Sections 3318.80(A) and 3318.091, O.R.C. and deposited the proceeds thereof in the Board of Education’s Construction Account as required by Sections 3318.80(B) and 3318.091, O.R.C.;

WHEREAS, the Board of Education has entered into an Expedited Local Partnership Program Agreement with the Commission related to the Projects pursuant to Section 3318.36, O.R.C. and a Classroom Facilities Assistance Program Agreement with the Commission related to the Project pursuant to Section 3318.08, O.R.C.;

WHEREAS, the Board of Education has contracted with a qualified professional design firm, Fanning/Howey Associates, Inc. (hereinafter called the “Architect”), under Sections 153.65 to 153.71, O.R.C., to prepare separate plans, specifications and estimates of cost, and such data as the Board of Education deems necessary for the Projects and in compliance with the specifications set forth in the Commission’s Design Manual, where applicable;

WHEREAS, the OFCC has retained a qualified construction management firm, Megen Construction Company, Inc. (hereinafter called the “Construction Manager”), under Sections 9.33, 9.331 and 9.332, O.R.C., related to constructability, logistics, availability of materials and labor, and time requirements for construction, preliminary budgets and possible economies;

WHEREAS, the Board of Education has appointed Thomas Doseck as its authorized representative (hereinafter called the “Authorized Representative”) to act on its behalf during the planning, bidding, award and construction phases of the Projects;

WHEREAS, the Authorized Representative and Construction Manager, on behalf of the Board of Education and with the assistance of the Architect, received sealed bids at the time and place established for the receipt of bids for the loose furnishings package (“Bid Package”) in the Notice To Bidders and opened and read aloud said bids immediately thereafter;

WHEREAS, the Authorized Representative and Construction Manager, with the assistance of the Architect, have tabulated the bids received and advised the Board of Education on the acceptance or rejection of any or all bids, alternates and budget considerations;

WHEREAS, the Authorized Representative and Construction Manager, with the assistance of the Architect, have reviewed all bids received and the Construction Manager and Architect have conducted a responsible investigation of the apparent low Bidders in compliance with Sections 153.12 and 3313.46(A)(6), O.R.C., and any other authorizing provisions of law;

WHEREAS, the Board of Education now desires to award the contract for the Bid Package set forth in Section 1 below (the "Contract") and to authorize the President and the Treasurer to enter into said Contract upon compliance with all conditions precedent related to the Improvements.

NOW, THEREFORE BE IT RESOLVED, by the Board, that after careful consideration and evaluation of the information before it:

Section 1. The Board of Education hereby accepts the recommendation of the Construction Manager, Architect and Authorized Representative to award the Base Bid and any Alternates for the Bid Package to the bidder provided below as the lowest responsible bidder in compliance with Section 3313.46(A)(6), O.R.C., and any other authorizing provisions of law, contingent upon compliance with all conditions precedent to contract execution:

Bid Package	Lowest Responsible Bidder	Base Bid	Alternates	Total
BP # 7.1	Continental Office Furniture	\$211,487.99	\$47,224.45	\$258,712.44
BP # 7.2	Tom Sexton & Associates	\$166,270.07	\$56,026.06	\$222,296.13
BP #7.3	Martin Public Seating	\$157,267.49	\$0	\$157,267.49
Totals		\$535,025.55	\$103,250.51	\$638,276.06

Section 2. The Board of Education hereby authorizes the Construction Manager, on its behalf, to forward a Notice of Intent to Award Contract with the appropriate contract form, to the lowest responsible bidder referenced in Section 1. The Construction Manager shall simultaneously notify the surety and agent of the surety of said lowest responsible bidder of the intent to award pursuant to Section 9.32, O.R.C.

Section 3. Subject to the approval of the Board of Education construction counsel, and upon compliance with all conditions precedent to execution of the Contract, the Board of Education hereby authorizes the President and Treasurer to sign said Contract.

Section 4. The Board of Education hereby authorizes the Treasurer to sign the Certificate of Funds, upon execution of said Contract, and attach to said Contract a copy of the Certificate of Funds.

Section 5. This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any,

which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, O.R.C.

Section 6. This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education, which may be inconsistent or duplicative with the provisions of this resolution.

YEAS – Mowen, Parks, Pool, Renner. President declared motion passed. **#1213-125**

11. Approval of Board Policy Manual

Motion was made by Mr. Pool and seconded by Mr. Mowen to approve the first reading of the Board Policy Manual in its entirety. YEAS – Mowen, Parks, Pool, Renner. President declared motion passed. **#1213-126**

12. Annual Organizational Meeting

Motion was made by Mr. Mowen and seconded by Mr. Parks to approve the annual Organizational Meeting of the Board of Education to be held at Hollingsworth East Elementary prior to the regular business meeting on January 14, 2013 at 6:00 p.m. with the regular meeting to immediately follow. YEAS – Mowen, Parks, Pool, Renner. President declared motion passed. **#1213-127**

13. Appointment for the 2013 Miami Valley Career Technology Center Board

Motion was made by Mr. Renner and seconded by Mr. Pool to approve the appointment of the following:

A. Miami Valley Career Technology Center Board: **Doug Mowen**

YEAS – Mowen, Parks, Pool, Renner. President declared motion passed. **#1213-128**

14. Donations

Motion was made by Mr. Mowen and seconded by Mr. Pool to accept the following donations.

- A. From VFW of Ohio to Eaton High School cafeteria
- B. From Dr. Allen and Missy Ferguson to the Eaton High School Athletic Department
- C. From Downtown Eaton, Inc. to East Elementary for items for music class

Discussion – Mr. Renner offered thanks to all supporters of and donors to Eaton Community Schools.

YEAS – Mowen, Parks, Pool, Renner. President declared motion passed. **#1213-129**

12-10-2012, ECSBOE Reg. Sess. Mins., cont.

15. Other New Business

There was no other new business.

16. Appointment of President Pro-Tempore

Motion was made by Mr. Mowen and seconded by Mr. Pool to appoint **Joe Renner** as President Pro Tempore (January 1- January 14, 2013). YEAS – Mowen, Parks, Pool, Renner.

President declared motion passed.

#1213-130

17. Appointment of Vice-President Pro-Tempore

Motion was made by Mr. Renner and seconded by Mr. Pool to appoint **Doug Mowen** as Vice-President Pro Tempore (January 1 – January 14, 2013). YEAS – Mowen, Parks, Pool,

Renner. President declared motion passed.

#1213-131

EXECUTIVE SESSION

Motion was made by Mr. Mowen and seconded by Mr. Pool to convene executive session to discuss employment, dismissal or discipline of a public employee and to invite the superintendent, treasurer, Mr. Rick Keener and Mr. Scholler to participate. YEAS – Mowen, Parks, Pool, Renner. President declared motion passed.

#1213-132

President convened executive session at 7:51 p.m.

President resumed open session at 8:44 p.m.

Action from this executive session taken on Item IV, **New Business, #1.

ADJOURNMENT

Motion was made by Mr. Mowen and seconded by Mr. Parks to adjourn the meeting. YEAS – Mowen, Parks, Pool, Renner. President declared motion passed and adjourned the meeting at 8:46 p.m.

#1213-133

DATE_____

PRESIDENT_____TREASURER_____